



**Caucus & Regular Council Meeting Minutes**  
**Tuesday, February 24, 2026**  
**7:00 p.m.**

**CAUCUS:**

Mr. Bellan called the caucus meeting to order at 7:00 pm.

**ROLL CALL:** G. Bellan, K. Labbe, B. Furey, D. Post, D. Walker, C. Bonacci, and S. Castillo

**ABSENT:**

**ALSO PRESENT:** Sam Scaffide, Mayor  
Christina Conway, Finance Director  
Shannon Collins, Clerk of Council  
Mark Gutowski, Senior Communications Administrator

**Presentations:**

No presentations this evening.

**Items for Discussion:**

Mr. Castillo stated he would like to ask if a subcommittee could be formed to review boards, commissions, and committees. Discussion would include their purpose, duties, terms, and how and where we advertise for openings.

Mr. Bellan stated that a subcommittee could be formed and asked Mr. Castillo, Mrs. Labbe and Clerk Collins if they would sit on the committee. Mrs. Walker also expressed interest and was included in the committee.

Mr. Furey stated that while the committee is reviewing items to consider how each one is governed whether that is by charter or codified ordinance.

Mr. Post asked that other council members feedback be considered as some have more experience on some committees.

No further items for discussion this evening.

**Audience Participation:**

Jonah Pichette – 11146 Heritage Drive

Mr. Pichette spoke on behalf of the Environmental Commission and reported:

- Good Neighbor Award (nominations due end of week)
- The Earth Day/Arbor Day event is scheduled for April 25, 2026 from 11:00 AM – 1:00 PM at the Community Center.

- The Shred Day is scheduled for June 27, 2026 from 9:00 AM – Noon at the Public Works Department.

Colleen Rubin – 2259 Sandalwood

Mrs. Rubin addressed Council regarding the TPD terminations, public statements made by city officials, litigation matters, and alleged financial impacts to the City.

Laurie Facsina – 2950 Cannon Road

Mrs. Facsina addressed Council regarding AI data centers, zoning code implications, Ordinance 2026-028, and Resolution 2026-029 concerning CIC property transfer.

Karen Clinton – 2045 Glenwood Drive

Mrs. Clinton addressed Council regarding outstanding public records requests relating to dispatch audio and prior incidents. Mayor Scaffide responded, stating he had previously contacted Mrs. Clinton regarding the matter.

No further audience participation this evening.

**Pending Legislation:**

**Resolution 26-012** – This resolution authorizes internet auctions for 2026. Per Ohio Revised Code 721.15 the city council can adopt a resolution to authorize online auctions for personal property owned by the city. If adopted, this resolution would allow the city to continue with online auctions for 2026 using GovDeals or a similar online auction site. This is an annual piece of legislation that is required to sell items online. This will be on its third and final reading tonight. The emergency clause was added to allow this to go into effect immediately.

**Resolution 26-014** – This resolution is to enter our annual MOU with Tinker’s Creek Watershed. This is a partnership between the city and watershed to meet the General National Pollution Discharge and Elimination System requirements, also known as NPDES. This will be on its third and final reading tonight. The emergency clause was added to allow this to go into effect immediately.

**Resolution 2026-016** – This resolution is for the 2026 Legal Defenders contract. This is the annual contract to provide legal representation to indigent defendants. There are two (2) main changes. The first is the fee per case. The fee is now \$250 per case, which is a \$20 increase from last year. The second change deals with cases that have a conflict with the Summit County Prosecutors Office. This will be on its second reading this evening.

**Resolution 2026-021** – This is to enter into an agreement with Summit County for Animal Control Services. This is in addition to the city’s agreement with A&S Animal Control. This is a five-year agreement with a cost of \$60 per day for up to three (3) days. It covers the impounding, housing, feeding, and veterinary care. This will be on its second reading this evening.

**Ordinance 2026-024** – This ordinance is to update Sec. 149 regarding fees for EMS billing and collections. This will allow for an increase in the amounts charged for EMS services provided by the Fire Department. The last increase was in 2016. The suggested amounts are in line with the usual and customary charges allowed for these services and similar to surrounding communities rates.

This section also spells out the definitions for residents and non-residents. The city's billing company will bill the patient's insurance for services. If a resident's insurance company does not pay the full amount, the resident WILL NOT be charged the difference. However, non-residents will be charged the balance of what their insurance does not pay. The city will also waive all balances from Medicare or Medicaid patients.

This update includes a fee of \$300 for non-transport calls which is intended to be a future charge for non-emergency or nuisance calls. The next chief will meet with the mayor and determine a policy on how and when this fee will be charged. This update also outlines the process for credit and collections regarding EMS billing. This will be on its second reading this evening.

**Ordinance 2026-025** – This ordinance repeals Chapter 731 regarding Ambulance Subsidization. This chapter was adopted in 1971 prior to the city being a parttime or fulltime department and allowed the city to subsidize outside ambulance companies to transport residents. This section is no longer used and is being asked to be repealed. This will be on its second reading.

**Resolution 2026-026** – This resolution is to authorize the mayor to apply, and accept if awarded, the NOPEC Energizing Community Grant. The amount, if awarded, is expected to be \$28,590. Since last year's award was not expended, the total combined grant funding available to the city is \$58,230.40. This is on its second reading tonight.

**Resolution 2026-027** – This resolution is to update the Local Landmark List. This list has not been comprehensively reviewed since 2007. Over the years, it has been determined that the previous list included properties that are not located within the City of Twinsburg and properties that no longer exist. Items on the list were established using federal and state historic preservation best practices, including National Register-based criteria and guidance from the National Park Service and the Ohio State Historic Preservation Office. This will be on its second reading tonight.

**Ordinance 2026-028** – This Ordinance is to amend Sec. 1125.02 (c) (3) to remove the reference to Historical Register and replace it with 'Local Landmarks List'. This was added to the agenda this evening to ensure there was enough time to properly post the Public Hearing that is required. This ordinance will be read four times. I will be making a motion during the regular meeting to send this to planning commission for their review and report. This will be on its second reading tonight.

**Resolution 2026-029** – This resolution is to purchase the property located at 8949 Darrow Road from the CIC for \$10. The CIC met on December 11, 2025, and voted to sell the property to the city. The city is permitted by the charter and the laws of Ohio to acquire real property for municipal purposes, including for the promotion of economic development. This will be on its first reading tonight.

**Resolution 2026-030** - This resolution is to allow the city to purchase a skid steer for use by the Service Dept. The equipment was approved by the Capital Improvements Board and is part of the 2026 budget. The equipment will be purchased using Sourcewell Cooperative Purchasing and includes the skid steer with loading bucket, stump grinder, and cold planner for an amount not to exceed \$109,066.33. Council is being asked to suspend the three reading rule and place this on an emergency so the purchase can be made prior to the contract price expiring and ensure the equipment is received by the city in a timely manner.

**Resolution 2026-031**- This resolution authorizes the mayor to enter contracts with Medical Mutual of Ohio and Ameritas for certain employee benefit plan services. This was done to secure the best and most cost-effective benefits plan for the city employees. The agreement with Medical Mutual will be to provide vision and life insurance benefits at a cost not to exceed \$70,000. The contract with Ameritas will be for dental insurance at a cost not to exceed \$175,000. Council is being asked to suspend the three reading rule and place this on an emergency so the new plans can be in effect when the new benefit year starts on March 1.

**Ordinance 2026-032** - This ordinance is to amend the existing agreement with AMS Landscaping LLC for additional funds. The reason for the request is because the estimated amount of sediment that was projected to be removed was less than the actual amount of sediment that needs removed from the Waterford Pond for the phase 1 dredging. The additional amount is \$141,000. The Engineering Dept. plans to use funds from Phase 2 of the project to cover the extra work that needs to be completed. Council is being asked to suspend the three reading rule and place this on an emergency so the work can continue and not delay the project timeline.

**Miscellaneous:**

No further miscellaneous this evening.

Caucus meeting adjourned at 7:37 p.m.

**Regular Council Meeting:**

Mr. Bellan called the Regular Council meeting to order at 7:40p.m.

**ROLL CALL:** G. Bellan, K. Labbe, B. Furey, D. Post, D. Walker, C. Bonacci, and S. Castillo

**ABSENT:**

**ALSO PRESENT:** Sam Scaffide, Mayor  
Christina Conway, Finance Director  
Shannon Collins, Clerk of Council  
Mark Gutowski, Senior Communications Administrator

**INVOCATION & PLEDGE OF ALLEGIANCE:**

Mrs. Walker bestowed the Invocation and led the Pledge of Allegiance.

**APPROVAL OF MINUTES:**

**MOTION:** To approve the minutes from the regular council meeting dated February 10, 2026.

Moved by B. Furey, seconded by D. Post

Upon roll call the motion passed unanimously.

**AWARDS & PRESENTATIONS:**

No awards or presentations this evening.

**AUDIENCE PARTICIPATION:**

Colleen Rubin – 2259 Sandalwood

Mrs. Rubin spoke regarding concerns about Police Department leadership, lawsuits, deposition testimony, and requested explanations from Council.

Laurie Facsina – 2950 Cannon Road

Mrs. Facsina spoke regarding concerns about a data center located at 2000 Highland Road, zoning implications, water usage, and requested ballot consideration.

Karen Clinton – 2045 Glenwood Drive

Mrs. Clinton spoke regarding police records requests, alleged report tampering, and requested outside investigation involvement.

Mayor Scaffide briefly responded regarding comments made during public participation.

Councilman Post acknowledged lack of awareness regarding Verizon's status at the Highland Road facility and requested further administrative review of the matter.

No further public participation this evening.

**COUNCIL COMMUNICATIONS AND REPORTS**

**Shaun Castillo – BZA, Public Works, Capital Improvements**

- Reported BZA meeting canceled.
- Highlighted mailbox replacement program.
- Attended Twinsburg Garden Club, Historical Society event, Juice Club opening.
- Encouraged completion of Streetscape Survey.
- Nothing further this evening.

**Daisy Walker – JEDI, Public Safety, Fitness Advisory**

- Nothing further this evening.

**Karen Labbe – Planning, Finance, Vol. Fireman**

- JEDI Committee participation at Black Business Vendor Fair at the High School. Their next meeting will be March 9.
- Nothing further this evening.

**Greg Bellan – Finance, Public Works, Public Safety, School Board Relations**

- Reported on February 17 Planning Commission meeting:
  - Ignite Volleyball conditional use permit (2242 Pinnacle Parkway) approved.
  - Recognized outgoing Planning Commission Chair Mark Cohen (21 years of service).
  - Acknowledged Planning Commission member Michael Walker’s mobilization.
- Next Public Works meeting: April 14 at 6:00 p.m.
- Next Finance Committee meeting: March 24 at 6:30 p.m.
- Next Public Safety meeting: March 10 at 6:00 p.m.
- Nothing further this evening.

**Bill Furey – Finance, Public Works, Tax Incentive**

- Finance Committee: March 24 at 6:30 PM.
- CIC Meeting: March 12 at 4:00 PM.
- Encouraged participation in Streetscape Improvement Survey (available through March 5).
- Announced Cleveland Guardians Summer Camp at Twinsburg High School (July 13–17).
- Nothing further this evening.

**Chuck Bonacci – ARB, Public Safety, Fitness Advisory**

- Reported on February 19 Architectural Review Board meeting:
  - Chamberlain Road – New single-family dwelling approved.
  - Darrow Road – Primrose Schools signage approved.
  - Ravenna Road – Absolute Auto signage approved.
- March 5 ARB meeting canceled.
- Reported on Ohio Municipal League data center program.
- Discussed legislative developments regarding data centers and home rule considerations.
- Nothing further this evening.

**David Post – Environmental, Parks & Recreation, School Board Relations**

- Next Parks & Recreation meeting: February 26 at 6:30 p.m.
- Nothing further this evening.

**MAYOR'S REPORT:**

- Swore in Officer Myles Burdick. Announced Police Department now at full staffing capacity.
- Nothing further this evening.

**DEPARTMENT HEAD REPORTS:**

**Christina Conway – Finance Director**

- Stated Council should have received the Fraud Assessment from the Auditor for 2025. She stated these are due 3/6 and if there are any questions they can reach out to her or the auditor.

No further Department Head reports this evening.

**LEGISLATION**

**RESOLUTION 2026-012**

A RESOLUTION EXPRESSING THE INTENT OF THE CITY OF TWINSBURG IN 2026 TO SELL BY INTERNET AUCTION PERSONAL PROPERTY, INCLUDING MOTOR VEHICLES AND OTHER PROPERTY REFERENCED IN REVISED CODE §721.15 WHICH ARE NO LONGER NEEDED FOR PUBLIC USE OR ARE OBSOLETE OR UNFIT FOR THE USE FOR WHICH THEY WERE ACQUIRED; AND DECLARING AN EMERGENCY.

Read by S. Collins

**MOTION: TO ADOPT RESOLUTION 2026-012 AS AN EMERGENCY**

Moved by G. Bellan, seconded by D. Walker

Upon roll call motion passed unanimously

**RESOLUTION 2026-014**

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH TINKER'S CREEK WATERSHED PARTNERS, INC.; AND DECLARING AN EMERGENCY.

Read by S. Collins

**MOTION: TO ADOPT RESOLUTION 2026-014 AS AN EMERGENCY**

Moved by G. Bellan, seconded by B. Furey

Upon roll call motion passed unanimously

**RESOLUTION 2026-016**

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH THE LEGAL DEFENDER'S OFFICE OF SUMMIT COUNTY, OHIO TO PROVIDE FOR REPRESENTATION OF INDIGENT DEFENDANTS; AND DECLARING AN EMERGENCY

Read by S. Collins

Mr. Bellan stated this now stands on its second reading.

**RESOLUTION 2026-021**

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT FOR ANIMAL CONTROL SERVICES WITH SUMMIT COUNTY, OHIO.

Read by S. Collins

Mr. Bellan stated this now stands on its second reading.

**ORDINANCE 2026-024**

AN ORDINANCE AMENDING SECTION 149 OF THE CODIFIED ORDINANCES OF THE CITY OF TWINSBURG REGARDING “FEES AND DEPOSITS” TO INCLUDE THE FEES FOR EMERGENCY MEDICAL SERVICES AND AMBULANCE TRANSPORT.

Read by S. Collins

Mr. Bellan stated this now stands on its second reading.

**ORDINANCE 2026-025**

AN ORDINANCE REPEALING CHAPTER 731 OF THE CITY’S ADMINISTRATIVE CODE REGARDING AMBULANCE SUBSIDIZATION.

Read by S. Collins

Mr. Bellan stated this now stands on its second reading.

**RESOLUTION 2026-026**

A RESOLUTION AUTHORIZING THE CITY TO BOTH APPLY FOR AND ACCEPT AN ENERGIZED COMMUNITY PROGRAM GRANT ADMINISTERED THROUGH THE NORTHEAST OHIO PUBLIC ENERGY COUNCIL (NOPEC); AND DECLARING AN EMERGENCY.

Read by S. Collins

Mr. Bellan stated this now stands on its second reading.

**RESOLUTION 2026-027**

A RESOLUTION ADOPTING AN UPDATED LOCAL LANDMARK LIST.

Read by S. Collins

Mr. Bellan stated this now stands on its second reading.

**ORDINANCE 2026-028** - AN ORDINANCE AMENDING SECTION 1125.02(C)(3) OF THE CODIFIED ORDINANCES OF THE CITY OF TWINSBURG TO CORRECT A TERMINOLOGY ERROR.

Read by S. Collins

Mr. Bellan stated this now stands on its second reading.

**RESOLUTION 2026-029**

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A REAL ESTATE PURCHASE AGREEMENT WITH THE TWINSBURG COMMUNITY IMPROVEMENT CORPORATION (CIC) TO ACQUIRE CERTAIN REAL PROPERTY LOCATED AT 8949 DARROW ROAD, TWINSBURG, OHIO (PERMANENT TAX PARCEL NUMBER 64-01516).

Read by S. Collins

Mr. Bellan stated this now stands on its first reading.

**RESOLUTION 2026-030**

A RESOLUTION AUTHORIZING THE CITY TO ENTER INTO AN AGREEMENT PURSUANT TO THE SOURCEWELL COOPERATIVE PURCHASING PROGRAM FOR THE ACQUISITION OF A SKID STEER AND NECESSARY ATTACHMENTS; AND DECLARING AN EMERGENCY.

Read by S. Collins

**MOTION: TO SUSPEND THE RULES AND PLACE RESOLUTION 2026-030 ON IT'S THIRD AND FINAL READING**

Moved by G. Bellan, seconded by K. Labbe

**MOTION: TO ADD THE STANDARD EMERGENCY CLAUSE TO THE HEADING OF RESOLUTION 2026-030.**

Moved by G. Bellan, seconded by K. Labbe

Upon roll call motion passed unanimously

**RESOLUTION 2026-031**

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO CONTRACTS WITH MEDICAL MUTUAL OF OHIO AND AMERITAS FOR CERTAIN EMPLOYEE BENEFIT PLAN SERVICES; AND DECLARING AN EMERGENCY.

Read by S. Collins

**MOTION: TO SUSPEND THE RULES AND PLACE RESOLUTION 2026-031 ON IT'S THIRD AND FINAL READING**

Moved by G. Bellan, seconded by S. Castillo

**MOTION: TO ADD THE STANDARD EMERGENCY CLAUSE TO THE HEADING OF RESOLUTION 2026-031.**

Moved by G. Bellan, seconded by S. Walker

Upon roll call motion passed unanimously

**ORDINANCE 2026-032**

AN ORDINANCE AUTHORIZING THE MAYOR TO AMEND THE EXISTING AGREEMENT WITH AMS LANDSCAPING, LLC TO AUTHORIZE REMOVAL OF ADDITIONAL SEDIMENT FROM THE WATERFORD POND; AND DECLARING AN EMERGENCY.

Read by S. Collins

**MOTION: TO SUSPEND THE RULES AND PLACE ORDINANCE 2026-032 ON IT'S THIRD AND FINAL READING**

Moved by G. Bellan, seconded by B. Furey

**MOTION: TO ADD THE STANDARD EMERGENCY CLAUSE TO THE HEADING OF ORDINANCE 2026-032.**

Moved by G. Bellan, seconded by S. Castillo

Upon roll call motion passed unanimously

**UNFINISHED BUSINESS, NEW BUSINESS, MISCELLANEOUS**

**Mr. Castillo:**

- Stated the ticket sales for the Wizard House Party Egg Hunt went on sale yesterday and there were steady sales. There are still a few tickets left.
- Nothing further this evening.

**Mrs. Walker:**

- Nothing further this evening

**Karen Labbe:**

- Stated in honor of Black History Month she wanted to thank Dr. Daisy Walker for being an inspiration to her.
- Nothing further this evening.

**Mr. Bellan**

- Thanked the Service Department for the efficient work in replacing a mailbox for a Ward 5 resident.

**MOTION: TO APPROVE A CONDITIONAL USE PERMIT FOR A VOLLEYBALL TRAINING FACILITY AT 2242 PINNACLE PARKWAY IN AN I-M INNOVATION AND MANUFACTURING ZONE AS RECOMMENDED BY THE PLANNING COMMISSION AT THEIR FEBRUARY 17, 2026, MEETING.**

Moved by G. Bellan, seconded by B. Furey

Upon roll call motion passed unanimously

**MOTION:** TO HAVE THE PRESIDENT OF COUNCIL SIGN A LETTER OF SUPPORT, ON BEHALF OF COUNCIL AS A WHOLE, FOR TWINS CROSSING DISTRICT AS PART OF THE DOWNTOWN DEVELOPMENT PROJECT.

Moved by G. Bellan, seconded by B. Furey

Upon roll call motion passed unanimously

- Nothing further this evening.

**Mr. Furey:**

- Thanked Marc Cohen for his twenty plus years of service on the planning commission.
- Thanked Michael Walker for his time on planning commission and wished him luck on his deployment.
- Nothing further this evening.

**Mr. Bonacci:**

- Stated homelessness and housing insecurity remains a concern in our community. Stated if you need assistance to dial 211. Stated some residents trying to figure out ways to bridge the gap between Twinsburg and the resources available at our county seat.
- Wished success in fasting to those observing the Holy Seasons of Ramadan and Lent
- Nothing further this evening.

**Mr. Post:**

- Addressed public comments regarding ongoing police litigation and stated Council has refrained from comment due to pending legal matters.
- Nothing further this evening.

**Mayor Scaffide**

- Congratulated the High School Boys Bowling Team for advancing to Districts.
- Nothing further this evening.

**Mr. Vazzana**

- Not in attendance this evening.

**Mrs. Conway**

- Nothing further this evening.

**Mrs. Collins**

- Nothing further this evening.

**MOTION FOR EXECUTIVE SESSION:** TO ENTER INTO AN EXECUTIVE SESSION TO CONSIDER THE APPOINTMENT, EMPLOYMENT, OR COMPENSATION OF A PUBLIC EMPLOYEE OR OFFICIAL

Moved by G. Bellan, seconded by B. Furey

Upon roll call motion passed unanimously

Mr. Bellan reconvened the meeting and stated subject of economic development were discussed.

**ADJOURNMENT:**

Meeting adjourned at 8:55 pm

Attest:

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Greg Bellan, President of Council

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Shannon Collins, Clerk of Council