



Caucus & Regular Council Meeting Minutes
Tuesday, February 11, 2020
7:00 p.m.

CAUCUS:

The caucus meeting was called to order at 7:00 pm.

ROLL CALL: G. Bellan, S. Barr, S. Scaffide, D. Walker, J. McFearin, M. Stauffer, and B. Furey

ABSENT:

ALSO PRESENT: Ted Yates, Mayor
David Maistros, Law Director
Sarah Buccigross, Finance Director
Shannon Collins, Clerk of Council

Presentations:

No presentations this evening.

Items for Discussion:

No items for discussion this evening.

Audience Participation:

John Karabec – 569 Emerald Court, Aurora

Mr. Karabec spoke in regards to naming Liberty Park after his father, late Mayor Jim Karabec. He stated his dad had the idea to purchase the park. Mayor Karabec then went to council and the residents to purchase the park. Mr. Karabec stated his dad was the driving force for the High School, Center Valley Park, the Recreation Center, Liberty Park, the Historical Barn the Historical Society redone. His dad never asked for recognitions. Of all the things his dad did, Liberty Park was the one he was most proud of. Mr. Karabec wanted to address Mayor Procop's contributions to Liberty Park in putting the recreational fields and the partnership for the Nature Center. The family in no way discounts Mayor Procop's contributions to the park or the city as a whole but stated the purchase of the park was his dad's vision.

Mr. Scaffide stated that the Karabec family has been in contact with him regarding the renaming. He stated he asked Mr. Karabec to come to the meeting so this could be discussed this evening.

Mr. Furey stated it was mentioned that there may be some opposition from the MetroParks on the renaming. He asked if there has been any discussion regarding this.

Mayor Yates stated there are two sections of Liberty Park in Twinsburg, one with the ballfields and one with the Nature Center. Renaming items at the MetroParks is a difficult task. There are only a few things named after people and they are ones that wrote a check to get something named after them. Mayor stated while it would be a good fit for either Mayor Karabec or Mayor Procop, it would be challenging. He stated Jim touched many things in the city and there is opportunities to potentially name something else after him.

Mrs. Stauffer stated she supports naming Liberty Park after Mayor Karabec. He did a lot for the city. She is not downplaying Kathi Procop's contributions. A large part of Twinsburg's growth is because of Mayor Karabec.

Mr. Barr stated he is not opposed to this. He stated it is clearly evident that Mayor Karabec was a visionary and pioneer for Twinsburg. The city owes him a huge debt of gratitude for the progress he has brought to the city. Knowing the history of the park, he feels it should be named in part for both mayors. He'd like to hear all the options and feels that something should be memorialized in Mayor Karabec's name.

Mr. Furey stated that if the city cannot work out something with the MetroParks he would like to see one of the other options named after Mayor Karabec. He stated we have an amphitheater named after Mayor Perici but nothing after the other two mayors.

Mr. Scaffide stated his thoughts are to do a shared naming of Liberty Park if able. There are lots of things that could be named solely for Mayor Karabec such as the High School, Center Valley Parkway, the purchase of the golf course.

Mr. Bellan asked Mr. Maistros if he recalled the timeline of when Mayor Procop started office verses the timeline of Liberty Park purchase.

Mr. Maistros stated that the November 1999 election would have been the same election the bond levy was placed on the ballot for the purchase of Liberty Park.

Mr. Bellan stated the build out of the park was done by Mayor Procop. Mrs. Stauffer clarified that the purchase was under Mayor Karabec. Mr. Bellan stated it is very fair to say there are many things that could be named after Mayor Karabec. Based on the timeline Mr. Maistros provided he stated he is not sure if he would be comfortable naming it just Karabec Park. He would not be opposed to a joint naming or naming something else solely for Mayor Karabec.

Mrs. Walker stated that she knew the Karabec's well. She agrees that naming the park for just one mayor is not necessarily the right thing to do.

Ms. McFearin stated that she shares the same sentiment that others have mentioned. She feels there needs to be more discussion.

Mr. Bellan stated that they will have some continued discussion. Mr. Scaffide thanked John Karabec for coming. He stated they will work to have something resolved in the next 60 days.

No further audience participations this evening.

Pending Legislation:

Resolution 12-2020 - Accepting NOPEC Energizing Community Grant Program

Mr. Finch stated this is to accept the grant. We are eligible for \$40,000 in funding and have about \$13,500 left from last year's fund that can roll over. This is for energy efficiency improvements.

Mrs. Walker asked what we have used the grant for in the past and what will this year's be used for. Mr. Finch stated this year's list has not been decided but last year the city installed electric charging stations throughout the city. The year before there were lighting improvements to city buildings along with the Hybrid vehicles that were purchased another year.

Resolution 13-2020 - Declaring February Heart Month

Ms. McFearin stated that we do this annually to support Heart Month. This is the third year the city is doing this. It goes hand-in-hand with the Community CPR Training that the Fire Department is doing for our residents.

Resolution 14-2020 - Acknowledging receipt and review of monthly financial statements for Oct-Dec 2019

Mrs. Buccigross stated this is the quarterly acknowledgement that council has received the financial reports.

Miscellaneous:

Mr. Furey stated he wanted to talk about Christmas Lights. There was a plan to do a three year lease to own on lights. This was done for \$24,000 per year for three years. Now we use a lighting company for \$20,000 and don't own the lights after. He would like to look at options to bring this cost down and start talking about it now so there is not a rush to do something later. He'd like to have the parks department look into options. Sometimes there are even deals for purchasing in the first quarter of the year.

Mr. Bellan stated he is in favor of looking into options. He asked what happened to the lights after the three year lease, do they not work. Mayor Yates stated he thought we may have used the lights one year after the lease. Mr. Bellan asked if the \$20,000 we have spent the past year or two was just for the lights and is the Luminocity event in addition. Mayor Yates stated it is for the lights and the big trees which get replanted within the city.

Mr. Scaffide stated in another municipality he worked for a company designed the display and then the Service Department was responsible for putting it up each year and maintenance of it. Where he is working now he just purchased the 2020 lights for about \$8,000 for the small village.

Mr. Bellan stated that now is the time to look at this.

No further miscellaneous this evening.

Meeting adjourned at 7:28 pm.

Regular Council Meeting:

Mr. Bellan called the Regular Council meeting to order at 7:35 pm.

ROLL CALL: G. Bellan, S. Barr, S. Scaffide, D. Walker, J. McFearin, M. Stauffer, and B. Furey

ABSENT:

ALSO PRESENT: Ted Yates, Mayor
David Maistros, Law Director
Sarah Buccigross, Finance Director
Shannon Collins, Clerk of Council

INVOCATION & PLEDGE OF ALLEGIANCE:

Mrs. Stauffer bestowed the Invocation and led Council in the Pledge of Allegiance.

APPROVAL OF MINUTES:

MOTION TO APPROVE THE MINUTES FROM JANUARY 28th MEETING

Moved by J. McFearin, seconded by D. Walker

Upon roll call motion passed unanimously

AWARDS & PRESENTATIONS:

Mayor Yates swore in Firefighter Matthew S. Hayes

Short recess for refreshments.

No further awards or presentations this evening.

AUDIENCE PARTICIPATION:

Sheila Williams stated that Mayor Karabec was a forward visionary. To name Liberty Park solely in Mayor's Karabec is a testament to the legacy he left behind. Mayor Kathi Procop has a legacy of her own, such as the Chrysler Plant and Cornerstone. She stated each mayor has a different legacy they have left behind.

No further public participation this evening.

COUNCIL COMMUNICATION AND REPORTS

Ms. McFearin – Golf Advisory, Public Safety, ARB, Vol. Fireman

- ARB will met on 1/16 at 6:00pm. Next meeting is scheduled for 2/6 at 6:00pm in Council Chambers
 - Case 20-02-06 – 9149 Ravenna Road, Taco Tuesday – Signs –Approve as submitted
 - Case 20-02-07 – 2291 White Marsh Drive – Enclosed Sunroom –Approve as noted
 - Case 20-02-08 – Lake Plata Subdivision – Monument Signs –Approve as submitted
 - Case 20-02-09 – 10683 Ravenna Road, Davita Nail Salon –Signs - Approve as noted
 - Case 20-02-10 – 8745 Chamberlin Road, Vistar – Wall Signs –Approve as submitted
 - Case 20-02-11 – Parcel 64-02031 – New Single Family Dwelling –Approve as submitted
 - Case 20-02-12 – 3467 Cannon Road – Enclosed Sunroom –Approve as submitted
 - Case 20-02-13 – 9224 Darrow Road, Mathnasium – Wall Sign –Approve as submitted
 - Case 20-02-14 – 10024 Ravenna Road – New Single Family Dwelling –Approve as noted
 - Case 20-02-15 – 8874 Merryvale Drive – New Single Family Dwelling –Approve as noted
 - Case 20-02-16 – 8875 Merryvale Drive – New Single Family Dwelling –Approve as noted
- Nothing further to report this evening

Mrs. Walker –Public Safety, Twins Days, Chamber, Community Relations

- Nothing to report this evening

Mr. Scaffide – Planning, Capital Improvement, Parks & Recreation

- Planning Commission meeting on 2/5 was cancelled. Next meeting will be 3/2 at 7:00pm.
- Parks & Recreation will meet on 2/27 @6:30pm.
- Nothing further to report this evening

Mr. Bellan – Finance, Public Works, Fitness Advisory, Charter Review

- Finance committee met on 2/3. Next meeting will be 2/25 @ 6:30pm.
- Public Works Committee will meet on 4/15.
- Nothing further this evening

Mr. Barr – Finance, Public Works, Public Safety

- Finance Committee met on 2/5 for a Work Session. Thanked the committee and council for their time and attention to detail. Next meeting is scheduled for 2/25 at 6:00pm.
- Public Safety Committee will meet on 3/10 at 6:00pm
- Public Works Committee will meet on 4/14 @6:00pm
- Nothing further to report this evening

Mrs. Stauffer – Public Works, Environmental, Community Relations

- Environmental Commission met on 2/4. They working on Clean-up Days, Earth Day in conjunction with the schools. This year's document shredding will be on 9/26 from 9a-12p. Some terms are up on the commission. Next meeting will be 3/3 at 7:00pm
- Nothing further to report this evening

Mr. Furey –BZA, Treasury, Finance, Tax Incentive Review

- CIC met on 2/3 worked on budget. Next meeting will bon 3/2 at 6:00pm in the Jury Room

- Fire Department is offering their annual CPR & AED Training on 2/22. There are two sessions on 8:30a-11:30a and 12:00p-3:00p at the Community Center. Cost is \$10 for Awareness card and \$25 for Healthcare card.
- Paint the Town Red event will be 2/21 at Glen Eagles. This is an event to support resident Justin Brazie's Leukemia and Lymphoma Society fundraiser.
- Nothing further to report this evening

MAYOR'S REPORT:

- Appreciates Finance Committee and all the efforts in working towards a balanced budget.
- Safety Town is in the works of being remodeled by local citizens. The Police and Fire will be back leading it with Officer Biada in charge.
- Healthcare Open enrollment meetings for employees have taken place. The city has worked to stabilize rates and move towards being self-insured in the future.
- Attended the Stow Municipal Court Stride Program anniversary
- Events going on around town:
 - The parent After Prom Committee is hosting a Martini Tasting on 2/20 at Brewster's and a Dodgeball Tournament on 3/13 & 3/14
 - THS Hockey is hosting a Bowling Fundraiser
 - Courtney Jones Foundation is hosting a Springtime in Paris event
 - State of the City will be 2/20 at Glen Eagles.
- Nothing further to report this evening

DEPARTMENT HEAD REPORTS:

Larry Finch – Community & Economic Development Director

Legislation on the agenda – Res. 12-20

- This resolution accepts an Energized Community Grant offered by NOPEC for the 2020 calendar year. The City is eligible to receive a little more than \$40,000 in grant funds from NOPEC to be used for energy conservation or green energy purposes. This will be in addition to approximately \$13,500 in unexpended funds from last year's grant. This means that a total of about \$53,500 will be available to the City from this source to execute an eligible project. NOPEC is encouraging communities to accept funding and perform their projects by September of this year.

Annual Reporting for Incentive Programs

- The City is obligated to report every year to the State of Ohio regarding the status of active Community Reinvestment Area property tax abatement agreements. This is done through a local review by members of the Tax Incentive Review Council (TIRC). Twinsburg also reviews active Twinsburg Occupancy Program (TOP) agreements through this same process and body. As of this date, all requests for updated information from companies benefitting from these agreements has been sent out. Companies and property owners have until February 28th to respond with wage and investment data for the 2019 calendar year. Once updated information is received, it will be conveyed to TIRC members for discussion at the next annual meeting which is tentatively scheduled for March 18th at 4:30 pm here at City Hall. A total of 10 CRA agreements and 15 TOP agreements will be reviewed. The TIRC will make recommendations to Council for the continuance, modification or termination each agreement. We anticipate that TIRC recommendations would be considered and acted upon by Council at the March 24th meeting.

ESID Qualifying Project

- The Development Finance Authority (DFA) of Summit County had created a Energy Special Improvement District (ESID) as a special district in which property assessed financing of energy related projects will be possible through this entity. In order to be included in the special improvement district the local municipality must be a member. They become a member by financing a project through the program. Once the municipality is a member, any property owner in the county may be eligible to apply for funding of energy project costs. Project costs are financed through the DFA or other entities and the benefiting property is assessed an amortization charge through their property tax bill.
- By financing a small project (\$450) through the DFA the City will become eligible to participate and any commercial property owner in the City is now eligible to finance a project through this process.

Electric Vehicle Charging Station Update

- All eight chargers are working. To date we have provided 138 charging sessions using 607 Kwh of electric energy and saved 1,190 pounds of CO2 from entering the atmosphere.

TCIC Meeting

- The next Community Improvement District meeting is scheduled for March 2nd at 6pm in the Jury Room at City Hall.

Chris Campbell – Public Works Director

- **Snow and Ice** – Completed 7 rounds of Ice Control, used 965 tons of salt, maintained 3076.9 miles of roadways – (Totals to date) – completed 12 rounds of ice control, used 1552.8 tons of salt and maintained 7449.9 miles of roadways
- **Animal Control** – Crews removed 14 deceased animals from the roadways – (Totals to date) - 29 deceased animals removed from roadways. We will continue to work with A & S Animal Control for trapping etc.
- **Storm Area Checks** – The collection areas were checked once in January with minimal debris removed.
- **Micro turbine** – The Wastewater department’s micro turbine continues to run well
- **Xmas Tree Recycling** – The January totals are, 180 trees chipped, 23 cu yds. Of material collected. – (Totals to date) – Chipped 343 trees dumped 31 yds. of chips
- **Leaf Removal** – This year’s leaf removal program is completed. Will resume in October 2020
- **Street Sweeping** – Street sweeping program is shut down for the season. Will resume in April 2020
- **Delineators** – Monitoring and Repairing as needed at all of the railroad crossings.
- **Parks Ground Maintenance** – Performed trail maintenance with the removal of 2 trees and low hanging branches from hiking trails throughout the parks
- **Road Maintenance** – Filled 186 pot holes, used 3.25 tons of asphalt/Cold Patch.
- Year to date totals – 263 Holes Patched, used 4 tons of Asphalt/Cold Patch.
- **Building Maintenance** – several projects have been undertaken by the crews this year, working in the Fire Department, City Hall and Service departments

Sarah Buccigross – Finance Director

2020 Clubhouse Bond Anticipation Note Sale

- The City had a successful note sale this morning. The yield on this year’s notes is 1.11%. Last year’s yield was 2%, a drop of 89 basis points.

January Close

- Finance is finishing up the close of the January books. The financial reports should be released later this week.

2020 Permanent Budget

- The Permanent Budget for 2020 will be on first reading at the 2/25/2020 Council meeting. The Finance Committee has reviewed the operating budget for updates. Capital and revenue changes will be reviewed at this month's Finance Committee meeting.

Performance Audit

- Finance is scheduling the remaining meetings with the Performance Auditors.

LEGISLATION

RESOLUTION 12-2020 - A RESOLUTION AUTHORIZING THE CITY TO APPLY AND ACCEPT AN ENERGIZED COMMUNITY PROGRAM GRANT ADMINISTERED THROUGH THE NORTHEAST OHIO PUBLIC ENERGY COUNCIL (NOPEC)

Read by S. Collins

MOTION: TO ADOPT RESOLUTION 12-2020

Moved by G. Bellan, seconded by M. Stauffer

Mr. Furey stated this a NOPEC grant worth \$40,000 that can be used towards energy efficient programs.

Mr. Bellan stated there is also \$13,500 rolled over from last year.

Upon roll call motion passed unanimously

RESOLUTION 13-2020 - A RESOLUTION DECLARING THE MONTH OF FEBRUARY AS HEALTHY HEART MONTH IN THE CITY OF TWINSBURG

Read by S. Collins

MOTION: TO ADOPT RESOLUTION 13-2020

Moved by G. Bellan, seconded by J. McFearin

Ms. McFearin stated this is in support of Heart Month which started in 1964.

Upon roll call motion passed unanimously

RESOLUTION 14-2020 - A RESOLUTION ACKNOWLEDGING COUNCIL'S RECEIPT AND REVIEW OF THE MONTHLY FINANCIAL STATEMENTS SUBMITTED BY THE FINANCE DEPARTMENT FOR OCTOBER, NOVEMBER AND DECEMBER 2019

Read by S. Collins

MOTION: TO ADOPT RESOLUTION 14-2020

Moved by G. Bellan, seconded by S. Barr

Upon roll call motion passed unanimously

UNFINISHED BUSINESS, NEW BUSINESS, MISCELLANEOUS

Ms. McFearin:

- ARB will meet on 2/20 at 6:00pm
- Golf Advisory is TBD
- Public Safety will meet on 3/10 @ 6:00pm
- Adult Egg Hunt ticket go on sale soon.
- Nothing further this evening

Mrs. Walker

- The Schools Foundation is hosting a CAVS Day on 3/7.
- Nothing further this evening

Mr. Scaffide:

- Nothing further this evening.

Mr. Bellan:

- Nothing further this evening

Mr. Barr:

- Nothing further this evening.

Mrs. Stauffer:

- Nothing further this evening

Mr. Furey:

- Nothing further this evening

Mayor Yates:

- Nothing further this evening

Mr. Maistros

- Nothing further this evening

Mrs. Collins

- Wished Ms. McFearin a Happy Birthday
- Nothing further this evening

Mrs. Buccigross

- Nothing further this evening

MOTION: TO ENTER EXECUTIVE SESSION TO DISCUSS MATTERS PURSUANT TO OHIO REVISED CODE § 121.22(G) (1):

PERSONNEL

RECONVENE AND REPORT ON EXECUTIVE SESSION

Moved by G. Bellan, seconded by B. Furey

Upon roll call motion passed unanimously

Mr. Bellan reconvened the meeting and stated that personnel was discussed.

ADJOURNMENT:

Meeting unanimously adjourned at 9:38 pm.

Attest:

Greg Bellan
President of Council

Shannon Collins
Clerk of Council