

**CITY OF TWINSBURG, OHIO**

**REGULAR COUNCIL MEETING MINUTES**

**TUESDAY, FEBRUARY 13, 2018**

**ROLL CALL:** S. Scaffide, B. Steele, J. McFearin, M. Stauffer, G. Bellan  
B. Furey and S. Barr

**ABSENT:**

**ALSO PRESENT:** Ted Yates, Mayor  
David Maistros, Law Director

**CAUCUS:**

The caucus meeting was called to order at 6:50 pm.

**Presentations**

Mr. Barr stated that there is a biodiversity display in the lobby this evening that shows the work of Twinsburg High School students that will also be on display during the city's Earth Day event at the Metro Parks on Saturday, April 20<sup>th</sup>.

No further presentations this evening.

**Items for Discussion**

No items for discussion this evening.

**Audience Participation:**

Mike Razor – 4312 Eagle Ave., Stow

Mr. Razor is a current council person in the city of Stow and is running for the House of Representatives in the 37<sup>th</sup> District. He is here to learn, listen and find out how he could be helpful to the city of Twinsburg if and when he is elected.

No further audience participations this evening.

**Pending Legislation:**

Ordinance 01-2018 – Change order of Golf Clubhouse project

Ordinance 05-2018 – Approval of auction list

Ordinance 11-2018 – Award bid for 2018 Tree Planting Program

Ordinance 12-2018 - Award bid for 2018 Road Improvement Project

Ordinance 13-2018 - Award bid for 2018 City Wide Sidewalk Program

Ordinance 14-2018 – Award bid for Road Striping Contract

Ordinance 15-2018 - Award bid for Road & Sewer Improvement Lila & Joann

There will be revisions made to Ordinance 15-2018 by motion in the regular council meeting to change account number and name, amount is correct.

Resolution 16-2018 – Enter MOU with Tinker’s Creek Watershed Partners  
Ordinance 17-2018 – Change order for Perspectus for Clubhouse  
Ordinance 18-2018 – Change order for Cavanaugh for Clubhouse  
Ordinance 19-2018 – Appropriations amendment for Golf Club House – Bulletin 7  
Resolution 20-2018 – Appointing NOPEC Energizing Community Grant Program  
Ordinance 21-2018 – Appointing Sarah Buccigross as Finance Director  
Resolution 22-2018 – Declaring February Heart Month

**Miscellaneous:**

No further miscellaneous this evening.

Motion: To enter into an executive session to discuss matters pursuant to Ohio Revised Code § 121.22(g) (1) (3):

Personnel

Moved by M. Stauffer, seconded by B. Furey

Upon roll call motion passed unanimously

M. Stauffer reconvened after executive session and reported that personnel were discussed in executive session.

This meeting unanimously adjourned at 7:26 PM

**Regular Council Meeting:**

Mrs. Stauffer called the Regular Council meeting to order at 7:31 PM.

**ROLL CALL:** S. Scaffide, B. Steele, J. McFearin, M. Stauffer, G. Bellan  
B. Furey and S. Barr

**ABSENT:**

**ALSO PRESENT:** Ted Yates, Mayor  
David Maistros, Law Director

**INVOCATION & PLEDGE OF ALLEGIANCE:**

Mayor Yates bestowed the Invocation and led Council in the Pledge of Allegiance.

**APPROVAL OF MINUTES:**

The minutes of January 23, 2018 were approved as written

**AWARDS & PRESENTATIONS:**

Lindsay Kuhn, Auditor of State of Office presented to city with a clean auditor award and for being excellent stewards of tax payer dollars.

No further awards or presentations this evening.

**PUBLIC PARTICIPATION:**

Mike Razor – 4312 Eagle Ave., Stow

Mr. Razor is a current council person in the city of Stow and is running for the House of Representatives in the 37<sup>th</sup> District. He is here to learn more about Twinsburg.

Dan Farakowski –

Mr. Farakowski is in attendance for the Quarry Reserve project.

Mr. Maistros advised that a motion will need to be made confirming Planning Commissions approval of the preliminary plat for Quarry Reserve at Boulder Brook.

No further public participation this evening

**COMMITTEE AND/OR COMMISSION REPORTS**

**Mr. Furey – Treasury, Capital Improvements, Twins Days, Community Relations, Tax Incentive Review**

- Volunteered at the Twinsburg Athletic Boosters Middle School Wrestling Tournament that was started many years ago.
- Attended a Compensation Committee
- Will be attending a Celebrity Bartending event for the CERT Team this weekend.
- Friends of the Twinsburg Parks will meet at 7:00 pm on February 19<sup>th</sup> at Brewster's. This group is separate from the city and will be used to raise funds to support our parks and recreation programs.
- Nothing further this evening

**Mr. Steele– ARB, Safety, Chamber**

- ARB met on February 1<sup>st</sup> and approved a change for sign in front of high school. Approved signs for other businesses.
- Volunteer Fire Board met and working on getting paperwork and process is complete.
- Nothing further this evening

**Mr. Scaffide – Finance, BZA, Public Works & Charter Review**

- BZA met January 24<sup>th</sup> heard two appeals that night 12-2017 and 01-2018.

**MOTION: To waive the 30 day waiting period for appeal 12-2017 and 01-2018.**

Moved by S. Scaffide, seconded by B. Steele

Upon roll call motion passed unanimously

- Attended the Fire Department's Night at the Races it was a great, well organized event.
- Nothing further to report this evening

**Mrs. Stauffer – Planning, Finance, Public Works**

- Planning Commission met on February 5<sup>th</sup>. Next meeting is set for March 5<sup>th</sup>.
- Nothing further this evening.

**Ms. McFearin – Parks & Recreation, Community Relations, Safety, Vol. Fireman**

- Parks & Recreation will meet on February 22<sup>nd</sup> at city hall
- Community Relations will meet on March 22<sup>nd</sup>
- Safety Committee will meet on March 13<sup>th</sup>
- CIC will meet February 20<sup>th</sup>
- Attended the Fire Department's Night at the Races
- Will be at the Celebrity Bartending event for CERT this Saturday.
- Passing a resolution tonight for Heart Healthy month. In addition the Fire Department will be offering CPR training on February 24<sup>th</sup>.
- Nothing further this evening

**Mr. Bellan – Golf Advisory, Fitness Advisory, Public Works**

- Several boards and commission openings. Please apply by March 5<sup>th</sup> if you are interested.
- Attending the Celebrity Bartending event for CERT on Saturday.
- Nothing further this evening

**Mr. Barr – Finance, Environmental, Safety**

- Environmental Commission met on February 8<sup>th</sup> at 7:00 pm. Earth Day event will April 21<sup>st</sup>. Lego Dragons team presented their hydro dynamics project. Next year is the 5<sup>th</sup> anniversary for Earth Day celebrations in Twinsburg.
- Helped at the Twinsburg Athletic Boosters Wrestling Tournament
- Attended the Fire Department Night at the Races
- Encouraged all who don't already have their certification to attend the CPR event.
- Friends of Twinsburg Parks will meet February 17<sup>th</sup>.
- CIC meet on February 20<sup>th</sup> at Center on the Square at 6:00 pm.
- Nothing to report this evening

**MAYOR'S REPORT:**

- Attended Career Day at Dodge
- Attended the meet and greet with the new Dean at Kent State Twinsburg.
- Helped at the Twinsburg Athletic Boosters event. Very well organized.
- Attended the Fire Departments Night at the Races. Always a good time.
- Community CPR Day will be February 24<sup>th</sup>
- State of the City will be this Thursday, February 15<sup>th</sup>
- Will be a Celebrity Bartender for the event this weekend.
- Open registration for Community Gardens will be February 20<sup>th</sup> for residents.
- Wished the swimmers and divers good luck at Districts this week.
- Thanked council and the department heads for coming together for this year's retreat.
- Nothing further to report this evening

**DEPARTMENT HEAD REPORTS:**

**Timothy Morgan – Fire Chief**

### **Call Volume**

- The fire department ran a total of 276 calls this January which is 25% higher compared to last January.

### **Notable Events**

- Quite a few car fires and car accidents

### **Fire Prevention**

- Fire Prevention completed 99 inspections and 3 fire investigation.

### **Public Education**

- There was a total of 29 personal contacts made in January.

### **Training**

- There was a total of almost 400 hours of training done in January.

### **Points of Interest**

- Weather Warning Sirens: January's monthly test of the system was conducted and all sirens functioned properly, except for the unit on Ravenna Rd. at the High School and on Bavaria Rd. in the Township. The Service Department was advised and is working on repair.
- Thanked all that participated in the Night at the Races which helps the union support many community organizations.

### **Chris Campbell – Public Works Director**

- **Roadway Maintenance** – During the months of January and February the crews patched 644 pot holes using both the cold patch material and a new hot mix. The hot mix has shown some positive results.
- **Animal Control** – Crews removed 4 dead animals from the streets. We will continue to work with A & S Animal Control for trapping etc.
- **Winter Operations** – The crews have completed 16 snow and ice events using 6,794.80 tons of salt. Salt deliveries continue to be slow due to difficulties faced by the Cargill Company. We currently have 200 tons of salt in storage with future deliveries promised.
- **City Building Remodeling** – The department is currently working on several city building remodel projects at city hall. This work is progressing slowly due to the number and duration of snow and ice events.
- **Microturbine** - The wastewater department has received a new compressor for the microturbine unit. The unit should be installed in the next week to two weeks.

No further Department Head reports this evening

### **LEGISLATION**

**ORDINANCE 01-2018 - AN ORDINANCE APPROVING A CHANGE ORDER TO THE CONTRACT WITH CAVANAUGH BUILDING FOR MODIFICATION OF ADDITIONAL WORK RELATED TO THE GOLF CLUBHOUSE PROJECT; AND DECLARING AN EMERGENCY**

Read by D. Maistros

**MOTION: TO PLACE ORDINANCE 01-2018 ON THE THIRD AND FINAL READING AND DECLARING AN EMEGENCY**

Moved by M. Stauffer, seconded by J. McFearin

Upon roll call motion passed unanimously

**MOTION: TO ADOPT ORDINANCE 01-2018 AS AN EMERGENCY**

Moved by M. Stauffer, seconded by S. Barr

Upon roll call motion passed unanimously

**ORDINANCE 05-2018 - AN ORDINANCE AUTHORIZING THE SALE AT AUCTION OF CERTAIN PERSONAL PROPERTY OWNED BY THE CITY OF TWINSBURG AND NO LONGER NEEDED FOR MUNICIPAL PURPOSES**

Read by D. Maistros

**MOTION: TO ADOPT ORDINANCE 05-2018**

Moved by M. Stauffer, seconded by B. Steele

Upon roll call motion passed unanimously

**ORDINANCE 11-2018 - AN ORDINANCE ACCEPTING THE BID OF THE VIZMEG LANDSCAPE, INC., FOR THE 2018 TREE PLANTING PROGRAM; AND DECLARING AN EMERGENCY**

Read by D. Maistros

**MOTION: TO PLACE ORDINANCE 11-2018 ON THE THIRD AND FINAL READING AND DECLARING AN EMERGENCY**

Moved by M. Stauffer, seconded by B. Furey

Upon roll call motion passed unanimously

**MOTION: TO ADOPT ORDINANCE 11-2018 AS AN EMERGENCY**

Moved by M. Stauffer, seconded by B. Furey

Upon roll call motion passed unanimously

**ORDINANCE 12-2018 - AN ORDINANCE ACCEPTING THE BID OF PERRIN ASPHALT COMPANY FOR THE 2018 ROAD IMPROVEMENT PROJECT; AND DECLARING AN EMERGENCY**

Read by D. Maistros

**MOTION: TO PLACE ORDINANCE 12-2018 ON THE THIRD AND FINAL READING AND DECLARING AN EMERGENCY**

Moved by M. Stauffer, seconded by S. Scaffide

Upon roll call motion passed unanimously

**MOTION: TO ADOPT ORDINANCE 12-2018 AS AN EMERGENCY**

Moved by M. Stauffer, seconded by S. Scaffide

Upon roll call motion passed unanimously

**ORDINANCE 13-2018 - AN ORDINANCE ACCEPTING THE BID OF SPANO BROTHERS CONSTRUCTION, FOR THE 2018 CITY WIDE SIDEWALK PROGRAM; AND DECLARING AN EMERGENCY**

Read by D. Maistros

**MOTION: TO PLACE ORDINANCE 13-2018 ON THE THIRD AND FINAL READING AND DECLARING AN EMERGENCY**

Moved by M. Stauffer, seconded by S. Barr

Upon roll call motion passed unanimously

**MOTION: TO ADOPT ORDINANCE 13-2018 AS AN EMERGENCY**

Moved by M. Stauffer, seconded by B. Furey

Upon roll call motion passed unanimously

**ORDINANCE 14-2018 - AN ORDINANCE ACCEPTING THE BID OF J.D. STRIPING & SERVICES, INC., FOR THE 2018 ROAD STRIPING CONTRACT; AND DECLARING AN EMERGENCY**

Read by D. Maistros

**MOTION: TO PLACE ORDINANCE 14-2018 ON THE THIRD AND FINAL READING AND DECLARING AN EMERGENCY**

Moved by M. Stauffer, seconded by B. Furey

Upon roll call motion passed unanimously

**MOTION: TO ADOPT ORDINANCE 14-2018 AS AN EMERGENCY**

Moved by M. Stauffer, seconded by B. Steele

Upon roll call motion passed unanimously

**ORDINANCE 15-2018 - AN ORDINANCE ACCEPTING THE BID OF LOCKHART CONCRETE COMPANY, FOR THE ROADWAY & SEWER IMPROVEMENTS ON LILA PLACE & JOANN PLACE; AND DECLARING AN EMERGENCY**

Read by D. Maistros

**MOTION: TO PLACE ORDINANCE 15-2018 ON THE THIRD AND FINAL READING AND DECLARING AN EMERGENCY**

Moved by M. Stauffer, seconded by G. Bellan

Upon roll call motion passed unanimously

**MOTION: TO AMEND ORDINANCE 15-2018 TO CHANGE THE ACCOUNT NAME 'LAND DEVELOPMENT WITH SEWER'**

Moved by B. Furey, seconded by B. Steele

Upon roll call motion passed unanimously

**MOTION: TO ADOPT ORDINANCE 15-2018 AS AMENDED WITH AN EMERGENCY**

Moved by M. Stauffer, seconded by G. Bellan

Upon roll call motion passed unanimously

**RESOLUTION 16-2018 - A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH TINKER'S CREEK WATERSHED PARTNERS, INC.**

Read by D. Maistros

**MOTION: TO ADOPT RESOLUTION 16-2018 AS AN EMERGENCY**

Moved by M. Stauffer, seconded by B. Furey

Upon roll call motion passed unanimously

**ORDINANCE 17-2018 - AN ORDINANCE APPROVING A CHANGE ORDER TO THE CONTRACT WITH PERSPECTUS ARCHITECTURE, LLC FOR ADDITIONAL DESIGN SERVICES RELATED TO THE GOLF CLUBHOUSE PROJECT; AND DECLARING AN EMERGENCY**

Read by D. Maistros

**MOTION: TO PLACE ORDINANCE 17-2018 ON THE THIRD AND FINAL READING AND DECLARING AN EMERGENCY**



Moved by M. Stauffer, seconded by B. Furey

Upon roll call motion passed unanimously

**MOTION: TO ADOPT ORDINANCE 17-2018 AS AN EMERGENCY**

Moved by M. Stauffer, seconded by J. McFearin

Upon roll call motion passed unanimously

**ORDINANCE 18-2018 - AN ORDINANCE APPROVING A CHANGE ORDER TO THE CONTRACT WITH CAVANAUGH BUILDING FOR ADDITIONAL WORK RELATED TO THE GOLF CLUBHOUSE PROJECT; AND DECLARING AN EMERGENCY**

Read by D. Maistros

**MOTION: TO PLACE ORDINANCE 18-2018 ON THE THIRD AND FINAL READING AND DECLARING AN EMERGENCY**

Moved by M. Stauffer, seconded by S. Barr

Upon roll call motion passed unanimously

**MOTION: TO ADOPT ORDINANCE 18-2018 AS AN EMERGENCY**

Moved by M. Stauffer, seconded by B. Furey

Upon roll call motion passed unanimously

**ORDINANCE 19-2018 - AN ORDINANCE AMENDING THE CURRENT YEAR APPROPRIATIONS FOR THE GENERAL REVENUE ACCOUNT AS ESTABLISHED IN ORDINANCE 101-2017, THE APPROPRIATION ORDINANCE OF THE CITY OF TWINSBURG FOR THE YEAR 2018; AND DECLARING AN EMERGENCY**

Read by D. Maistros

**MOTION: TO PLACE ORDINANCE 19-2018 ON THE THIRD AND FINAL READING AND DECLARING AN EMERGENCY**

Moved by M. Stauffer, seconded by B. Furey

Upon roll call motion passed unanimously

**MOTION: TO ADOPT ORDINANCE 19-2018 AS AN EMERGENCY**

Moved by M. Stauffer, seconded by B. Furey

Upon roll call motion passed unanimously

**RESOLUTION 20-2018 - A RESOLUTION AUTHORIZING ALL ACTIONS NECESSARY TO ACCEPT NORTHEAST OHIO PUBLIC ENERGY COUNCIL (NOPEC) ENERGIZED COMMUNITY GRANT(S)**

Read by D. Maistros

**MOTION: TO ADOPT RESOLUTION 20-2018 AS AN EMERGENCY**

Moved by M. Stauffer, seconded by G. Bellan

Upon roll call motion passed unanimously

**ORDINANCE 21-2018 - AN ORDINANCE CONFIRMING THE MAYOR'S APPOINTMENT OF SARAH BUCCIGROSS AS FINANCE DIRECTOR FOR THE CITY OF TWINSBURG PURSUANT TO CITY CHARTER AND DECLARING AN EMERGENCY**

Read by D. Maistros

**MOTION: TO PLACE ORDINANCE 21-2018 ON THE THIRD AND FINAL READING AND DECLARING AN EMERGENCY**

Moved by M. Stauffer, seconded S. Barr

Upon roll call motion passed unanimously

**MOTION: TO ADOPT ORDINANCE 21-2018 AS AN EMERGENCY**

Moved by M. Stauffer, seconded by J. McFearin

Upon roll call motion passed unanimously

**RESOLUTION 22-2018 - A RESOLUTION DECLARING THE MONTH OF FEBRUARY AS HEART MONTH IN THE CITY OF TWINSBURG**

Read by D. Maistros

**MOTION: TO ADOPT RESOLUTION 22-2018 AS AN EMERGENCY**

Moved by M. Stauffer, seconded by J. McFearin

Upon roll call motion passed unanimously

**UNFINISHED BUSINESS, NEW BUSINESS, MISCELLANEOUS**

**Mr. Furey:**

**MOTION: UPON RECOMMENDATION AND APPROVAL OF THE PLANNING COMMISSION THAT COUNCIL APPROVE THE PRELIMINARY PLAT AND SITE PLAN FOR THE QUARRY RESERVE AT BOULDER BROOK.**

Moved by B. Furey, seconded by M. Stauffer

Upon roll call motion passed unanimously

- Wished his son Michael a happy 21<sup>st</sup> birthday on February 15<sup>th</sup>
- Nothing further this evening

**Mr. Steele**

- Wished his daughter Stephanie a happy birthday on February 9<sup>th</sup>
- Nothing further this evening

**Mr. Scaffide:**

- Nothing further this evening

**Ms. McFearin:**

- 1.91% tax rate lower than township which is at 2.27% and Reminderville that goes to Twinsburg schools is at 2.05%. Stated that residents go to county website to see exactly where their tax dollars are going.
- Prescription drug disposal program can be utilized at the Twinsburg Police Station
- Historical Society has memberships available
- Friends of Twinsburg Parks is having a membership drive.
- Attended the Dodge Career day
- Attended the meet and greet with the new Kent State Dean.
- Sue Bruce is in charge of project Linus and make a blanket day is February 17<sup>th</sup> 9-12 to make blankets that will be distribute.
- Nothing further this evening

**Mr. Bellan:**

- Hopes to see everyone at the Celebrity Bartending event on Saturday to show support for CERT
- Nothing further this evening

**Mr. Barr:**

- Stated the Celebrity Bartending event is a great way to help raise funds for the CERT team.
- Nothing further this evening

**Mrs. Stauffer:**

- Congratulated to swimming and diving teams and all the sports.
- Thanked Mayor Yates and Ms. McFearin for attending Career Day at Dodge.
- Nothing further this evening

**Mayor Yates:**

- Nothing further this evening

**Mr. Maistros**

- Nothing further this evening

**ADJOURNMENT:**

This meeting unanimously adjourned at 8:35 pm.

Attest:

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Maureen Stauffer  
President of Council

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Shannon Collins  
Clerk of Council