

CITY OF TWINSBURG, OHIO

REGULAR COUNCIL MEETING MINUTES

TUESDAY, JANUARY 22, 2019

CAUCUS:

ROLL CALL: M. Stauffer, S. Scaffide, J. McFearin, G. Bellan, B. Steele, B. Furey and S. Barr

ABSENT:

ALSO PRESENT: Ted Yates, Mayor
David Maistros, Law Director
Sarah Buccigross, Finance Director
Shannon Collins, Clerk of Council

CAUCUS:

The caucus meeting was called to order at 6:45 pm.

Mr. Steele requested the Executive Session be moved to the beginning of the meeting.

**MOTION: TO ENTER INTO AN EXECUTIVE SESSION TO DISCUSS MATTERS
PURSUANT TO OHIO REVISED CODE § 121.22(G) (1)(3):**

**PERSONNEL
PENDING LITIGATION**

RECONVENE AND REPORT ON EXECUTIVE SESSION

Moved by B. Steele, seconded by B. Furey

Upon roll call motion passed unanimously

Mr. Steele reconvened the meeting and stated that personnel and pending litigation were discussed. Council will be reconvening back into Executive Session in the Regular Council meeting.

Presentations:

No presentations this evening.

Items for Discussion:

No further items for discussion this evening.

Audience Participation:

Bob Thewes – 2229 Demi Drive

Mr. Thewes had some questions regarding items that were discussed in the Finance meeting earlier this evening. His questions were regarding the general fund balance and also Ordinance 122-2019 Clubhouse bond.

Sally Gaydosh – 9250 Liberty Road

Mrs. Gaydosh spoke about Ordinance 04-2019 regarding amendments to 1181 about Site Plan Review Regulations. She wants a written legal opinion on 1103.03 and 1103.05 of the codified ordinances regarding council and planning commission duties.

Loren Sengstock – 2704 Arbor Glen #105

Mr. Sengstock stated he was at the Finance meeting earlier and he thought Mr. Stuzinski provided clear options for council regarding the clubhouse bond. Mr. Sengstock also spoke about Ordinance 04-2019 and stated that council should move slowly and cautiously through this process.

No audience participations this evening.

Pending Legislation:

Ordinance 122-2018 – Renewal of bond for Golf Clubhouse

Ordinance 124-2018 – Authorize sale of Chamber House to Historical Society

Ordinance 01-2019 – Award bid for Sanitary Sewers on Darrow Road to Fabrizi Trucking

Ordinance 02-2019 – Lease of equipment for Fitness Center for four years

Resolution 03-2019 – Adopting First Mile, Last Mile Community Connections Plan

Ordinance 04-2019 – Amendments to Chapter 1181 ‘Site Plan Review Regulations’

Ordinance 05-2019 – Dispatch Contract with Reminderville

Miscellaneous:

No miscellaneous this evening.

Meeting adjourned at 7:37 pm.

Regular Council Meeting:

Mr. Steele called the Regular Council meeting to order at 7:44 PM.

ROLL CALL: M. Stauffer, S. Scaffide, J. McFearin, G. Bellan, B. Steele, B. Furey and S. Barr

ABSENT:

ALSO PRESENT: Ted Yates, Mayor
David Maistros, Law Director
Sarah Buccigross, Finance Director
Shannon Collins, Clerk of Council

INVOCATION & PLEDGE OF ALLEGIANCE:

Mr. Stauffer bestowed the Invocation and led Council in the Pledge of Allegiance.

APPROVAL OF MINUTES:

MOTION TO APPROVE THE MINUTES FROM JANUARY 8TH

Moved by J. McFearin, seconded by B. Steele

Upon roll call motion passed unanimously

AWARDS & PRESENTATIONS:

No awards or presentations this evening.

PUBLIC PARTICIPATION:

Sally Gaydosh – 9250 Liberty Road

Ms. Gaydosh spoke in regards to Ordinance 04-2019 which was recommended by the Planning Commission. She would like council to reconsider the wording and what processes this needs to go through.

Loren Sengstock – 2704 Arbor Glen #105

Mr. Sengstock spoke regarding a couple issues. He spoke regarding the clubhouse bond and if the city is unable to repay the debt, the use of property tax to cover cost. He was encouraged by the good discussions at the Finance and Caucus meetings. He would still like to see the city privatize the clubhouse operations. The city's cash reserves are decreasing and policies need to be looked at. Mr. Sengstock also agreed with what Mrs. Gaydosh spoke about the Ordinance 04-2019 and the need for careful review.

Andy Tomko – 9220 Clark Circle

Mr. Tomko spoke on behalf of the Twinsburg Historical Society. He thanked everyone who is a member. He also thanked them in advance for the work done to transfer the 'Chamber House' to the Twinsburg Historical Society. They hope to get the home on the National Registry of Historic Places, it is currently on the State Registry.

Sheila Williams

Ms. Williams stated she hopes the residents enjoy Aaron and Moses and patronize it. She also spoke about the city coming up with an ordinance regulating the AirB&B to help prevent the types of parties that have been seen on the news. Ms. Williams stated that she is very happy her street is back open but is concerned with the lack of street lights on SR91 at this time.

Ms. Williams reminded council that the Summit County Public Health building is up for sale. SCPH is working on the leading process in homes within our county.

Toby Sturgill – 1725 W. Idlewood Drive

Mr. Sturgill spoke regarding a building he would like to put in his backyard. He went through the process for a variance and believes the city needs to look at the restrictions they are placing on the property owners.

Mr. Scaffide stated he was at that meeting and that the homeowner was instructed to talk with Russ Rodic to help him work through the issue. Mr. Steele recommended that he talk to Mr. Rodic and let him help him work through it. The mayor stated if Mr. Sturgill wanted to come to city hall he would walk him down to speak with Mr. Rodic.

Daisy Walker – 1175 Waldo Way

Ms. Walker spoke regarding the way that the fire department remembered one of their own, and her friend, Russell Terrill. She thanked them for the way honored him for his service.

No public participation this evening

COMMITTEE AND/OR COMMISSION REPORTS:

Mr. Bellan –Public Works, Fitness Advisory, Golf Advisory

- Golf Advisory Board did not have a quorum on 1/15 but Jim Roberts gave his report. The next meeting will be 3/19 at 6:30 pm in Council Chambers
- ARB met on 1/17. There were three cases on the agenda. Case #19-01-04 was postponed. Case #19-01-05 was a planter sign and Case #19-01-06 which was a wall sign were both approved as submitted. . Their next meeting will be 2/7 @ 6:00pm
- Nothing to report this evening

Mr. Barr – Public Works, Public Safety, Planning, Environ. Commission

- Attended the CIC meeting last week. Next meeting will be 2/19 at 5:30pm
- Planning Commission's next meeting will be February 4th at 7:00pm.
- Environmental Commission will meet February 5th at 7:00pm in Council Chambers.
- Thanked the Service Department for all their hard work clearing the roads.
- Welcomed Jersey Mike's to Twinsburg
- Nothing further to report this evening

Mrs. Stauffer – Public Works, Community Relations, Twins Days

- Attended the Finance Committee meeting this evening
- Twins Days will be meeting soon.
- Thanked the Service Department and Safety Forces for the great job they do.
- Nothing to report this evening

Mr. Scaffide – Finance, Capital Improvement, BZA, ARB

- BZA met on January 19th. The committee heard appeal #13-2018 which was denied 5-0. Mr. Scaffide stated that the committee also directed Mr. Sturgill to speak with Mr. Rodic regarding his plans.
- Attended the Finance meeting earlier this evening. Mr. Furey will report.
- Nothing to report this evening

Mr. Furey –Finance, Treasury, Tax Incentive Review

- Attended a conference call with the Auditor of State to discuss Performance Audit.
- Attended the Finance Committee meeting earlier this evening. The clubhouse note options were discussed and the committee recommended to the rest of council that they move forward with the \$6.18 million on a one year note. They will be amending resolution 122-18

later in the meeting. The committee also reviewed the 2018 closing numbers to the 2019 numbers. The new credit card policy was also discussed. Next meeting will be 2/26 at 6:00pm.

- CIC met on 1/15 and discussed the Lane Properties, the Downtown Redevelopment District, their finances and website were also discussed. Their next meeting will be 2/19.
- The Twinsburg Fire Department will be hosting a Community CPR & AED Training on 2/10 at the Community Center. There are two sessions. You can sign up through the Rotary website.
- Mr. had nothing further to report this evening

Ms. McFearin – Parks & Rec, Public Safety, Community Relations, Vol. Fireman

- Parks & Recreation Commission will meet on 2/28 @ 6:30 in Council Chambers
- Next Safety Committee meeting will be 3/12.
- Wished Mrs. Stauffer a Happy Birthday.
- Attended the Finance Committee meeting tonight.
- Attended the Ribbon Cutting for Jersey Mike's.
- Nothing further to report this evening

Mr. Steele – Finance, Public Safety, Chamber, Charter Review

- Attended the Finance meeting earlier this evening.
- Nothing further to report this evening

MAYOR'S REPORT:

- Thanked the residents with their patience with the latest winter weather. Stated there is a salt shortage but recently got some additional salt delivered. He rode with the Service Dept. during the latest storm. Thanked them for the work they do as it is not always easy.
- The 2019 Road Program and Chamberlin Road (82 to Highland) will be bid soon
- Cornerstone – O'Reilly will hopefully be operational by November
- Attended Mayor's & Service Directors meeting. Thanked Macedonia for hosting the almost 20 communities.
- Attended the ribbon cutting for Jersey Mike's
- Attended the 90th birthday celebration for Clara Darby and thanked her for her years of community service and volunteering
- Attended a 'Ribbon Cutting' for Goddard school. They had the students create their own town with multiple departments and businesses
- Condolences to Russell Terrill, William Galbraith and Mr. Serio
- Nothing further this evening

DEPARTMENT HEAD REPORTS:

Derek Schroeder – Parks & Recreation Director

- Parks and Recreation is currently hiring for Camp Leaders and Volunteers.
- Aaron and Moses is hiring for hostess and servers.
- Golf Maintenance is hiring for seasonal laborers.
- Day Camp registration will take place on April 6 with information due out in mid-March.
- Rock the Park schedule has been finalized and will be released in April.

- Water Park passes are on sale. If you purchase your pass by January 31, you will receive 5 free guest passes. Also, we have a new 'Splash In' pass option that will gain you access to pre-season and post-season swim days.
- As the manager of Gleneagles, I have been holding regular staff meeting with each division of the facility so that everyone knows what is going on. Marketing has increase significantly over the past few weeks. Ads are in the newspaper and a post card has been mailed to all residents. We now have Happy Hour Mon-Friday and it includes food and cocktails.
- The banquet facility is full with wedding bookings in the month of September and most of October. I expect to see wedding bookings for 2020 to be strong.

Kolette Woloszynek – Human Resources & IT Director

Human Resources

- OPEN ENROLLMENT MEETINGS – Feb 5, 6,7 – plan selections, presentations from healthcare brokers, policy reviews, dependents audit sheets, vendors onsite
- Healthcare increase 6.9% - Industry trend is 12%
- Net Loss Ratio for both groups combined was 74% - HSA was 61.4%, PPO was 100.1%
- Seasonal positions are posted on our website – Camp Leaders & volunteers – golf soon

IT

- Upgrade to the VPN – technology connections are getting older
- Researching an alternative for blackboard – cheaper, better, syncs with our website
- Security Awareness Training at some point this month or next.
- USB Attacks, Phishing, Social Engineering, Ransomware, User Security Awareness
- Beginning 2019 Upgrades - For Example (*New Switches and Routers*).
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Civil Service

- CS met on 1/10
- PD exam Sunday Jan 27th – 20+ applicants so far – applications are being accepted until the 25th
- Next meeting includes a public hearing to vote on changes to the CS Rules regarding scoring of promotional testing - Feb 21st

Mr. Steele asked when the public hearing for Civil Service will be held. Ms. Woloszynek stated before their next meeting at 8:00am. Mr. Steele stated he thought the public hearing meeting should be held in the evening. Ms. McFearin stated that some people may come on their way to work.

Ms. McFearin asked what is the objective with the police test? Are we planning on hiring? The mayor stated that this is to establish a list because you never know when we may need to hire.

No further Department Head reports this evening

LEGISLATION

ORDINANCE NO. 122-2018 - AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF \$7,250,000 OF NOTES, IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF PAYING COSTS OF CONSTRUCTING, FURNISHING AND

EQUIPPING A NEW CLUBHOUSE AT THE CITY'S GLENEAGLES GOLF CLUB INCLUDING RELATED STORAGE, LIGHTING AND DRAINAGE FACILITIES, AND CLEARING, IMPROVING AND EQUIPPING THE SITE. (STANDS ON SECOND READING)

Read by S. Collins

MOTION: TO ADOPT ORIDNANCE 122-2018

Moved by B. Steele, seconded by S. Scaffide

Mr. Furey stated that it was discussed to issue the bond for the \$6.138 million for one year.

MOTION: TO AMEND SECTION 1 TO THE AMOUNT OF \$6,138,000.00 AND IN THE WHEREAS 2 & 3 CLAUSES ELIMINATE ANY REFERENCE TO \$1,112,000.00

Moved by B. Furey, seconded by B. Steele

MOTION: TO ADOPT ORIDNANCE 122-2018 AS AMENDED

Moved by B. Steele, seconded by S. Scaffide

Upon roll call motion passed unanimously

ORDINANCE 124-2018 - AN ORDINANCE DECLARING THAT MUNICIPAL PROPERTY IS NO LONGER NEEDED AND AUTHORIZING THE MAYOR TO ENTER INTO A PURCHASE AGREEMENT TRANSFERRING OWNERSHIP OF THE "CHAMBER HOUSE" TO THE TWINSBURG HISTORICAL SOCIETY UNDER CERTAIN CONDITIONS (STANDS ON SECOND READING)

Read by S. Collins

MOTION: TO ADOPT ORIDNANCE 124-2018

Moved by B. Steele, seconded by M. Stauffer

Mr. Bellan thanked Mr. Tomko for his work on helping to get this done.

Mrs. Stauffer agrees with Mr. Bellan and thanked everyone who helped make this happen.

Mr. Steele stated he knows the Historical Society will do a great job.

Mayor Yates thanked the Historical Society for their patience and working with the city.

Upon roll call motion passed unanimously

ORDINANCE 01-2019 - AN ORDINANCE ACCEPTING THE BID OF FABRIZI TRUCKING AND PAVING CO., FOR THE 2019 DARROW ROAD SANITARY REPLACENMENT (CH05U); AND DECLARING AN EMERGENCY

Read by S. Collins

MOTION: TO PLACE ORDINANCE 01-2019 ON THE THIRD AND FINAL READING AND DECLARING AN EMEGENCY

Moved by B. Steele, seconded J. McFearin

Upon roll call motion passed unanimously

MOTION: TO ADOPT ORDINANCE 01-2019 AS AN EMERGENCY

Moved by B. Steele, seconded by B. Furey

Upon roll call motion passed unanimously

ORDINANCE 02-2019 - AN ORDINANCE AUTHORIZING THE LEASE OF FITNESS EQUIPMENT THROUGH NATIONAL COOPERATIVE LEASING FOR USE BY THE FITNESS CENTER; AND DECLARING AN EMERGENCY

Read by S. Collins

MOTION: TO PLACE ORDINANCE 02-2019 ON THE THIRD AND FINAL READING AND DECLARING AN EMEGENCY

Moved by B. Steele, seconded by B. Furey

Upon roll call motion passed unanimously

MOTION: TO ADOPT ORDINANCE 02-2019 AS AN EMERGENCY

Moved by B. Steele, seconded by J. McFearin

Mr. Furey stated this is probably overdue and will be a lease option but will be able to purchase at end if the city choses.

Ms. McFearin stated that the city is doing a trade-in on some of equipment.

Upon roll call motion passed unanimously

RESOLUTION 03-2019 - A RESOLUTION ADOPTING THE TWINSBURG FIRST MILE, LAST MILE COMMUNITY CONNECTIONS PLAN

Read by S. Collins

MOTION: TO ADOPT RESOLUTION 03-2019

Moved by B. Furey, seconded by S. Barr

Upon roll call motion passed unanimously

ORDINANCE 04-2019 - AN ORDINANCE AMENDING SECTION 1181 OF THE CODIFIED ORDINANCES OF THE CITY OF TWINSBURG REGARDING "SITE PLAN REVIEW REGULATIONS"

Read by S. Collins

ORDINANCE 05-2019 - AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE VILLAGE OF REMINDERVILLE TO PROVIDE CERTAIN POLICE AND FIRE DISPATCHING SERVICES

Read by S. Collins

UNFINISHED BUSINESS, NEW BUSINESS, MISCELLANEOUS

Mrs. Stauffer:

- Let the residents of Ethan's Green know that the lighting was removed during the construction and it won't be back up until after construction is complete. They will be adding lights to the barrels to assist the drivers. She stated they are also working on additional signage for the area. She thanked the residents for their patience with this project.
- Is thrilled that the Historical Society will be restoring the Chamber House.
- Gave her condolences to the Serio family
- Nothing further this evening

Mr. Barr:

- Reminded residents to shovel their sidewalks and help neighbors in need
- Nothing further this evening

Ms. McFearin:

- Honored and inspired to attend Frank LaRose's swearing-in
- Attended the Akron Roundtable when Mike DeWine spoke
- In honor of Martin Luther King – 'The time is always right to do what is right'
- Nothing further this evening

Mr. Bellan:

- Stay warm Twinsburg
- Nothing further this evening.

Mr. Scaffide:

- Nothing further this evening

Mr. Furey:

- Nothing further this evening

Mr. Steele

MOTION: That city council does not oppose the liquor permit for Desner Management, Inc located on Darrow Road and authorize the Clerk to submit the form to the Ohio Division of Liquor Control.

Moved by B. Steele, seconded by B. Furey

Mr. Barr asked what if there was a dba name for Desner Management. The clerk stated there is not but it is located in the plaza by Wilcox school.

Upon roll call motion passed unanimously

MOTION: To allow Friday through Monday, 24/7 work in order to complete construction on PID 101572 project administered by ODOT; (*Resolution 03-2018 passed on 1/9/2018*)

Moved by B. Steele, seconded by B. Furey

Mr. Scaffide stated that this shouldn't be an issues as there are not any residents around this location.

Upon roll call motion passed unanimously

- Nothing further this evening

Mayor Yates:

Sarah Buccigross – Finance Director

- January 2019 income tax receipts total \$1.975 million compared to last year we were at \$1.856 million so we are up 6.39% for the year \$118,000, which is the same for our year to date numbers.
- Reiterated the need for sidewalks to be cleared for the safety of the kids heading to the bus stops

Ms. McFearin added that you can shovel around your fire hydrants too.

- Nothing further this evening

Mr. Maistros

- Nothing further this evening

Mrs. Collins

- Nothing further this evening

Mrs. Buccigross

- Nothing further this evening

Mr. Steele thanked the residents for coming and staying for the meeting.

MOTION: TO RECONVENE THE EXECUTIVE SESSION FROM THE CAUCUS MEETING REGARDING PERSONNEL AND PENDING LITIGATION

Moved by B. Steele, seconded by G. Bellan

Upon roll call motion passed unanimously

Mr. Steele reconvened the meeting and stated that personnel and pending litigation were discussed.

ADJOURNMENT:

Meeting unanimously adjourned at 9:42 pm.

Attest:

Brian Steele
President of Council

Shannon Collins
Clerk of Council