



**Architectural Review Board Meeting Minutes - *Amended***  
**Thursday, January 19, 2023**  
**6:00 p.m.**

Ms. Frazier called to order the regularly scheduled meeting of the Architectural Review Board for the City of Twinsburg at 6:00pm.

**Roll Call – All Members**

Present: Jennifer Frazier, John Midlik, Viraj Sharma, David Marcovitz

Others in attendance: Jason Pastorius, Building Department and Karen Labbe, City Council

**Correction: *Correct John Midlik's name***

**Public Participation:** None Presented

**Review:**

1. **Case 23-01-03 8054 Darrow Road, PD Financial signage – Vince Dilonno/Austin Telles, Blink Signs**
  - **Applicant rescheduled for 2/2/23 meeting.**
  
2. **Case 23-01-04 9981 Vail Drive, Juice Rituals signage- Raghu Boyapati, Fast Signs**
  - **Sign will be LED illuminated channel letters.**
  - **There is just one sign on the west face of the building.**
  - **There is also a monument sign with Juice Rituals on the sign.**

**MOTION:** Ms. Frazier motioned to approve Case 23-01-04 as submitted.

**Mr. Midlik seconded the Motion.**

**No further discussion was presented.**

**Upon roll call, the Motion passed unanimously.**

3. **Case 23-01-05 1919 Case Parkway N, ChemReady signage – Alexander Manos, ChemReady**
- **Mr. Manos stated they are changing the front sign to go along with their brand. ChemReady is DBA.**
  - **Ms. Frazier asked how the sign would be mounted to the building. Mr. Manos stated the sign will go on an aluminum board and screwed to the brick.**
  - **Mr. Manos stated they will hide the attachment screws with paint or vinyl.**

**MOTION: Mr. Midlik motioned to approve Case 23-01-05 as noted:**

- 1.) **The mounting hardware will be vinyl covered or mounted to the back of the sign or have a frame that wraps that is the same color as the sign to conceal the mounting hardware.**

**Ms. Frazier seconded the Motion.**

**No further discussion was presented.**

**Upon roll call, the Motion passed unanimously.**

4. **Case 23-01-06 2014 Dooridge Drive, New garage build – Mary Ann Brenner, Homeowner**
- **The contractor stated they are replacing a two car garage.**
  - **The new garage will be 20'x 20' with matching siding and roofing to the house.**
  - **Ms. Frazier stated that she did not notice any overhangs on the sides of the building.**
  - **Ms. Frazier noted that the house doesn't have much of an overhang. It does have a one foot overhang on the front and back.**
  - **Ms. Frazier suggests that the overhang on the front and back of the garage match the house's overhang depth (approximately 1 foot). The sides can match the house's detail which is no overhang.**
  - **Gutters and downspouts are included.**
  - **There will be exterior lighting at the overhead door and there should be lighting next to the man door.**

**MOTION: Mr. Marcovitz motioned to approve Case 23-01-06 as noted:**

- 1.) **Add lighting to man door (either beside the door or over the door).**
- 2.) **Garage overhang to match the house's front, back and side overhang.**

**Mr. Midlik seconded the Motion.**

**No further discussion was presented.**

**Upon roll call, the Motion passed unanimously.**

**Approval of Minutes: January 5, 2023:**

**MOTION: Mr. Sharma motioned to table the approval for the Architectural Review Board meeting minutes dated January 5, 2023 to be amended as follows:**

**Case 23-01-01 10753 Ravenna Road Suite 411, Serve & Finesse Signage –  
Please add: *The applicant confirmed that the sign would fit within the brick square.***

**Please add: *In honor of the recent passing of Michael Gillen, Ms. Frazier would like to add to the minutes, The Committee's expression of their sincerest condolences to Mr. Gillen's family and friends.***

**Mr. Marcovitz seconded the Motion.  
No further discussion presented.  
Upon roll call, the Motion passed unanimously.**

**Additional Discussion:**

- Ms. Frazier discussed the Dollar Tree signage. The first approval was for the west face sign and then they requested a variance to double their signage to allow an equal size signage on the south face of the building and also their logo on the tower of the building. These signs have been installed. They have additionally installed 12+ logos on all of the window panes. All of these logos qualify as signage. Mr. Pastorius stated that they have been sited and they are in the process of applying for approval with ARB for these additional signs, because they do cover more than 30% of the window.
- Ms. Labbe discussed the details for replacement and the application process for unfilled seats on this committee. She discussed the election of the Chairperson and the changes forthcoming with the Charter review happening this year.

**Excuse Absent Members: All members present.**

**Adjournment:**

**MOTION: Ms. Frazier motioned to adjourn the meeting at 6:29pm.**

**Mr. Sharma seconded the Motion.  
Upon roll call, the Motion unanimously passed to adjourn the meeting.**