



CITY OF TWINSBURG, OHIO

Finance Committee Mtg.

Tuesday, February 25, 2020

6:30 PM

CALL TO ORDER

Scott Barr called the meeting to order.

1. Roll Call:

Finance Committee Members: Mr. Bellan, Mr. Furey, Mr. Barr

Finance Director: Ms. Buccigross

Also Present: Councilpersons Ms. Walker, Mr. Scaffide, Ms. Stauffer, Law Director David Maistros, and Mayor Ted Yates

2. NO AUDIENCE PARTICIPATION

3. APPROVAL OF THE January 28, 2020 FINANCE COMMITTEE MINUTES

Minutes were unanimously approved as submitted.

4. 2020 PERMANENT BUDGET

- a. Ms. Buccigross stated that the 2020 permanent budget is on first reading tonight at the Council meeting. There are a couple of items that have not yet been gone through at Finance Committee that are a part of the permanent budget. There are also a few capital items that the City would like to do in 2020.
- b. The copier in the Engineering Department is being replaced and IT is also looking at the contracts for the copier maintenance for the Fire Department and Fitness Center. IT would like to get all three copiers replaced and do a new contract and get everyone on with ComDoc. Fire Chief Morgan did take the fire security system off of the Fire Department's 2020 capital improvement's request to offset the cost of the copier.
- c. Fire Chief Morgan is working on quotes to get windows replaced at Fire Station #1 and believes that will take up a good portion of the funds from the NOPEC grant. The City is also looking at replacing lighting at the Community Center with any remaining NOPEC grant money. The roof at the Senior Center is still in need of repair. Service is switching Engineering firms and currently looking at different ways to resolve this issue.
- d. Fire Chief Morgan has Knox boxes on the list for the Fire Department. The total dollar amount for these boxes came in a little higher than anticipated.
- e. The two major items for capital expenses for the Fire Department are phases II & III of the sprinkler system. The \$80,000 grant plus the \$8,000 City match covers Phase I. The \$46,000 that Chief Morgan is requesting would finish out this project (Phases II & III).
- f. The fire truck lease payment came in under what the City has budgeted for, but the Fire Department would like to have a little leeway in the first lease payment year in case there is anything that goes wrong in the manufacturing process, if there is a part that needs to be switched out, etc.
- g. The City had a meeting with Summit County to confirm that the \$1.9M from the Reminderville flow that the City is taking on in wastewater is coming in 2020.

5. COMMENTS/QUESTIONS –

- Mr. Furey mentioned that he and Ms. Buccigross have met to discuss the event expenses versus revenue. Adult Easter Egg Hunt took in less than what was taken in in ticket sales. Holiday expenses for Rock the House were also discussed. Furey mentioned that it might be cheaper for the City to purchase holiday lights instead of outsourcing for holiday display. Mr. Furey would like to do away with the bulk event fund and he would like to breakdown this fund and budget monies for each individual event. Mr. Furey would like to see ticket prices raised to cover expenses of events. Mayor Yates mentioned that up lighting for the front of City Hall has been discussed so that they could change out colors for each holiday/special event and thus cut back expenses on holiday lighting. There would be an initial expense. All other holiday decorating would be done by City employees instead of outsourcing. Mayor Yates mentioned that budgeting as a whole for events allows the different events to have a little bit of flexibility. Mr. Barr stated that there is an Administration, a Finance Committee, and a Finance Director and they are looking at every way to be as lean and efficient as the City can be and he applauds all of their efforts. Mr. Furey will have a presentation to share on curbing holiday event expenses at the next Finance Committee meeting.

6. MISCELLANEOUS

- Mr. Barr noted that the third reading of the permanent budget will be at the Council meeting that takes place over spring break (March 24, 2020). This will need to be on emergency for this third and final reading.

7. NEXT MEETING: March 24, 2020 at 6:00 p.m. This meeting date and time is subject to change as needed.

8. ADJOURNMENT: Mr. Barr adjourned the meeting.