



CITY OF TWINSBURG, OHIO

Finance Committee Mtg.

February 26, 2019

5:00 PM

- **CALL TO ORDER**

Mr. Furey called the meeting to order at 5:00 p.m.

Roll Call:

Finance Committee Members: Mr. Scaffide, Mr. Steele, Mr. Furey

Absent:

Also present: Mr. Bellan, Ms. McFearin, Mr. Barr, and Ms. Stauffer

Finance Director: Ms. Buccigross

Mayor Yates

Law Director: Mr. Maistros

- **NO AUDIENCE PARTICIPATION**

- **REVIEW OF 2019 APPROPRIATIONS**

- **ENGINEERING**

- Travel and Training – Ms. Mohr gave a list of items that she has spent money on in the past. They do send employees for professional licensing and they need the 15 credit hours continuing education each year. Ms. Buccigross stated that Ms. Mohr mentioned that this amount for travel and training could be reduced.
- Professional services include appraisals, assessments, arborist, projects, studies, etc. Ms. Mohr mentioned that this varies from year to year and that she does not think any adjustments could be made to this part of the budget.
- A council member questioned the condition of the bridge on Glenwood Drive that goes over Tinkers Creek. Ms. Mohr mentioned that there is some scour and erosion on the bridge. This bridge is owned by Summit County and is the responsibility of the County to maintain this bridge. She does have a copy of the report on the condition of the bridge on file and will share this information with the committee and/or Council if needed.
- Mr. Furey questioned the dollar amount for the tree program in Ms. Mohr's five (5) year plan. She said that this figure is a placeholder since she does not know when a development will be coming into the City within the next five years. A new development can make a huge impact to the amount of money needed for this program.
- Ms. Mohr addressed the construction of the roundabout on Rt. 91. She noted they have not changed the schedule. Still looking at the end of September for completion.
- Ms. Stauffer questioned if there was anything else planned in the future for Liberty Road in regards to the amount of traffic on that road. Ms. Mohr mentioned that AMATs does counts every three years and she does have access to those numbers. Ms. Stauffer was concerned about the amount of traffic at the intersection of Liberty and Cannon Road.

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Ms. Mohr mentioned that she would take a look to see what the counts are for that area before they would go to a full traffic study.

- The water utility fund was discussed. They had to replace all hydrant leads due to lead fittings so they are anticipating a change order out of that project. A budget increase was made to this line item for 2019. Ms. Buccigross mentioned that on the summary sheet, she could add the beginning balance and the ending balance for the water utility fund. It was agreed that this would be helpful.

- **PERFORMANCE AUDIT**

- Ms. Buccigross mentioned that for the performance audit, the State came back with an estimate of 2000 hours. They are still working through the scope for the City. They had expected to be done with that by now, but this is taking a little longer than anticipated because of the State administration change. This would be budgeted under professional services in general government. The focus of this audit will be Police, Fire, and Parks and Recreation. Mayor Yates mentioned that there will be restructuring going on within all of these departments. At this point, this is just a budget line item. There is not a commitment to go through with this audit. Previous performance audits are available online.

- **PARKS AND RECREATION**

- Travel and Training – Mr. Schroeder mentioned that Parks and Recreation travel and training is different from fitness center travel and training since they cover different people. Parks and Recreation covers himself and Ryan Kennedy who attends the Ohio Parks and Recreation Conference. Fitness Center covers T.L. Thogmartin and Branden Burns who attend the athletic business conference. Mr. Schroeder also attends an event conference or the National Parks and Recreation conference depending on where it is located and which is the cheapest to get to.
- Professional services include association memberships and a few other misc items.
- Mr. Furey discussed upcoming capital expenses for the fitness center. These expenses include the four year lease of equipment for the fitness center along with the upgrade on the floor and two locker rooms that need to be remodeled as well as the pool pack units that need to be replaced since they are 20 years old. Mr. Furey questioned if there was a way to finance the pool pack units. Ms. Buccigross mentioned that she would look into this. Capital for the next two years includes Dino-brite, which is the surface of the pool that will need to be replaced since it doesn't have the grip any longer, payments on the lease for the fitness equipment, as well as a hot water boiler. Mayor Yates mentioned that the City is in discussions with the school district as to a new agreement regarding the fitness center.
- Fitness Classes – Mr. Schroeder noted that they evaluate their classes and class sizes constantly. They give trainers a few times to see if class size increases and if not then they move the class to a new time to see if that affects the class size. If not, the class is canceled. Their goal is to have group classes, not one-on-one training in the classes.
- Rock the Park – Mr. Furey questioned if they figure in police and fire as well as overtime for service workers into the budget for Rock the Park. Mr. Schroeder noted that they have reduced the amount of service workers needed over the past year. They now use the one or two service workers who are on duty anyway as well 4 or 5 day camp leaders.
- Mr. Schroeder stated that he thinks that rates at the fitness center are right in line with pricing on municipal owned facilities.

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- The possibility of eliminating busing for Summer Camp was discussed. Mr. Schroeder stated that he would hate to remove busing for the Summer Day Camp program. Mr. Schroeder's recommendation was to increase the summer camp fee across the board. Everyone seemed to be in agreement with this recommendation.
- Events – Ms. McFearin noted that the special events are something that creates community and are valued by the residents. The different events and budgets for these events were discussed. The miscellaneous budget for events was reviewed. Mr. Schroeder mentioned that this is like a contingency fund for the items that were not originally planned for.
- **COMMENTS/MISCELLANEOUS**
 - Ms. McFearin commended Mr. Schroeder for offering such amazing events for the City and doing such a great job with everything he has done.
 - Ms. McFearin was wondering how the Senior Center fits in with the budget. Mr. Schroeder stated that they have their own account for their programming and activities.
 - Lifeline program – there are 42 residents currently on this program. The cost to the City for this program in 2018 was minimal as there was grant coverage for this program as well.
 - No adjustments need to be made to the budget for the Senior Center for 2019.
- **MOTION TO DECREASE THE BUDGET FOR VARIOUS CITY EVENTS**
 - A motion was made by Bill Furey to decrease the budget for Luminocity to \$10,000, Taste of Twinsburg to \$5,000, Christmas lights for the City to \$10,000 and Miscellaneous to \$10,000. An unidentified council member (Mr. Scaffide?) seconded this motion. Ms. Buccigross confirmed that the total amount of the reduction for this one line item would be \$29,000 total. Upon roll call, the motion passed unanimously.
 - Ms. Buccigross had one more miscellaneous item. She noted that under the golf fund, she did not budget for the plaque. The golf fund budget will be revised to accommodate this item. This item was previously approved and a motion did not need to be made.
- **NEXT MEETING: March 12, 2019 at 5:30 p.m.**
- **ADJOURNMENT: Mr. Furey adjourned the meeting.**