



Architectural Review Board Meeting Minutes
Thursday, April 6, 2023
6:00 p.m.

Mr. Marcovitz called to order the regularly scheduled meeting of the Architectural Review Board for the City of Twinsburg at 6:00pm.

Roll Call – All Members

Present: Gursimran Khatra, David Marcovitz, John Midlik, Viraj Sharma,
Others in attendance: Danielle Waites, Building Department and Karen Labbe, City Council, Sam Scaffide, Mayor

Oath of Office: Mayor Sam Scaffide swore in new member Gursimran Khatra.

Appointment of Chairperson:

- **Mr. Midlik nominated David Marcovitz to become the new Chairperson.**

Mr. Sharma seconded the nomination.
No further discussion was presented.
Upon roll call, the nomination passed unanimously.

Appointment of Vice-Chairperson:

- **Mr. Marcovitz nominated Viraj Sharma to become the new Vice-Chairperson.**

Mr. Midlik seconded the nomination.
No further discussion was presented.
Upon roll call, the nomination passed unanimously.

Appointment of Secretary:

- **Mr. Marcovitz nominated John Midlik to become the new Secretary.**

Mr. Sharma seconded the nomination.
Mr. Midlik stated he would fill this position until all Board Members were present and he would sign things if needed at this meeting.
Upon roll call, the nomination passed unanimously.

Public Participation:

1. **Case 23-03-11(Previously tabled) 8592 Darrow Road, Crown Hill Cemetery Niche Columbarium for cremations – Dave England, Coldspring**

- **Mr. England stated that they are building and what the cemetery is proposing is what's called a columbarium niche shelter. It is a wooden shelter with a ribbed metal roof with standard materials and on the bottom you will see what they have is the columbarium where the niches are and those are precast concrete surrounded by the posts. The difference in color is it's a thermal opposed to a steel polished front.**
- **The section off to the right that has a radial side to it, those columbariums will not be precast concrete. They'll be aluminum structured on the inside but they'll still have the granite cladding on the outside.**
- **Mr. Marcovitz asked if the structure and build of them are all approved for the use they are. Mr. England stated he was correct.**
- **Mr. England stated the cemetery has plenty already in there so it's really nothing different than something they already have that's been approved.**
- **Mr. England stated that it looks like part of the plan they designed was for an actual cremation garden so most of the times when they get in front of the boards, they explain it's done in phases. So they may do phase one which is going to be the shelter and maybe two columbariums and then as they sell those and as constituents buy them they will move to phase two, phase three and four to complete the garden.**
- **Mr. Sharma asked what material the roof is. Mr. England stated it will be a regular metal roof so it's just metal ribbed material. The color will be a brown and it's going to match the color which they have the granite, which they provide. He stated the color is called Dakota Granite, they call it Carnelian. He said it's similar in color to the wood of the council tables.**
- **Mr. Midlik stated on one of the renditions it looks like it's a shingled roof. Mr. England stated it's a corrugated metal and that in the rendering they're just putting those on a drawing but it will be a metal. Mr. Midlik stated they have a standing seam and a barn looking type where it's up and down a little but more. Mr. England said they're just going to have the standard seam and from the other structures he has built with the different cemeteries they just use the regular standard seam.**
- **Mr. Sharma stated on the front elevation of the columns, they have squares in them. Are these for storage of some kind or just a block? Mr. England stated those will be actual niches where human remains will go. He said these should all be single depth so they should be twelve inches by twelve inches and twelve inches deep for a single urn. He said they build those around the columns with precast concrete and they clad them in granite.**
- **Mr. Khatra stated there are only two of them shown. Are they planning to add more of those columns?**
- **Mr. England stated that the niche shelter is the main focus now and with the columbarium around the legs but in the future if they want to expand, that's kind of what is showing in the drawings, the radial niches off to the side. They would use this whole area to be able to expand to this and would be the completed garden.**

MOTION: Mr. Midlik motioned to approve Case 23-03-11 as submitted.

Mr. Sharma seconded the Motion.

No further discussion was presented.

Upon roll call, the Motion passed unanimously.

2. Case 23-04-15 1940 Westwood Drive, Hyvarinen Home Addition – Robert Henderson, New Design Image Group

- **Mr. Henderson stated the addition consists of a master bedroom, walk-in closet, kitchen expansion and a laundry, mudroom area and will be ten feet by 38 feet approximately.**
- **Mr. Marcovitz asked if the addition would be matching with the existing house. Mr. Henderson stated the siding and roof would match the new garage that they just had built.**
- **Mayor Scaffide asked how long ago the garage was put up. Mrs. Hyvarinen stated it was done this past November.**
- **Mr. Henderson states it's an architectural shingle on the garage that will match the current roof of the house and also the new garage.**
- **Mr. Henderson stated there is currently metal siding on the house, which will be changed to vinyl siding to match the garage.**

MOTION: Mr. Sharma motioned to approve Case 23-04-15 as submitted.

Mr. Khatra seconded the Motion.

No further discussion was presented.

Upon roll call, the Motion passed unanimously.

3. Case 23-03-12 (Resubmission) 2700 East Aurora Road, University Hospital Urgent Care Building Alterations – Joseph Kaye, JL Architects

- **Mr. John Wooster is standing in for Joseph Kaye.**
- **Mr. Wooster stated that it was his understanding that the alterations were pretty much approved at the last meeting but it was desired to add planter boxes.**
- **Mr. Sharma stated he doesn't see any signage on the building renditions. Mr. Marcovitz stated that was one of their issues from the last meeting. Ms. Waites stated the sign company is submitting for that separately and this is just for the structure.**
- **Mr. Midlik stated it looks like the planters are going to be gray. Mr. Wooster confirmed.**
- **Mr. Sharma stated they help break up the empty walls.**
- **Mr. Midlik asked how many of the planters they will have. He likes the way they are clustered. Mr. Wooster stated there will be eight of them.**
- **Mr. Wooster stated they will be placed under the windows so they are regularly spaced out. He also stated that the size that they've selected is in proportion with the**

size of the windows. Mr. Marcovitz stated except for two of them because there aren't any windows there but it's fine.

- Mr. Wooster stated the awning will be a reddish color but he does not have the exact name of the red color. He stated it will be more red than orange, which is consistent with the hospitals logo.

MOTION: Mr. Midlik motioned to approve Case 23-03-12 as submitted.

Mr. Marcovitz seconded the Motion.

No further discussion was presented.

Upon roll call, the Motion passed unanimously.

4. Case 23-03-13 (Resubmission) 10683 Ravenna Road, Just In Time Staffing signage – Ben Geschke, A Sign Above

- Mr. Geschke stated at the last meeting he was asked to reduce the size of the sign by roughly thirty percent and to provide the Board with some renderings of what the sign would look like on the building.
- Mr. Geschke stated they reduced the size and he went out to re-measure the frontage and elevation of their suite and he found that his first calculation was off by about forty inches.
- Mr. Marcovitz stated that from their rendering it looks like it fits better. He knows the Board asked to have three to four feet on each side and he thinks they now have about four and a half feet.
- Mr. Sharma asked if there is any exterior lighting on it or if it was just a static sign. Mr. Geschke stated he was correct, no lighting and it's just half inch Sentra letters mounted on a central rail.

MOTION: Mr. Sharma motioned to approve Case 23-03-13 as submitted.

Mr. Khatra seconded the Motion.

No further discussion was presented.

Upon roll call, the Motion passed unanimously.

Approval of Minutes: March 16, 2023

MOTION: Mr. Sharma motioned to table the Architectural Review Board meeting minutes dated March 16, 2023, to be amended as follows:

- Near the top of page three where it says Mr. Sutliff stated... conversation could not be heard, add in "wrapped with the dark brown vinyl".
- Middle of page three change brick degree and stone degree to brick pattern and stone pattern.
- Half way down on page four change sing to sign and wall back to wall face.

- A few lines down from middle of page four change overhand to overhang.

Mr. Midlik seconded the Motion.

No further discussion presented.

Upon roll call, the Motion passed unanimously.

Additional Discussion:

- Mayor Scaffide wanted to finish the conversation that he started at last meeting in regards to signs, plazas and sign programs. He wanted to express that what he sees going on is that we're starting to get away from some of the sign programs that the plazas have. He gave a case in point last time at the Twinsburg Plaza with the Harmonii Social sign. He stated we have a sign that is just totally out of place and he know that it was put there from when the former business was there. They were given a variance to go on the wall instead of on the track because they were taking it from their former business and moving it here and it was too big to go on the track, so it was granted a variance.
- Mayor Scaffide stated his opinion is, now they have a sign that is completely different than the other ones. Everything else, if you look at the plaza, is all on the sign track. All of them except this one. So you still have the sign tracks there but now they've fastened a light to it to light this sign over there, it just doesn't look good.
- Mayor Scaffide said if you go down the street a little ways down to Shepard and Ravenna Road in the other plaza, those signs were all consistent at one point. They all had the same color with the same background. He believes it was a couple years ago, he noticed that all of a sudden we've allowed a different color lettering on the signs. We're starting to get away from this consistency and he brought it up to the Mayor at the time and it's there.
- Mayor Scaffide would like to make sure that the Board is looking at these sign programs and that they're consistent and that it really creates a hardship for these people if you don't conform with everything else in the plaza because before you know it we're going to have different colors, we're going to have different signs, they're going to be up, they're going to be down. He said he doesn't think it presents well for the community.
- Mayor Scaffide stated he just wants to try to be a little consistent so we don't look so mismatched with everything and that's really the biggest thing is the location of these signs.
- Mr. Marcovitz thanked Mayor Scaffide for coming in to speak with them because in the past he doesn't remember ever having any of the Mayor's coming in and addressing them and giving them any insight as to what their vision for the city was or what they thought.
- Mr. Khatra asked if the meeting minutes get posted online. Ms. Waites stated yes they get posted once they are approved. Mr. Marcovitz told Mr. Khatra that they will be sent to him each time before the meeting. He said a week before each meeting you will received a packet with the drawings in them and the minutes from the last meeting so you have time to review them and if you see any comments or things that need to be fixed you can bring it up at the meeting.

Excuse Absent Members: All members present.

Adjournment:

MOTION: Mr. Midlik motioned to adjourn the meeting at 6:56pm.

Mr. Sharma seconded the Motion.

Upon roll call, the Motion unanimously passed to adjourn the meeting.

David Marcovitz, Chairman

John Midlik, Secretary