

CITY OF TWINSBURG, OHIO

REGULAR COUNCIL MEETING MINUTES

TUESDAY, FEBRUARY 27, 2018

ROLL CALL: S. Scaffide, B. Steele, M. Stauffer, G. Bellan, B. Furey and S. Barr

ABSENT: J. McFearin

ALSO PRESENT: Ted Yates, Mayor
David Maistros, Law Director
Sarah Buccigross, Finance Director
Shannon Collins, Clerk of Council

CAUCUS:

The caucus meeting was called to order at 7:00 pm.

Presentations:

No presentations this evening.

Items for Discussion:

Ms. Mohr spoke about keeping the old clubhouse. Pricing was obtained to replace the siding and roof along with some additional renovations at an estimated cost of \$50,000-\$60,000. There would be a credit given for not tearing it down, as it was bid that way in the original pricing. Permanent utilities would need to be put in place as they were disconnected while building the new clubhouse because they ran under the new parking lot.

Mr. Bellan clarified, that the way it is written we are going to demo the old clubhouse. If council chooses to not demo the building there would be a credit for the demo which will be mostly washed out by the running of the utilities. Then the potential future spending will be for roof and siding would be \$50,000-\$60,000. Ms. Mohr stated the roof and siding would cost around \$40,000 and any additional items that needed done would make up that difference.

Mr. Bellan stated he understands the building would be more for storage but wanted to know if there was an estimate annual cost to keep the building running. Mayor Yates stated he thinks there is more potential than just storage for the building. It could be used for meetings and other small events. Mr. Bellan just wants to make sure there is not the potential for \$100,000 plus more in costs down the road. Mayor Yates stated another benefit is the walk in coolers/freezers. This would allow the city to coordinate purchases for multiple entities (the 'Burg and the Water Park). The city does not have to do the roof, siding or other potential work immediately.

The mayor stated the other potential costs would mostly be material as our Service Department could handle most of the work. Mrs. Stauffer stated that she thought there were issues with the restrooms in that building. Ms. Mohr stated the bathrooms function as they did before. Mr. Bellan stated that he is trying to be cogitative of the costs.

Mrs. Stauffer stated that leaving the building the way it is and waiting to do any updates would be an eyesore. She doesn't see the city not putting a roof and siding on it as soon as possible as this will be sitting next to our brand new clubhouse. We told residents we needed a new clubhouse and not we want to keep the old one. Mr. Steele stated he agrees with Mrs. Stauffer.

Mr. Steele asked Ms. Mohr what the issues were in the restrooms. Ms. Mohr stated that she knows they got things flowing during their last round of repairs. Mr. Steele asked if the prior problems were in the straight line or if they were under the clubhouse. Mayor Yates stated he thought it would be accessible.

Mr. Steele asked if there would be access for delivery trucks to this building. Ms. Mohr stated yes. She stated they would back into a corner of the parking lot. The mayor stated there would be sidewalk access.

Mr. Steele asked how soon the city has to let the contractor know to tear it down or keep it. Ms. Mohr stated as soon as possible to keep work moving.

Mr. Scaffide stated he is not opposed to keeping the building but thinks we need to slow down. We haven't finished the first building and we have had a number of change orders. Before we start siding and roofing we should finish the first one. He stated he is for keeping the building but not doing the other work at this time.

Mrs. Stauffer stated we have a Service Department who wants a new garage. She doesn't think we should keep it without putting siding and a roof on it. Even if the city does these in house that means we are taking the service workers away from something else.

Mr. Steele stated if it was torn down it would give the new pro shop a view up to the putting green, practice range and hole #10. The Mayor stated he would agree.

Mr. Furey stated he will make a motion to tear it down during the regular meeting. Mr. Scaffide stated he would second it. Mr. Furey stated he thought we might have more hidden costs than we know of. Ms. Mohr stated no action needs to be taken if we are going to tear the building down as that is how the contract currently reads.

Mrs. Collins stated that some department heads and members of council will not be able to attend the last meeting in March. It was brought up about possibly moving the meeting up or back a week. After further discussion the meeting will remain on March 27 as originally scheduled.

No further items for discussion this evening.

Audience Participation:

Bob Thewes – 2229 Demi Drive

Mr. Thewes spoke about the report regarding the recommended updates for the current roundabout and also the second roundabout. He stated that the Meadowood intersection has more pedestrian traffic and how this will be looked at.

Mr. Steele asked to please have the report resent to all of council.

Mayor Yates stated they are not ignoring the pedestrian traffic issue they are looking to make sure the second one has better flow.

No further audience participations this evening.

Pending Legislation:

Resolution 23-2018 - Authorize LPA Agreement for Ravenna Road

Ordinance 24-2018 - Appropriations Amendment for Ravenna Rd. PID 107603

Mr. Steele asked if anything is will be done with the middle section of the road. Ms. Mohr stated that it is still rated too high to get funding. Mr. Steele asked what it would cost to do this section because otherwise you will have two ends that are nice, new pavement and then a section that is not in the middle. She stated it is about a \$600,000.00 project out of city money instead of 80% federal funding.

Ordinance 25-2018 - Appropriations Amendment for Special Events for Friends of Parks

Miscellaneous:

No further miscellaneous this evening.

This meeting unanimously adjourned at 7:35 PM

Regular Council Meeting:

Mrs. Stauffer called the Regular Council meeting to order at 7:45 PM.

ROLL CALL: S. Scaffide, B. Steele, M. Stauffer, G. Bellan, B. Furey and S. Barr

ABSENT: J. McFearin

ALSO PRESENT: Ted Yates, Mayor
David Maistros, Law Director
Sarah Buccigross, Finance Director
Shannon Collins, Clerk of Council

INVOCATION & PLEDGE OF ALLEGIANCE:

Mr. Barr bestowed the Invocation and led Council in the Pledge of Allegiance.

APPROVAL OF MINUTES:

The minutes of February 13, 2018 were approved with the correction of the spelling of Mike Rasor's name.

AWARDS & PRESENTATIONS:

No awards or presentations this evening.

PUBLIC PARTICIPATION:

No public participation this evening

COMMITTEE AND/OR COMMISSION REPORTS

Mr. Furey – Treasury, Capital Improvements, Twins Days, Community Relations, Tax Incentive Review

- CIC met on February 16th to review budget and potential property purchase. Next meeting will be March 20th at 6:00 pm.
- Attended the CPR & AED Training put on by the Twinsburg Fire Department. It was well run and glad to be renewed.
- Attended the Friends of the Parks meeting on February 19th. Their next event they will have a presence at is Earth Day.
- Community Hunger Center is gearing up for Easter serving over 140 families a Easter meal plus a 3 day supply of food, and giving Easter baskets to the children. In January we served 1017 people, consisting of 301 seniors, 506 adults (ages 19-59), and 210 children. Stats courtesy of the Akron Canton Regional Foodbank. Without our loyal partners we would not be able to help our neighbors in need. As a "Choice Pantry Member" of the Akron-Canton Food Pantry, those we serve are able to select from a broad range of items, choices to their liking. Thanks to the many who make our motto "Caring for Each Other" a reality every day. Serving our Twinsburg neighbors from our conveniently located center just off the square in Twinsburg.
- Nothing further this evening

Mr. Steele– ARB, Safety, Chamber

- ARB met on February 15th and heard information regarding new Circle K signs, single family homes and Mr. Finch's report on the Old School property.
- Nothing further this evening

Mr. Scaffide – Finance, BZA, Public Works & Charter Review

- Finance Committee will be looking at meeting dates once the new Finance Director, Sarah Buccigross is settled.
- Participated in the Celebrity Bartending event to benefit CERT at Rush Hour. It was a great event and raised a nice amount for CERT. Has a new respect for all the bartenders.
- Nothing further to report this evening

Mrs. Stauffer – Planning, Finance, Public Works

- Planning Commission will meet March 5th.
- Nothing further this evening.

Ms. McFearin – Parks & Recreation, Community Relations, Safety, Vol. Fireman

- Not in attendance this evening.

Mr. Bellan – Golf Advisory, Fitness Advisory, Public Works

- Golf Advisory Board will meet on March 20th at 6:00 pm.
- Several boards and commission openings. Please apply by March 5th if you are interested.

- Celebrity Bartending event for CERT was a success. Approximately \$2,300 was raised. Thanked everyone that volunteered and also those that attended in support of our efforts.
- Nothing further this evening

Mr. Barr – Finance, Environmental, Safety

- Working on scheduling a Finance meeting
- Simple Recycling is a curb side service for Twinsburg residents. They collect small electrical appliances, clothing, housewares, shoes, purses, tools, etc. Last year, Simple Recycling picked up 27,994 pounds. The next Environmental Commission meeting will be Thursday, March 8th at 7PM in Council Chambers.
- Thanked everyone for their help with Celebrity Bartending event for CERT. Approximately \$2,300 was raised to purchase radios for the team.
- Safety Committee will meet on March 13th.
- Nothing to report this evening

MAYOR'S REPORT:

- Thanked everyone for attending the State of the City
- Congratulated Wade Wooten for being recognized by the Red Cross as a hero for his efforts in saving a fellow resident from an apartment fire.
- Parks and Rec will hold Easter events on March 3rd including Candy Scramble, Breakfast with Bunny and Wet Egg Hunt.
- Parks and Rec Commission would like to ask council about additional baseball fields at Liberty Park with Twinsburg Baseball League making a contribution to the cost. This will be put on the next Caucus agenda.
- Welcomed Sarah Buccigross as the city's new Finance Director
- Taste of Twinsburg will be coming back and the city will be running it with the help of the Chamber of Commerce. They will be combining it with Wild Roots (formerly Market on the Square). The tentative date will be June 9th.
- Nothing further to report this evening

DEPARTMENT HEAD REPORTS:

Kolette Woloszynek – Human Resource and IT Director

Civil Service

- Met Thursday, February 22nd. Completed our rewrite. Next meeting we will go through entire document to review all changes. Then will set a public hearing before adopting changes.

Human Resources

- OE has ended – we got a few more HSA enrollments – HSA performs better than the PPO plan.
- Seasonal hiring is in full swing. Selection process is nearly complete. They are in the process of notifying candidates for seasonal positions.
- Ohio Bureau of Workers Safety Congress Expo next week in Columbus. 2 days –broad range of pertinent topics regarding WC premiums, working with the MCO's, safety practices, OHSA standards, etc.
- Reviewed restaurant staffing with James and Abbey – have identified which positions are needed and how many of each

- Received language from Cleveland Metro Parks regarding tipped employees. Should be ready with next salary ordinance
- As time permits, I am converting our new hire forms to fill in forms for ease of completion and submission
- Attended Compensation Committee meeting. Have requested input from DH's. I should have for submissions ready for next meeting.

IT

- Employee Security Awareness Training which focuses on Ransomware and other types of security threats (75% of all Employees have participated.) Training closes next Friday March 10th.
- New access points are in at the fitness center are up and working. We have used 186.7 GB so far since the installation.

Sarah Buccigross – Finance Director

- Thanked everyone at Twinsburg for the warm welcome. Thanked her staff for being so helpful and Karen Howse for coming in to help with the transition.
- City income tax month-to-date/year-to-date receipts for February 2018 total is **\$1,991,607.00** compared to February 2017 receipts in the amount of **\$1,871,071.15**, this reflects an increase of **6.44%** or **\$120,535.85** compared to last year.
- Refunds in the amount of **\$30,150.41** are included in the February collections.
- The net change in distribution for this month for individual, net profit and withholder collectively is: **\$231,099.41.**

No further Department Head reports this evening

LEGISLATION

RESOLUTION 23-2018 - RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN LPA FEDERAL LOCAL-LET PROJECT AGREEMENT WITH ODOT ESTABLISHING THE REQUIREMENTS FOR THE FEDERAL FUNDS ASSOCIATED WITH THE RAVENNA ROAD RESURFACING PROJECT FROM RICHNER AVE. TO E. IDLEWOOD DRIVE

Read by S. Collins

MOTION: TO ADOPT RESOLUTION 23-2018 AS AN EMERGENCY

Moved by M. Stauffer, seconded by B. Furey

Upon roll call motion passed unanimously

ORDINANCE 24-2018 - AN ORDINANCE AMENDING THE CURRENT YEAR APPROPRIATIONS FOR THE GENERAL REVENUE ACCOUNT AS ESTABLISHED IN ORDINANCE 101-2017, THE APPROPRIATION ORDINANCE OF THE CITY OF TWINSBURG FOR THE YEAR 2018; AND DECLARING AN EMERGENCY

Read by S. Collins

MOTION: TO PLACE ORDINANCE 24-2018 ON THE THIRD AND FINAL READING AND DECLARING AN EMEGENCY

Moved by M. Stauffer, seconded by G. Bellan

Upon roll call motion passed unanimously

MOTION: TO ADOPT ORDINANCE 24-2018 AS AN EMERGENCY

Moved by M. Stauffer, seconded by B. Furey

Upon roll call motion passed unanimously

ORDINANCE 25-2018 - AN ORDINANCE AMENDING THE CURRENT YEAR APPROPRIATIONS FOR THE GENERAL REVENUE ACCOUNT AS ESTABLISHED IN ORDINANCE 101-2017, THE APPROPRIATION ORDINANCE OF THE CITY OF TWINSBURG FOR THE YEAR 2018; AND DECLARING AN EMERGENCY

Read by S. Collins

MOTION: TO PLACE ORDINANCE 25-2018 ON THE THIRD AND FINAL READING AND DECLARING AN EMEGENCY

Moved by M. Stauffer, seconded by B. Furey

Upon roll call motion passed unanimously

MOTION: TO ADOPT ORDINANCE 25-2018 AS AN EMERGENCY

Moved by M. Stauffer, seconded by B. Furey

Upon roll call motion passed unanimously

UNFINISHED BUSINESS, NEW BUSINESS, MISCELLANEOUS

Mr. Furey:

- Asked if Council wanted to discuss the additional ballfield at Liberty this evening. Council decided to put it on the caucus agenda for next meeting.
- Nothing further this evening

Mr. Steele

- Nothing further this evening

Mr. Scaffide:

- Nothing further this evening

Mrs. Stauffer:

- Mentioned the next Toast masters meeting will be Monday at 7 pm

- Attended and helped at the Celebrity Bartending event. Thanked everyone who supported the efforts to raise funds for CERT. Also, thanked CERT members for being part of the team and always helping out when needed.
- Nothing further this evening

Ms. McFearin:

- Not in attendance this evening

Mr. Bellan:

- Joann & Lila Project meeting will be on Tuesday, March 6th
- Stated in response to the Parkland School shooting he had emailed our school board and superintendent and they stated that the school have a plan in place but are always looking to improve it. They will be holding community meetings to discuss this issue.
- Stated the Dodge Intermediate School Mother/Son night is coming up and they are still in need of volunteers for this event.
- Nothing further this evening

Mr. Barr:

- Nothing further this evening

Mayor Yates:

- Nothing further this evening

Mr. Maistros

- Nothing further this evening

Mrs. Collins

- The funds raised from the Community CPR day will go to the Fire Department to purchase new CPR manikins for future classes.
- Nothing further this evening

MOTION: TO EXCUSE MS. McFEARIN

Moved by M. Stauffer, seconded by G. Bellan

Upon roll call motion passed unanimously

ADJOURNMENT:

This meeting unanimously adjourned at 8:17 pm.

Attest:

Maureen Stauffer
President of Council

Shannon Collins
Clerk of Council