

**CITY OF TWINSBURG**  
**ARCHITECTURAL REVIEW BOARD**  
**Minutes**  
**March 01, 2018**

Marge Gantous called to order the regularly scheduled meeting of the Architectural Review Board for the City of Twinsburg at 5:30 p.m.

**I. Roll Call**

Present: Traci Bonvenuto, Marge Gantous, John Midlik

Absent: Don spice, Jennifer Frazier

Others in attendance: Brian Steel, Council; Dale Steppenbacker, Building Department

**II. Approval of Minutes: February 15, 2018**

**Motion: Approve the minutes**

Traci Bonvenuto moved and John Midlik seconded, upon roll call the motion passed unanimously.

**III. Excuse Absent Members:**

**Motion: Excuse absent members Don Spice and Jennifer Frazier**

Traci Bonvenuto moved and John Midlik seconded, upon roll call the motion passed unanimously.

**IV. Public Participation: None**

**V. Review:**

**1. Case 18-02-007 – 8934 Darrow Rd., Directory Sign Changes by Easy Sign for Pearle Vision**

Nate Milstein with Easy Sign presented the 46.875" wide by 8.5" high aluminum monument panels in Green PMS 370S with routed out copy backed up with translucent white acrylic. The font on this sign matches the wall sign on the store front. Marge Gantous clarified Easy Sign will not be manufacturing sign they will be handling the installation only. John Midlik reiterated that this sign was presented at the last meeting and has been re-submitted this evening with the eyeglasses removed. The members commented this almost looks like one word and the font is a little big.

**Motion: Approve as submitted**

John Midlik moved and Traci Bonvenuto seconded, upon roll call the motion passed unanimously.

**2. Case 18-03-011 – 8972 Darrow Rd., Suite A-101 Illuminated Wall Sign by Diamond Signs and Graphics for Senior Helpers**

Mark Bailin with Diamond Signs and Graphics presented these individual illuminated channel letters with a red acrylic face, 1" red trim cap and 5" bronze returns. These individual illuminated letters will be presented on a white background with a stylized frame that appears in six locations along the wall of this portion of the Town Center Plaza. John Midlik and Marge Gantous confirmed the applicant would fill in the holes left by the previous sign and the red boarder would remain. Marge Gantous reminded the applicant to submit his letter of approval from the landlord to the Building Department.

**Motion: Approve as submitted**

John Midlik moved and Traci Bonvenuto seconded, upon roll call the motion passed unanimously.

3. **Case 18-03-012 – 3096 Merino Ln., Deck with screened porch by Dream Decks for Brady & Lisa Cohen**

Luke with Dream Decks presented his plans for a new deck. Approximately ½ of the deck will have a screened in porch on it. The roof will have a 1/3 pitch and will have shingles that match the existing single family dwelling. The deck railing and posts will be white and the spindles will be black. The railing will encircle the interior of screened porch as well as the deck. The railing will continue on down both sides of the steps. There will be a screen door from the screened enclosure to the open deck. John Midlik determined this deck will be custom built to match the site and there will be no glass used in the construction. Marge Gantous confirmed an existing deck will be torn down and replaced with this new structure. The frame will be pressure treated, the decking will be Trex composite the rails will be vinyl and spindles will be black aluminum cylinders. The trim on the screen porch will be exterior PVC with aluminum fascia. The underside of the cathedral ceiling will be finished with a vinyl soffit material. Traci Bonvenuto confirmed the screened porch will have gutters and downspouts. Marge Gantous asked about the distance between the porch and the existing garden window. The applicant stated there will be approximately 20" on both sides of the garden window. There will be no skirting around the base of this deck.

**Motion: Approve as submitted**

John Midlik moved and Traci Bonvenuto seconded, upon roll call the motion passed unanimously.

4. **Case 18-03-013 – 9767 E. Idlewood Dr., Demolition of single family dwelling owned by The City of Twinsburg**

This single family dwelling is owned by the city and located in a FEMA flood plain. Grant money was used to purchase this dwelling for demolition and removal from the flood zone. Brian Steel gave the Board members the background information on this process and the Board determined demolition was appropriate and approved the issuance of the Certificate of appropriateness.

**A. Approve the Demolition**

**Motion: Approve the Demolition**

John Midlik moved and Traci Bonvenuto seconded, upon roll call the motion passed unanimously.

**B. Issue the Certificate of Appropriateness**

**Motion: Issue the Certificate of Appropriateness**

John Midlik moved and Traci Bonvenuto seconded, upon roll call the motion passed unanimously

**VI. Work Session:** None

**VII. Adjournment:** As there was no further business before the Board, Traci Bonvenuto moved and Marge Gantous seconded and the meeting was unanimously adjourned at 6:05 p.m.

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Marge Gantous, Architectural Review Board

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Marilyn L. Freed, Secretary