

**CITY OF TWINSBURG, OHIO**

**ORDINANCE 01-2008**

AN ORDINANCE AMENDING VARIOUS PROVISIONS OF CHAPTER 151 OF THE CODIFIED ORDINANCES OF THE CITY OF TWINSBURG TO ALTER THE COMPOSITION OF THE TWINSBURG ENVIRONMENTAL AND HISTORIC PRESERVATION COMMISSION.

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**WHEREAS**, the Charter of the City of Twinsburg provides at Section 7.01 for an Environmental and Historic Preservation Commission; and

**WHEREAS**, Council of the City of Twinsburg has enacted Chapter 151 of the Codified Ordinances of the City of Twinsburg to establish the composition and duties of said commission; and

**WHEREAS**, Council has determined it is appropriate to assign to the commission additional duties regarding protection of the environment and to **reduce** members to the commission.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of Twinsburg, County of Summit and State of Ohio:

**SECTION I:** That Chapter 151 of the Codified Ordinance of the City of Twinsburg is hereby amended to read as follows:

CHAPTER 151  
ENVIRONMENTAL AND HISTORIC PRESERVATION COMMISSION

151.01 ESTABLISHMENT; APPOINTMENT

There is hereby established the Environmental and Historic Preservation Commission. The Commission shall be comprised of an appointed non-voting Councilmember and **Five** qualified electors, one from each ward in the City. Each member of the Commission shall be appointed by Council for a term of two years. Members shall be compensated in accordance with the terms of the Salary Ordinance.

151.02 MEETINGS

At the second meeting of each calendar year, the Commission shall elect a chairperson and vice-chairperson. The Commission shall meet monthly and at the call of the Chairman. Extra meetings will be approved at the discretion of Council. All meetings shall be announced by public posting or at a City Council session; shall be open

to the public; and shall be held upon any public premises designated by the Commission. The Commission may hold study or work sessions as necessary. The Commission shall be bound by "Robert's Rules of Order, Revised", except that the Commission may depart therefrom by adopting its own rules, by-laws or procedures.

#### 151.03 DUTIES

The Commission shall be an advisory body to the administration, City Council, and the various Boards and Commissions. The Commission shall utilize regular reports and information from the city's various departments including the Department of Parks and Recreation, Engineering department, and Building department. Copies of the Commission's minutes, reports, and recommendations shall regularly be on file with the Clerk of Council and the Mayor and shall be forwarded to intended recipients in a timely manner as intended or upon request by the Commission. The Duties of the Commission are general and advisory. The Commission, when asked or charged with, shall:

- a) Review and make recommendations to the administration, city council, and various boards and commissions concerning matters of environmental and historic preservation interest.
- b) Advise and make recommendations to city council, the administration, and boards and commissions concerning the inclusion and implementation of basic environmental and historic preservation standards into the codes, regulations and procedures of the City.
- c) Develop public education and outreach programs in response to Federal, State, County and City Regulations or requirements.
- d) Develop public education and outreach programs concerning any aspect of the local environment.
- e) Make site inspection visits as needed or necessary and as directed by the Administration or Director of Community Planning and Development.
- f) Consider and make recommendations to the appropriate bodies regarding all matters of environmental interest appropriately referred to the Commission.
- g) Review and comment on development and redevelopment plans as directed by the Administration and/or Planning Commission, and issue an opinion for consideration by the City Engineer, Planning Commission, Council and the Mayor.
- h) Review land use plans or projects and provide review comments to the Administration, Planning Commission, city Council and developer regarding the potential impact or implications of such plans on the natural state of the site and surrounding areas or on environmentally sensitive areas and places of historic significance.
- i) Develop and implement through the Administration and Council community programs for the collection of recyclable materials including hazardous wastes.

#### 151.04 PROCEDURE

The Commission shall establish rules for the conduct of its meetings and other business; such rules must be consistent with the Charter and provisions of the Codified Ordinances of the City of Twinsburg.

151.05 BUDGET

The Commission shall submit a proposed budget to Council on or before September 30, of each year. Such budget shall set forth the Commission's estimate of financial needs for the ensuing fiscal year and shall recommend the amount of funds to be appropriated for the Commission's program for the subject year.

151.06 RETAINING OF PROFESSIONAL SERVICES

The Commission may seek, obtain and retain professional advice, technical support, and consulting services from qualified persons or agencies subject to Council's prior approval.

**SECTION II:** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open meeting or meetings of this Council, and that all deliberations of this Council were in meetings open to the public and in full compliance with all legal requirements, including without limitations, those set forth in Section 121.22 of the Ohio Revised Code.

PASSED: \_\_\_\_\_

APPROVED: \_\_\_\_\_

\_\_\_\_\_  
Robert McDermott, President of Council

Submitted to the Mayor for approval this  
\_\_\_\_\_ day of \_\_\_\_\_, 2008

Approved by the Mayor \_\_\_\_\_, 2008

\_\_\_\_\_  
Katherine A. Procop, Mayor

ATTEST:

\_\_\_\_\_  
Marie K. Weaver  
Deputy Clerk of Council

1<sup>st</sup> Rdg. \_\_\_\_\_

2<sup>nd</sup> Rdg. \_\_\_\_\_

3<sup>rd</sup> Rdg. \_\_\_\_\_

Passed: \_\_\_\_\_

Yes \_\_\_\_\_ No \_\_\_\_\_

**CERTIFICATE OF POSTING**

I Marie K. Weaver, Deputy Clerk of Council, of the City of Twinsburg, State of Ohio, do hereby certify that publication of the foregoing ordinances, resolutions was duly made by posting true copies thereof at five of the most public places in said City as determined by Section 113.02 of the Codified Ordinances of the City of Twinsburg; each for a period of fifteen days commencing on the \_\_\_\_\_ day of \_\_\_\_\_, 2008

\_\_\_\_\_  
Marie K. Weaver  
Deputy Clerk of Council  
City of Twinsburg

PROPOSED