

**CITY OF TWINSBURG, OHIO**

**REGULAR COUNCIL MEETING MINUTES**

**TUESDAY, FEBRUARY 12, 2019**

**CAUCUS:**

**ROLL CALL:** M. Stauffer, S. Scaffide, J. McFearin, G. Bellan, B. Steele, B. Furey and S. Barr

**ABSENT:**

**ALSO PRESENT:** Ted Yates, Mayor  
David Maistros, Law Director  
Sarah Buccigross, Finance Director  
Shannon Collins, Clerk of Council

**CAUCUS:**

The caucus meeting was called to order at 7:00 pm.

**Presentations:**

No presentations this evening.

**Items for Discussion:**

No further items for discussion this evening.

**Audience Participation:**

No audience participations this evening.

**Pending Legislation:**

Ordinance 04-2019 – Amendments to Chapter 1181 ‘Site Plan Review Regulations’

Mr. Maistros stated that the intent would be to leave 1181.09 ‘Confirmation by Council’ in but have council consider some of the other clerical type errors be corrected. This would not delegate any powers to planning commission that council would have.

Mr. Furey asked if any these changes would require it to go to the ballot. Mr. Maistros stated no because it would then just change what planning commission is reviewing for site plan requirements so it is not changing any existing permitted or prohibited use.

Mr. Maistros will make amendments to this ordinance and then get revised ordinance out to council for the next meeting.

Ordinance 05-2019 – Dispatch Contract with Reminderville

Ordinance 07-2019 – FEMA purchase agreement for property in flood plain

Ordinance 08-2019 – Award bid for Chamberlin Road resurfacing Project (82 to Highland)

Ordinance 09-2019 – Award bid for 2019 Road Program

Ordinance 10-2019 – Final Change Order for Cavanaugh for Clubhouse Project  
Ordinance 11-2019 – Appropriations Amendment for Clubhouse  
Resolution 12-2019 – Declaring February Heart Month  
Ordinance 13-2019 – Accepting Quarry Reserve at Boulder Brook Subdivision  
Ordinance 14-2019 – Enter CBA with AFSCME Service Unit  
Ordinance 15-2019 – Enter CBA with AFSCME Office Unit

**Miscellaneous:**

Ms. Mohr spoke about the city's tree program. There are two parts to the program, a spring and a fall. The city received four quotes. Doing the program in two parts allows for the city to add trees to the fall list as we come across them in the summer. The spring planting came in around \$17,000 and the fall one is not quoted yet but is budgeted for \$25,000.

Mr. Furey asked what size the trees would be. Ms. Mohr stated that in the quote they asked for 1.75" – 2.0" tree. The low bidder said they would provide some 2" trees in addition to the 1.75. The reason that they did not do 2" across the board was because they are harder to find. One of the reasons for this was the turn the economy took years back. City's stopped buying trees. The turn had the nurseries planting less because demand was down.

Mr. Steele asked if the sound barrier that is going in on I480 is scheduled to start in 2020. Ms. Mohr stated that she would have to double check but that sounded right.

Ms. McFearin asked what percentage of the tree planting is by the builders. Ms. Mohr stated about half has been paid for by them.

Mr. Scaffide asked the mayor if Windstream was coming to discuss the double pole situation. Mr. McDowell spoke about the schedule to get the poles removed. Most will be completed by end of April, weather permitting. Mr. Scaffide inquired about whose responsibility it is to remove. Mr. McDowell stated that it is set up different in different areas. The line removal has to be completed from top to bottom on the pole and it takes coordination between all the utility companies.

No further miscellaneous this evening.

Meeting adjourned at 7:22 pm.

**Regular Council Meeting:**

Mr. Steele called the Regular Council meeting to order at 7:29 PM.

**ROLL CALL:** M. Stauffer, S. Scaffide, J. McFearin, G. Bellan, B. Steele, B. Furey and S. Barr

**ABSENT:**

**ALSO PRESENT:** Ted Yates, Mayor  
David Maistros, Law Director

Sarah Buccigross, Finance Director  
Shannon Collins, Clerk of Council

**INVOCATION & PLEDGE OF ALLEGIANCE:**

Mr. Furey bestowed the Invocation and led Council in the Pledge of Allegiance.

**APPROVAL OF MINUTES:**

**MOTION TO APPROVE THE MINUTES FROM JANUARY 22<sup>nd</sup> and 29<sup>TH</sup>**

Moved by B. Steele, seconded by S. Scaffide

Upon roll call motion passed unanimously

**AWARDS & PRESENTATIONS:**

The mayor presented proclamations to Girls Scout Gold Awards recipients Rebecca Mold, Alexis Reed, Kristen Blyler, Elizabeth Larson and Mackenzie Fields.

The mayor swore in Fulltime Firefighter Ryan Nutter.

Judge Kim Hoover spoke about the 10<sup>th</sup> anniversary of the Stow Municipal Court. Judge Hoover stated the courthouse has been more successful than they could have hoped and the unique thing is they it didn't cost the taxpayers any money unless they were a defendant in court. They brought some programs in house where instead of it costing money, the court is making a profit. They have people sentenced to community service help grow plants for around the courthouse and vegetables which when harvested go to a local food bank and battered women's shelter. They teach classes on multiple topics to help change defendant's behavior. Twinsburg has about 10% of the caseload at Stow Court. Judge Hoover raved about the Law Director, Dave Maistros and also our top-notch Detective Bureau. He stated Chief Noga is also a great asset.

No further awards or presentations this evening.

**PUBLIC PARTICIPATION:**

Daisy Walker – 1175 Waldo Way

Ms. Walker spoke regarding the amount of plastic bags that are littered around town. She then spoke about Giant Eagle looking at giving members the option for paper vs. plastic.

No further public participation this evening.

**COMMITTEE AND/OR COMMISSION REPORTS:**

**Mr. Furey –Finance, Treasury, Tax Incentive Review**

- Assisted the Twinsburg Athletic Boosters with their annual Middle School Wrestling Tournament which had 37 teams and over 1,000 matches.
- Finance Committee met with just the Finance committee meeting to compile questions. There will be another Finance Committee meeting on 2/21 at 5:00pm.
- CIC will meet on Tuesday 2/19 and will have a new website coming. The CIC is mostly funded by bed tax which is collected from local hotel stays.

- Commented on the city finances and what the city has done over the past 20+ years. He said the population was around 10,000 at the time. There was development on the north end of town (Ethan's Green and Meadowood). The mayor at the time worked a deal with the schools to donate money and also build a fitness center. The city was putting almost 20% of all money brought into a capital improvement fund. When the school and the city worked out a deal the city reduced their property tax by 6 mils and agreed to raise the income tax from 1.75% to 2%. The city gave/donated \$12 million dollars to build the school and fitness center. We have over 6,500 members at the facility now. The city has also added a Senior Center. The city then purchased the golf course to keep the property values up. The city also purchased 900 acres at Liberty Park, with only a percentage of space being able to be used for ballfields. We also have Center Valley Park. The city has spent over \$15 million in the Acres for waterlines and storm sewers instead of ditches along with road repairs. The city also put in Miktarian Parkway which was a large expense. We have more parkland than anyone in Summit County with the exception on Akron and their Metro Parks. As far as money, the city has a credit rating of AA2, which is really outstanding. The city has done a lot to slow the spending. The city removed step increases for employees. The city has less than \$10 million in debt, mostly at 0% interest loans. The city is using a 2% interest only loan for clubhouse construction costs and it will get bonded out. The economic growth of Cornerstone is something the city should be proud of. The city asked for an increase in income tax, which was in place for 4 years. The residents repealed it. The cost of items increased such as trash removal. The auditors said it was not a good idea to reduce the taxes because no one does this. At the end of the day the city does a lot of things right. Council would be happy to talk to residents.
- Nothing further to report this evening

**Mrs. Stauffer – Public Works, Community Relations, Twins Days**

- Public Works Commission will meet on 4/9.
- Nothing to report this evening

**Mr. Bellan –Public Works, Fitness Advisory, Golf Advisory**

- ARB met on 2/7. Case #19-02-07 home addition on Gettysburg was tabled. Case #19-02-08 regarding planter and wall sign for Verizon, #19-02-09-regarding Canterbury wall and planter sign and #19-02-10 regarding Rip City signed were all approved as submitted. The open ARB positions were posted in error. Next meeting will be 2/21 at 6:00 pm.
- Golf Advisory Board will meet on 3/19 at 6:30 pm in Council Chambers
- Nothing to report this evening

**Mr. Barr – Public Works, Public Safety, Planning, Environ. Commission**

- Planning Commission met on 2/4. They discussed a lot split/consolidation for Scannell which was approved. They also talked about a pre-site plan for BP on SR82 which will be changed to a Circle K. Changes will include an entrance change, shared drives with Burger King, moving the car wash. This all still has to go before ARB. There was a recommendation to look at 1149.08 regarding parking. Their next meeting will be 3/4 at 7:00pm.
- Environmental Commission met on 2/5. The City of Twinsburg Earth Day Event will be Saturday, April 27<sup>th</sup> from 12Noon to 4PM at Summit Metro Park — Liberty Park. More

information to follow. The Environmental Commission shredding day has been scheduled for Saturday, Sept. 14 at Public Works. The City's annual clean-up day will be in October. No date has been selected yet. Zen Denker, Twinsburg High School student, was sworn in by Councilman Scott Barr, on Tuesday, Feb 5<sup>th</sup> during the Environmental Commission. One of her projects was to obtain disposable recycling containers for the cafeteria. With the help of Daisy Walker, Waste Management will deliver 4 recycling containers to City Hall by Friday and the boxes will be taken to the high school. Simple Recycling, clothing, shoes, and home goods company, reported for 2018, collected 17,506 pounds from the City of Twinsburg. For January of this year, 1,763 pounds were collected. Next meeting will be 3/5 at 7:00pm in Council Chambers.

- Attended the CIC will meet on 2/19 at 6:00pm in the Jury Room.
- Thanked Rush Hour for hosting the Celebrity Bartending event to benefit Our Community Hunger Center.
- Nothing further to report this evening

**Ms. McFearin – Parks & Rec, Public Safety, Community Relations, Vol. Fireman**

- Friends of the Twinsburg Parks will meet on 2/18 at 7:30pm at Rush Hour. They are currently working on their membership drive.
- The CIC will meet on 2/19.
- Parks & Recreation Commission will meet on 2/28 @ 6:30 in Council Chambers
- Will be attending the Mayor's State of the City address on 2/14 at 7:30 am at the Clubhouse. She invited the public to attend.
- Nothing further to report this evening

**Mr. Scaffide – Finance, Capital Improvement, BZA, ARB**

- BZA will meet on 2/13 at 6:30 to discuss the Circle K that Mr. Barr had mentioned.
- Congratulations to all the Girls Scouts from earlier tonight on their Gold Award.
- Attended a Celebrity Bartending event at Rush Hour to benefit Our Community Hunger Center. Wanted to recognize Mr. Barr who won the 50/50 and donated it back.
- Attended the Finance work session. Council and the city are doing their best to control spending and will continue to evaluate.
- Nothing to report this evening

**Mr. Steele – Finance, Public Safety, Chamber, Charter Review**

- Attended the Finance Committee Work Session meeting.
- Participated in the Celebrity Bartending event to benefit Our Community Hunger Center.
- Nothing further to report this evening

**MAYOR'S REPORT:**

- Open Enrollment for Employee went well. The city's renewal rate is a 6% increase, which is still really good. The city is also looking at becoming self-insured in the future.
- Thanked the Fire Department and the Rotary for hosting the Community CPR Training.
- Condolences to the family of Ted Green who was a former employee in our Service Department.
- NOPEC Grant for green incentives have allowed the city to switch some lighting to LED and make other improvements.

- Thanked the Service Department for making the last round through the city for leaves.
- Will be participating in a Celebrity Bartending event at Rush Hour to benefit the Chiari and Syringomyelia Foundation.
- The State of the City will be this Thursday at 7:30 am at the Clubhouse.
- The mayor stated that in addition to Mr. Furey's comments that it's important to note that with the past spending of money there was push back also but it is hard to imagine Twinsburg without things like the Fitness and Senior Centers and Liberty Park.
- Nothing further this evening

#### **DEPARTMENT HEAD REPORTS:**

##### **Chris Campbell – Public Works Director**

- **Roadway Maintenance** – During the months of January and February to date a total of 1,017 pot holes were patched, using 20.8 tons of cold patch material.
- **Leaf Collection** – During the week of February 4, the crews were able to complete round #6 of the 2018 program. A total of 135 cu yd of material was removed from 323 stops.
- **Animal Control** – Crews removed 8 dead animals from the streets. We will continue to work with A & S Animal Control for trapping etc.
- **Storm Area Checks** – The system was checked on February 23, 24 and again today due to the melting snow and rain. No obstructions were observed.
- **Microturbine** – The Wastewater department's microturbine continues to run well.
- **Snow and Ice** – Since January 8 the department has responded to 7 snow and ice events with a total of 13 rounds for the season. A total of 2,004 tons of salt have been applied to the roadways. At this point last year a total of 6,156 tons of salt were applied during 16 events.
- Senior driveways have been plowed on 4 occasions.
- **Building Renovations** – We are currently performing renovations in the Police Department, Fire Department, Building Department, City Hall hallway and Center on the Square.
- **Capital Purchase** – The Service department will be finalizing the purchase of a Ventrac, power unit from Baker Vehicle. This purchase was budgeted and approved through the department's 2019 capital budget at \$35,982.50. Purchase is being made through the State of Ohio's procurement program and will replace a 1990 John Deere mower/blower which is being traded in at \$1,200.00.
- The unit will be used by the Service department to utilize various implements including: mower, snow blower, auger, rotating brush etc.

Mr. Bellan asked how a snow event is defined. Mr. Campbell stated its when there is an 8 hour break between events. Once the crews shut down the clock starts for the 8 hours.

The mayor stated that the way the city is using salt is helping to conserve the salt.

##### **Chris Noga – Police Chief**

- During the month of January the City of Twinsburg Communications Center generated 2,543 calls for service among the Twinsburg Police and Fire Departments and the Reminderville Police and Fire Departments.
- Twinsburg police officers arrested and/or cited 105 suspects into court on 143 different counts. The arrest counts include: (7) Theft related charges including 1 count of theft from elderly/disabled person, (13) Drug related charges, (4) Liquor possession/Open container

charges, (17) for Driving under suspension or without a valid license, (15) Operating a vehicle under the influence of alcohol and/or drugs of abuse charges, (1) Domestic violence charges, (9) Warrants served, and (4) counts of Obstructing official business/Evidence destruction. The remaining charges were various other criminal or traffic related charges.

- Twinsburg officers issued 234 written warnings and 15 parking citations.
- Officers investigated 43 traffic crashes of which 7 were injury crashes, 7 were on private property, and none were fatal.
- As a PSA, the way the weather has been he encouraged residents to please drive safely and take your time.

### **Russ Rodic – Building Commissioner**

- Construction activity through building division for the month of January was 48 applications for plan review, construction value of \$303148,
- BZA meeting Wednesday reps from Circle K will be requesting relief from the side yard building setback, side yard driveway setback, front yard driveway setback and 2 driveway minimum driveway width,
- Mr. Sturgill resident at W. Idlewood requested variance on an accessory building, last week the mayor and myself discussed the options that are viable for possible acceptance but the resident appreciated the time to explain & discuss but probably would withdraw the application,
- The double pole issue, I requested to have asked Windstream field rep keep in communication with Dennis Koballa in the process of utilities relocated off the pole and final removal.
- Donation boxes/recycle boxes application have been submitted and currently being reviewed and certain sites have had the boxes removed permanently from the premises.

### **Tim Morgan – Fire Chief**

#### **Call Volume**

- The fire department ran a total of 250 calls this January, for the year that is 276 calls in January 2018, which down compared to last year.

#### **Notable Event**

- Event on Warren Parkway with a home chemist which resulted in an odor but now real danger but took the department time to sort it out with help of Summit County Hazmat Team.

#### **Public Education Notes**

- Had 10 hours of public education which contacted about 750 people.

#### **Fire Prevention**

- Inspected 13 locations and 2 fire investigations. Working on divisions work goals.

#### **Training**

- Department logged approximately 275 hours of training.

#### **Points of Interest**

- Weather Warning Sirens: January's monthly test of the system was conducted on the 5th, and all sirens functioned properly, except for the unit on Liberty Rd. near Cannon Rd. The unit sounded but the test indicator light did not activate, the Service Department was advised.

- Passing of a former member: Past member Russ Terrill passed away on January 13<sup>th</sup>. Russ served TFD from 1972 through 1984. Wanted to express our condolences to the family and friends, and our thanks for his service to the community and the Department.
- Community CPR and AED Training on February 23<sup>rd</sup>. Thanked all that attended and the Rotary for assisting.

***Sarah Buccigross – Finance Director***

- Finance is continuing to work with the Auditor of State Performance Audit team to scope and price the Performance Audit. Nicole Bent, presenter from last year, checked in today to let us know that we will have a scope proposal next week.
- The Clubhouse rollover Note issuance discussed at the last Finance Committee meeting had a successful sale this morning. The 2% offering by PNC did bring in enough buyers and we will work with Mike Sharb from Squire next week to finalize all of the paperwork.
- The 2019 Permanent Appropriations will be on first reading at the next Council meeting on February 26<sup>th</sup>. Any changes made will be reflected on the legislation put before Council.

Mr. Furey asked Mrs. Buccigross if the data she got last we showed that the city of Twinsburg had the lowest property tax collected in Summit County as well as tied for the lowest income tax. Mrs. Buccigross stated that is correct that our inside millage is at .06 which is the lowest for the cities, she did not look at townships and villages.

No further Department Head reports this evening

**LEGISLATION**

**ORDINANCE 04-2019** - AN ORDINANCE AMENDING SECTION 1181 OF THE CODIFIED ORDINANCES OF THE CITY OF TWINSBURG REGARDING “SITE PLAN REVIEW REGULATIONS” (Stands on First Reading)

Read by S. Collins

**ORDINANCE 05-2019** - AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE VILLAGE OF REMINDERVILLE TO PROVIDE CERTAIN POLICE AND FIRE DISPATCHING SERVICES (Stands on First Reading)

Read by S. Collins

**ORDINANCE 07-2019** - AN ORDINANCE AUTHORIZING THE CITY TO ENTER INTO A PURCHASE AGREEMENT TO ACQUIRE PROPERTY PARTICIPATING IN THE FEMA FUNDING PROGRAM IN THE TINKER’S CREEK FLOOD PLAIN

Read by S. Collins

**ORDINANCE 08-2019** - AN ORDINANCE ACCEPTING THE BID OF PERRIN ASPHALT COMPANY FOR THE 2019 CHAMBERLIN ROAD RESURFACING PROJECT; AND DECLARING AN EMERGENCY

Read by S. Collins

**MOTION: TO PLACE ORDINANCE 08-2019 ON THE THIRD AND FINAL READING AND DECLARING AN EMERGENCY**



Moved by B. Steele, seconded G. Bellan

Upon roll call motion passed unanimously

**MOTION: TO ADOPT ORDINANCE 08-2019 AS AN EMERGENCY**

Moved by B. Steele, seconded by G. Bellan

Upon roll call motion passed unanimously

**ORDINANCE 09-2019 - AN ORDINANCE ACCEPTING THE BID OF BARBICAS CONSTRUCTION COMPANY, INC., FOR THE 2019 ROAD IMPROVEMENT PROJECT**  
Read by S. Collins

**ORDINANCE 10-2019 - AN ORDINANCE APPROVING THE FINAL CHANGE ORDER TO THE CONTRACT WITH CAVANAUGH BUILDING FOR ADDITIONAL WORK RELATED TO THE GOLF CLUBHOUSE PROJECT; AND DECLARING AN EMERGENCY**  
Read by S. Collins

**MOTION: TO PLACE ORDINANCE 10-2019 ON THE THIRD AND FINAL READING AND DECLARING AN EMERGENCY**

Moved by B. Steele, seconded M. Stauffer

Upon roll call motion passed unanimously

**MOTION: TO ADOPT ORDINANCE 10-2019 AS AN EMERGENCY**

Moved by B. Steele, seconded by B. Furey

Upon roll call motion passed unanimously

**ORDINANCE 11-2019 - AN ORDINANCE AMENDING THE CURRENT YEAR TEMPORARY APPROPRIATIONS FOR THE GENERAL REVENUE ACCOUNT AS ESTABLISHED IN ORDINANCE 108-2018, THE TEMPORARY APPROPRIATION ORDINANCE OF THE CITY OF TWINSBURG FOR THE YEAR 2019; AND DECLARING AN EMERGENCY**  
Read by S. Collins

**MOTION: TO PLACE ORDINANCE 11-2019 ON THE THIRD AND FINAL READING AND DECLARING AN EMERGENCY**

Moved by B. Steele, seconded by M. Stauffer

Upon roll call motion passed unanimously

**MOTION: TO ADOPT ORDINANCE 11-2019 AS AN EMERGENCY**

Moved by B. Steele, seconded by J. McFearin

Upon roll call motion passed unanimously

**RESOLUTION 12-2019 - A RESOLUTION DECLARING THE MONTH OF FEBRUARY AS HEART HEALTH MONTH IN THE CITY OF TWINSBURG**

Read by S. Collins

**MOTION: TO ADOPT RESOLUTION 12-2019**

Moved by B. Steele, seconded by J. McFearin

Upon roll call motion passed unanimously

**ORDINANCE 13-2019 - AN ORDINANCE ACCEPTING THE LANDS AND IMPROVEMENTS DEDICATED TO PUBLIC USE FOR QUARRY RESERVE AT BOULDER BROOK SUBDIVISION; ACCEPTING THE MAINTENANCE BOND AND REDUCING THE PERFORMANCE GUARANTEE ACCORDINGLY**

Read by S. Collins

**ORDINANCE 14-2019 - AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF TWINSBURG, OHIO, TO ENTER INTO A CONTRACT WITH AFSCME, OHIO COUNCIL 8, LOCAL 1313/SERVICE UNIT; AND DECLARING AN EMERGENCY**

Read by S. Collins

**MOTION: TO PLACE ORDINANCE 14-2019 ON THE THIRD AND FINAL READING AND DECLARING AN EMERGENCY**

Moved by B. Steele, seconded S. Barr

Upon roll call motion passed unanimously

**MOTION: TO ADOPT ORDINANCE 14-2019 AS AN EMERGENCY**

Moved by B. Steele, seconded by S. Scaffide

Upon roll call motion passed unanimously

**ORDINANCE 15-2019 - AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF TWINSBURG, OHIO, TO ENTER INTO A CONTRACT WITH AFSCME OHIO COUNCIL 8 LOCAL 1313 OFFICE UNIT; AND DECLARING AN EMERGENCY**

Read by S. Collins

**MOTION: TO PLACE ORDINANCE 15-2019 ON THE THIRD AND FINAL READING AND DECLARING AN EMERGENCY**

Moved by B. Steele, seconded S. Barr

Upon roll call motion passed unanimously

**MOTION: TO ADOPT ORDINANCE 15-2019 AS AN EMERGENCY**

Moved by B. Steele, seconded by M. Stauffer

Upon roll call motion passed unanimously

**UNFINISHED BUSINESS, NEW BUSINESS, MISCELLANEOUS**

**Mr. Maistros**

- Thanked Judge Hoover for coming this evening and echoed his comments on how good our Detective Bureau is.
- Nothing further this evening

**Mr. Steele**

- Stated he was grateful to work with the guys in Police Department and stated that our Detective Bureau is very good.
- Thanked Judge Hoover for coming.
- Stated he will not be able to make the State of the City this year.
- Nothing further this evening

**Mr. Bellan:**

- The city will be accepting applications for the open boards and commissions until Friday 2/22 @ 4:30 pm.
- Nothing further this evening.

**Mrs. Stauffer:**

- Congratulated the Girl Scouts on their Gold Awards.
- Wished Ms. McFearin an early Happy Birthday
- Nothing further this evening

**Ms. McFearin:**

- Thanked the Fire Department and Rotary for hosting the Community CPR Day.
- Welcomed Firefighter Ryan Nutter to the department.
- Nothing further this evening

**Mr. Barr:**

- Thanked the residents for supporting Aaron & Moses Valentine's Days dinner. Thinks were going to see good things for the restaurant.
- Nothing further this evening

**Mr. Scaffide:**

- Nothing further this evening

**Mr. Furey:**

- Nothing further this evening

**Mayor Yates:**

- Nothing further this evening

**Mrs. Collins**

- Nothing further this evening

**Mrs. Buccigross**

- Nothing further this evening

**ADJOURNMENT:**

Meeting unanimously adjourned at 9:16 pm.

Attest:

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Brian Steele  
President of Council

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Shannon Collins  
Clerk of Council