



CITY OF TWINSBURG, OHIO

Finance Committee Meeting

Tuesday, February 28, 2023

6:00 PM

Meeting Called to Order: Mr. Barr called the meeting to order at 6:00 PM.

Roll Call: Mr. Barr, Mr. Furey, Mr. Bellan, Mrs. Walker, Mr. Post, Mrs. Labbe, Mr. Deeds
Also in attendance: Ms. Buccigross- Finance Director and Mayor Scaffide.

2. Audience Participation: None

3. Approval of January 24, 2023 Finance Committee Minutes: A Motion to approve the 1/24/2023 meeting minutes presented. The motion was seconded. Minutes were approved unanimously as submitted.

4. 2023 Departmental Budget Presentations:

Building – Keith Foulkes:

2020 Expense: \$381,659.76
2021 Expense: \$347,265.56
2022 Expense: \$450,944.30
2023 Budget: \$573,645.00

Additional Staffing - \$50,000 in Salaries

- Budget reflects additional administrative staff

Vehicle Replacement

- Recommended by Fred Bissell, Service
- Possible shared usage with Mayor's Office
- Plan to use NOPEC Grant Funds for Hybrid option

Economic Development & Planning – Larry Finch:

2020 Expense: \$191,292.31
2021 Expense: \$195,507.24
2022 Expense: \$239,040.82
2023 Budget: \$396,130.00

Zoning Rewrite Project Planned for 2023

- \$160,000 budgeted for the project

2022 Spend included Retirement Payout for Larry

School Compensation and TOP Company Payouts for business incentive programs are estimated at \$350,000.

- 6 CRAs, 2 falling off this year, 1 next year
- 9 TOP, 3 falling off this year, 2 next year
- 2022 payouts were \$311,923

Public Works-Service – Chris Campbell & Nate Zeuge

2020 Spend: \$5,158,180*
2021 Spend: \$5,713,922
2022 Spend: \$6,109,625
2023 Budget: \$6,732,430
*No Seasonals hired in 2020

Fully Staffed for 2022 including Seasonal hiring

- Open Positions are being posted in 2023

Budget updates

- \$28,000 Additional Training for CDL (3-4 employees additional training)
- \$3,000 Additional Misc. Contractual for Ballfield Survey-Glen Meadow Park
- \$36,300 Additional Operating for Barriers, Cones, Flags, and Winter Projects
- \$88,500 Additional R&M for Street Lights, Roof Repair, Ball-field Restructure, Doors, Etc.
 - Ball-fields need to be brought back, making the infield smaller for T-ball players, putting in new sod. Will irrigate ball-fields. Ball-fields will be adjusted for various levels of ball teams.

Public Works-Wastewater – Chris Campbell & Nate Zeuge

2020 Spend: \$2,912,256
2021 Spend: \$3,116,405
2022 Spend: \$3,775,771
2023 Budget: \$4,028,065

Plant Upgrade Design will begin this year, loan application has been submitted

Budget updates

- \$20,000 Additional Salaries for summer intern and CBA Updates
- \$2,000 Additional OT for operators on swing shift to attend training
- \$850 Additional Clothing allowances due to CBA
- \$35,000 Additional Professional Services for the Tinker’s Creek Trunk Line
- \$4,000 Additional Misc. Contractual due to increased costs – Capital Projects (chart)
- \$15,000 for each additional for Operating and Repairs & Maintenance
 - Operating – Chemical & Polymer Price Increases
 - R&M – Transfer Switch Electrical Disconnect

Public Works Capital

Service		Wastewater	
Fuel Dispensers	\$40,000	I & I Improvements	\$7,000
Rooftop A/C U	\$22,000	Design for Plant Updates	0
HVAC Controls Upgrade	\$25,000	Industrial Pre Treatment	\$12,000
Zero Turn Mower	\$36,000	Lab Equipment: Autoclave	\$13,000
Chip Box (2)	\$120,000	Lab Equip: Water System	\$8,200
5-ton Truck (2) Year 1 of 3	\$160,000	Sludge Hauling Truck	\$198,000
4WD Pick Up Truck w/Plow	\$60,000	Replace #3 Effluent Pump	\$29,000
2WD Pick Up Truck (2)	\$100,000	Vactor Truck Frame Repairs	\$40,000

5. 2023 Permanent Appropriation Overview First Reading - Sarah Buccigross presented:

Updates to Temporary Appropriations

Revenue

- Property Tax and County Local Government Revenues updated based on information provided by Summit County
- Income tax updated based on 2022 collections
- Remaining ARPA funds budgeted for Road Program support offset, Dooridge, and Safety Town
- General Fund transfers updated based on needs of Enterprise and Capital Funds
- Updated for anticipated Grants.

Expense

- Council/Mayor/Law/Finance- Updated for staffing & operational needs
- IT – Update to budget for salary needs and Redshift payment #2
- General Government
 - Adjustments to subsidies
 - Additional funding for health care
 - Additional refunds for Net Profit amount back to the state

2023 Permanent Appropriations Statistics – General Fund

- General Fund Appropriations increased 7.788% from 2022 Appropriations
 - Includes additional staffing as well as CBA (collective bargaining agreements) updates
- Current Appropriations do not include an estimated draw on General Funds Reserves
 - A draw may be necessary depending on 2023 Income Tax Collections

6. Comments / Questions: None presented.

7. Miscellaneous: Discussed placing large framed Twinsburg map on wall to aide with information and discussions of city needs.

8. Next Meeting Date: March 23, 2023 at 6:00PM

9. Adjournment: Mr. Barr adjourned meeting at 6:45PM