

**CITY OF TWINSBURG
PLANNING COMMISSION MINUTES
April 1, 2019**

Mr. Shebeck called the meeting to order at 7:00 p.m.

Present: Messrs. Zeitz, Metropulos, Sterling, and Shebeck
Absent: Mr. Marc Cohen
Also Present: Ms. Lynn Muter, City Planner
Mr. Scott Barr, City Council Representative

The Board recited The Pledge of Allegiance.

Councilman Scott Barr Administered the Oath of Office to Peter Metropulos and Joe Zeitz.

Election of Chairman and Vice Chairman

Mr. Sterling nominated Marc Cohen as Chairman, Mr. Metropulos seconded.

Mr. Shebeck noted that Mr. Cohen stated at the last meeting that he would accept a nomination.

- There were no other nominations.

MOTION: TO ELECT MR. COHEN AS CHAIRMAN.

**MR. STERLING NOMINATED MR. METROPULOS
SECONDED, UPON ROLL CALL MOTION PASSED
UNANIMOUSLY.**

Mr. Sterling nominated Mr. Shebeck as Vice Chairman, Mr. Metropulos seconded.

Mr. Shebeck accepted the nomination.

- There were no other nominations.

MOTION: TO ELECT MR. SHEBECK AS VICE CHAIRMAN.

**MR. STERLING NOMINATED MR. METROPULOS
SECONDED, UPON ROLL CALL MOTION PASSED
UNANIMOUSLY.**

CITY OF TWINSBURG PLANNING COMMISSION WORK SESSION APRIL 1, 2019
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1. **New Chapter, Codified Ordinances** - Chapter 909 Small Cell Technology in the Right of Way
Small Cell Technology in the Right of Way
LYNN MUTER, CITY PLANNER

2. **New Chapter, Codified Ordinances** – Chapter 910 Small Cell Design Guidelines
Small Cell Design Guidelines
LYNN MUTER, CITY PLANNER

3. **Amendment to Part 11, Planning and Zoning Code** – Chapter 1165 Telecommunications Towers
Chapter 1165 Telecommunications Towers
LYNN MUTER, CITY PLANNER

PENDING ITEMS – NONE

- Revisions were made to the design regulations to reflect the desire of the Commission to require ground mounted accessory equipment where we are able.

Mr. Shebeck noted that he spoke with a gentleman from Verizon and he stated that the cell technology is being pushed further with the 5G networks and they now have alarm systems moving from hardwire to cellular; the market is growing in that way as well.

MOTION: I WOULD LIKE TO MAKE THE MOTION THAT PLANNING COMMISSION RECOMMEND TO CITY COUNCIL ADOPTION OF THE PROPOSED NEW CHAPTERS 909 SMALL CELL TECHNOLOGY IN THE PUBLIC RIGHT OF WAY AND 910 SMALL CELL DESIGN GUIDELINES, DATED MARCH 25, 2019.

MR. SHEBECK MOVED, MR. STERLING SECONDED, UPON ROLL CALL MOTION PASSED UNANIMOUSLY.

- 2. New Chapter, Codified Ordinances – Chapter 910 Small Cell Design Guidelines**
Small Cell Design Guidelines
LYNN MUTER, CITY PLANNER

SEE MOTION ABOVE

- 3. Amendment to Part 11, Planning and Zoning Code – Chapter 1165 Telecommunications Towers**
Chapter 1165 Telecommunications Towers
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Ms. Muter explained that the highlighted text “receive only” needed a hyphen added in order to clarify it as receive-only antennas, that is only a correction; what has been truly amended is under item D, exempting small cell facilities located in a public right of way from this macro tower section.

- It states in the beginning of this chapter under applicability “The following requirements apply to all new towers and antennas in the City of Twinsburg except as follows:” so as required by the state we are exempting these facilities from these requirements.

Mr. Shebeck pointed out that he believes that the receive-only is if they are monitoring but if they have a license to broadcast on the amateur frequencies they would not be exempted.

MOTION: I MOVE THAT PLANNING COMMISSION RECOMMEND TO CITY COUNCIL PROPOSED AMENDMENTS DATED MARCH 25, 2019 TO EXISTING CHAPTER 1165, TELECOMMUNICATIONS TOWERS.

MR. SHEBECK MOVED, MR. STERLING SECONDED UPON ROLL CALL MOTION PASSED UNANIMOUSLY.

COMMUNICATIONS & MISCELLANEOUS-

Ms. Muter commented that Circle K was removed from this agenda due to a few items that they were not able to submit on time, they are expected to be on the next agenda.

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- We also have an application from the Twinsburg Parks and Recreation Department for a new baseball field at Liberty Park which is in a Public Facilities District and will require a recommendation to Council for final approval.

Mr. Shebeck asked if the baseball field is in line with the original plan for Liberty Park.

Ms. Muter replied that it is in keeping with it conceptually; the existing driveway is not exact with the original plan so this field also is not.

- This field will be toward the Stone House side of the recreation area.

Mr. Sterling asked about the semi-trucks parking at the Cornerstone Business Park.

Ms. Muter replied that there have been conversations with Scannell Development in regard to if they are allowing vehicles to park there, they should move them back from the road.

- There are other issues with the new Spec. building currently under construction behind the Amazon building; the Township residents are watching closely regarding the retention basin, fencing and landscaping. We are working at a staff level to resolve the issues and be good neighbors and there may be a revised landscape plan.
- A large part of the problem in the area is that there was an acoustical study which determined that there was a need for a sound barrier behind FedEx but those residents see that barrier as a visual screening barrier and do not realize that it is a sound mitigating application so they would like to see that continue for the length of the property. That was never the intent and is not warranted because the FedEx side of the building facing the Township is the working side of the building with fuel pumps and loading docks; Amazon and the Spec. building both have non-working sides facing that neighborhood, creating much lower sound levels.
 - Right now the City and Scannell are working toward a privacy fence and some landscaping, but not a privacy fence and a landscape buffer at the eighty percent opacity that was required with no fence; it is redundant to screen the fence with landscaping.
 - They are struggling to provide the trees at the wrap around near the rail, there may have to be an additional location on the site for landscaping in order to meet the standard.
- She will add the semi-trucks parking to the list of things being discussed about the site.

Mr. Zeitz noted that he will not be at the next meeting; he will be out of town.

EXCUSE ABSENT MEMBERS – Marc Cohen

MOTION: TO EXCUSE MR. COHEN FROM TONIGHT’S MEETING.

MR. STERLING MOVED, MR. ZEITZ SECONDED, UPON ROLL CALL MOTION PASSED UNANIMOUSLY.

ADJOURNMENT:

There being no further business to come before the Planning Commission, the meeting unanimously adjourned at 7:25 p.m.

Mr. Cohen, Chairman

Cynthia Bennardo, Secretary