



**Caucus & Regular Council Meeting Minutes
Tuesday, February 25, 2020
7:00 p.m.**

CAUCUS:

The caucus meeting was called to order at 7:05 pm.

ROLL CALL: G. Bellan, S. Barr, S. Scaffide, D. Walker, M. Stauffer, and B. Furey

ABSENT: J. McFearin

ALSO PRESENT: Ted Yates, Mayor
David Maistros, Law Director
Sarah Buccigross, Finance Director
Shannon Collins, Clerk of Council

Presentations:

No presentations this evening.

Items for Discussion:

No items for discussion this evening.

Audience Participation:

No audience participations this evening.

Pending Legislation:

Ordinance 15-2020 - Award bid for 2020 Road Program

Ms. Mohr stated there were four bids submitted, three which were within \$10,000 of each other. Perrin Asphalt is the low bidder and has done work in the city before. Total cost is \$643,913.95. This year's program includes Creekside Drive, Country Club Lane/Country Club Circle & Vail Drive, Andover Drive, Landsdale Circle & Deeplake Circle and a safety repair to an island on Gettysburg.

Ordinance 16-2020 - Permanent Annual Appropriations for 2019

Mrs. Buccigross stated this is the 2020 permanent budget and it is on its first reading tonight. The emergency clause will be added on its third and final reading.

Ordinance 17-2020 - Lease agreement for eight Police vehicles

Chief Noga stated this lease for the new vehicles. Sgt. Waltz was present. He is the one who did most of the leg work on getting the info from state bid lists and all items needed. Thanked Mrs. Buccigross for the help with good financing. The cutoff date for the 2020 models is April 2nd and want to make sure they can get pricing locked in. There is the potential to get four years out of the vehicles which will be hybrids. The mayor stated the estimated fuel savings of thousands a year.

Mr. Bellan asked how many miles are on our cruisers. Sgt. Waltz stated they average 120,000 for the life of the lease (40,000 miles per year). Chief Noga stated that they look more at the engine hours because the cars do sit idle at calls.

Mr. Scaffide asked what the outside of vehicles will look like. Chief Noga stated they asked for the officers input and the new cruisers will be slate grey and black with new decals. VMS in town is the one doing the decals. Upfitting is being done by another business in town called Haul Public Safety. Sgt. Waltz will oversee the upfitting.

Miscellaneous:

Mr. Bellan thanked Chief Noga and the department for the added presence at the Meadowood Roundabout. Both he and the residents really appreciate this.

No miscellaneous this evening.

Meeting adjourned at 7:12 pm.

Regular Council Meeting:

Mr. Bellan called the Regular Council meeting to order at 7:30 pm.

ROLL CALL: G. Bellan, S. Barr, S. Scaffide, D. Walker, M. Stauffer, and B. Furey

ABSENT: J. McFearin

ALSO PRESENT: Ted Yates, Mayor
David Maistros, Law Director
Sarah Buccigross, Finance Director
Shannon Collins, Clerk of Council

INVOCATION & PLEDGE OF ALLEGIANCE:

Mr. Scaffide bestowed the Invocation and led Council in the Pledge of Allegiance.

APPROVAL OF MINUTES:

MOTION TO APPROVE THE MINUTES FROM FEBRUARY 11th MEETING

Moved by S. Scaffide, seconded by B. Furey

Upon roll call motion passed unanimously

AWARDS & PRESENTATIONS:

No awards or presentations this evening.

AUDIENCE PARTICIPATION:

No public participation this evening.

COUNCIL COMMUNICATION AND REPORTS

Mr. Furey –BZA, Treasury, Finance, Tax Incentive Review

- Attended Finance Committee meeting tonight
- CIC will meet on 3/2 at 6:00pm
- BZA will meet on 3/11 at 6:30 pm
- Nothing further to report this evening

Mrs. Walker –Public Safety, Twins Days, Chamber, Community Relations

- Nothing to report this evening

Mrs. Stauffer – Public Works, Environmental, Community Relations

- Environmental Commission next meeting will be 3/3 at 7:00pm
- Community Relations will meet on 3/19.
- Public Works Commission will meet on 4/14.
- Nothing further to report this evening

Mr. Scaffide – Planning, Capital Improvement, Parks & Recreation

- Planning Commission next meeting will be 3/16 at 7:00pm.
- Parks & Recreation will meet on 2/27 @ 6:30pm.
- Attended the Finance Committee meeting earlier this evening.
- Nothing further to report this evening

Ms. McFearin – Golf Advisory, Public Safety, ARB, Vol. Fireman

- Not in attendance this evening

Mr. Barr – Finance, Public Works, Public Safety

- Finance Committee met on 2/25. Discussed the amendments to the 2020 Permanent Budget, which included some sprinkler upgrades for phases 2 and 3 at Fire Station 1, new copier for Fitness Center and a few others. Mr. Furey will be putting together info on the events budget. Total budget is balanced but still working to get the General Fund balanced. Again, thanked the committee and council for their time and attention to detail. Next meeting is scheduled for 3/24 at 6:00pm. Budget is on first reading tonight and will be read three times and passed on an emergency on the third reading.
- Public Safety Committee will meet on 3/10 at 6:00pm
- Nothing further to report this evening

Mr. Bellan – Finance, Public Works, Fitness Advisory, Charter Review

- Attended the Finance committee earlier tonight.
- Attended the mayor's State of the City. Thanked the mayor for doing this and said it was good to see so many residents in attendance.
- The next meeting for Performance Audit will be on 3/12 with the final recommendations in April.
- Reported on the 2/20 ARB meeting for Ms. McFearin. The next meeting will be on 3/5 at 6:00pm.
 - Case 20-02-17 – 10192 Corbetts Lane – Covered Patio – Approve as submitted
 - Case 20-02-18 – 1642 Ridgewood Court – Addition – Approve as submitted
 - Case 20-02-19 – 9630 Ravenna Road, Valentio's – Wall Signs – Approve as noted
 - Case 20-02-20 – 9079 Darrow Road, Route 91 Nutrition – Wall Sign – Approve as submitted
 - Case 20-02-21 – 2947 Darlene Court – New Single Family Dwelling – Approve as submitted
 - Case 20-02-22 – 8827 Merryvale Drive – New Single Family Dwelling – Approve as noted
- Nothing further this evening

MAYOR'S REPORT:

- Community Theater presented Frozen this weekend. There were three sold out shows. Great job to all those involved
- Attended the Ribbon Cutting for the renaming of Kent State Twinsburg Academic Center
- The library will host a fundraiser where they will transform the library into mini golf on 4/17.
- Reminderville sanitary sewer discussions started in 1994. This May-July Twinsburg will start taking on the flow from Reminderville. This will produce \$1.9 million in tap in fees and cause no additional strain on plant or employees.
- Thanked all the residents who came to the State of the City last week.
- Nothing further to report this evening

DEPARTMENT HEAD REPORTS:

Derek Schroeder – Parks & Recreation Director

- Twinsburg Community Theatre just completed their production of Frozen Kids to three sold out crowds.
- Adult Egg Hunt takes place on April 3 and all tickets are sold out.
- Lifeguard training classes are starting up next week. You can also complete an entire certification over Spring Break.
- The Salamander and Frog Fest will take place on March 7 from 1-3p at the Community Center.
- April 11 is our Easter events: Breakfast with the Bunny, Candy Scramble, and Wet Egg Hunt
- Day Camp Registration for City Residents takes place on Saturday April 4 at the Community Center. This year, we are guaranteeing no camps will fill up during the first week of registration. All camp information will be available the week of March 1.
- Spring Tennis Lessons begin in April, registration on going.
- We are hiring for many positions with the Parks and Recreation department: Day Camp Leaders and volunteers, lifeguards, concession stand workers.
- I should have an update on the ADA Accessibility update for the amphitheatre shortly.
- I am receiving quotes to provide permanent uplights to the front of city hall. This would replace the lights during the Christmas holiday and provide lighting all year long.
- We have had a couple of unexpected repairs at the fitness center that will result in upcoming amendment appropriations.

- We had not heat in the fieldhouse and had to replace the gas valve \$7,000
- We are getting sand entering the pool from the filters. We are still investigating the issue, but we think the original sand filters are crumbling inside letting the sand pass through. The recommendation would be to replace the plumbing and sand filters. \$25,000

Sarah Buccigross – Finance Director

February 2020 Income Tax Revenues

- February 2020 Income tax receipts total \$2,301,149.48 compared to February 2019 receipts in the amount of \$1,748,539.66. This reflects an increase of 31.60% or \$552,609.82 compared to last year.
- YTD 2020 Income tax receipts total \$4,635,236.27 compared to YTD 2019 receipts in the amount of \$3,723,781.53. This reflects an increase of 24.48% or \$911,454.74 compared to last year.
- Refunds in the amount of \$45,401.98 are included in the February collections.
- The net change in distribution for this month for individual, net profit and withholder collectively is: \$271,050.40.

LEGISLATION

ORDINANCE 15-2020 - AN ORDINANCE ACCEPTING THE BID OF PERRIN ASPHALT COMPANY, FOR THE 2020 ROAD IMPROVEMENT PROJECT; AND DECLARING AN EMERGENCY

Read by S. Collins

MOTION: TO PLACE ORDINANCE 15-2020 ON THE THIRD AND FINAL READING AND DECLARING AN EMERGENCY

Moved by G. Bellan, seconded M. Stauffer

Mr. Furey the reason for the emergency is to be able to take advantage of the good weather as soon as possible.

Mr. Scaffide that he is happy that Andover Drive, Landsdale Circle and Deeplake Circle in Ward 1 is getting done.

Upon roll call motion passed unanimously

MOTION: TO ADOPT ORDINANCE 15-2020 AS AN EMERGENCY

Moved by G. Bellan, seconded by D. Walker

Upon roll call motion passed unanimously

ORDINANCE 16-2020 - THE PERMANENT APPROPRIATION ORDINANCE FOR 2020 APPROVED BY COUNCIL FROM ESTIMATES SUBMITTED BY THE MAYOR, PROVIDING FOR THE ORDINARY EXPENSES AND OTHER NECESSARY EXPENSES OF THE CITY OF TWINSBURG, OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2020

Read by S. Collins

ORDINANCE 17-2020 - AN ORDINANCE AUTHORIZING THE LEASE OF SEVEN (7) POLICE INTERCEPTORS FROM LEBANON FORD AND ONE (1) POLICE RESPONDER SUPER CREW TRUCK FROM ADVANTAGE FORD LINCOLN, INC., AND FINANCED THROUGH KEY GOVERNMENT FINANCE, INC., FOR USE BY POLICE DEPARTMENT; AND DECLARING AN EMERGENCY

Read by S. Collins

MOTION: TO PLACE ORDINANCE 17-2020 ON THE THIRD AND FINAL READING AND DECLARING AN EMERGENCY

Moved by G. Bellan, seconded M. Stauffer

Mrs. Stauffer the emergency is to get the prices locked in. Mr. Bellan stated pricing goes on up on April 2nd.

Mr. Barr stated the total is \$528,712 spread out equally over three years.

Upon roll call motion passed unanimously

MOTION: TO ADOPT ORDINANCE 17-2020 AS AN EMERGENCY

Moved by G. Bellan, seconded by S. Barr

Mayor Yates stated these cruisers will be hybrids. The fuel savings are estimated to be a couple hundred thousand a year. The engine hours will be reduced also. He is excited to try these out.

Upon roll call motion passed unanimously

UNFINISHED BUSINESS, NEW BUSINESS, MISCELLANEOUS

Mr. Furey:

- Nothing further this evening

Mrs. Stauffer:

- Thanked the residents who applied for and came in for interviews for the open boards and commission seats. There is still a need for Parks & Recreation Wards 4 & 5 and ARB which is not ward specific.
- Attended the Paint the Town Red event to benefit the Leukemia & Lymphoma Society candidate and resident Justin Brazie.
- Nothing further this evening

Mr. Barr:

- Thanked the mayor for his State of the City. It was well done. It was nice to see the resident participation this year.
- Attended two of the three productions of 'Frozen' through the Community Theater. It was very nicely done.
- Nothing further this evening.

Mrs. Walker

- Thanked Mrs. Collins for the resident packets which are full of useful information. Packets were given to two new residents in her ward who greatly appreciated them.
- Thanked Wilcox for the invitation to read to the students today. It was a great experience.
- Thanked the mayor of his State of the City this year.
- Nothing further this evening

Mr. Scaffide:

- Nothing further this evening.

Mr. Bellan:

- Attended the Wilcox Reads event today. Enjoyed reading to the students in his son's class which was a bonus.
- Thanked Chris Campbell and Amy Mohr for their help with research and resolving an issue regarding a street sign.
- Thanked Chief Noga and the Police Department for their noticeable presence at the Meadowood Roundabout.
- Nothing further this evening

Ms. McFearin:

- Not in attendance this evening

Mayor Yates:

- Nothing further this evening

Mr. Maistros

- Nothing further this evening

Mrs. Buccigross

- Nothing further this evening

Mrs. Collins

- Nothing further this evening

MOTION: TO EXCUSE MS. McFEARIN FROM TONIGHT'S MEETING

Moved by G. Bellan, seconded by B. Furey

Upon roll call motion passed unanimously

MOTION: TO ENTER EXECUTIVE SESSION TO DISCUSS MATTERS PURSUANT TO OHIO REVISED CODE § 121.22(G) (1):

PERSONNEL

RECONVENE AND REPORT ON EXECUTIVE SESSION

Moved by G. Bellan, seconded by D. Walker

Upon roll call motion passed unanimously

Mr. Bellan reconvened the meeting and stated that personnel was discussed.

ADJOURNMENT:

Meeting unanimously adjourned at 8:47 pm.

Attest:

Greg Bellan
President of Council

Shannon Collins
Clerk of Council