



Caucus & Regular Council Meeting Minutes
Tuesday, May 10, 2022
7:00 p.m.

CAUCUS:

The caucus meeting was called to order at 7:00 pm.

ROLL CALL: S. Scaffide, S. Barr, D. Walker, G. Bellan and D. Post

ABSENT: K. Labbe & B. Furey

ALSO PRESENT: Ted Yates, Mayor
Matt Vazzana, Law Director
Sarah Buccigross, Finance Director
Shannon Collins, Clerk of Council
Mark Gutowski, Senior Communications Administrator

Presentations:

No presentations this evening.

Items for Discussion:

No items for discussion this evening.

Audience Participation:

Lynn Clark – 2485 Old Mill Road

Mr. Clark spoke about the project on Old Mill. He stated they have put in requests to have a meaningful meeting with various parties and nothing has been set up to date. They are waiting on some open requests and requested an update on these. He asked about the Environmental Commission's role.

Mr. Post and Mr. Vazzana replied regarding the Environmental Commission stated that section 151 of the administrative code is an advisory board. Mr. Vazzana stated he will look into the other outstanding items.

Mayor Yates stated there have been a significant amount of requests and is working on all of these. Mr. Clark agreed that there has been a large amount. He stated that at the last planning commission meeting it was stated the engineer had approved the plans and he is requesting to see the review notes for the hydrogeology study. Mayor Yates stated that the request was received two business days ago and they are working on it.

Bruce Baldwin – 3310 Cannon Road

Mr. Baldwin wished the mayor good luck on his new job in Florida. Thanked the mayor for the clean-up at the Creekside Plaza. He mentioned the grass at the Blue Top Motel still needs to be mowed. He stated that Hadden Road is in need of repairs. Stated there are still election signs up. That larger trucks should make sure their tarps are covering their loads. Mr. Baldwin stated that there are vehicles parked in yards with commercial tags on them. He mentioned that the sign out front didn't mention the council meeting.

Mayor Yates stated we are getting a new sign and that he will look into the other issues.

No further audience participations at this time.

Pending Legislation:

Ordinance 39-2022 – Mr. Scaffide t^his ordinance is to approve the list of auction items. There were some additions which were highlighted and an updated list have been provided to council. This is on its final reading tonight.

Ordinance 52-2022 – Mr. Scaffide stated this ordinance is to amend the appropriations for the Fire Grant in the amount of \$8,350.

Resolutions 53, 54 and 55 – Mr. Scaffide stated these resolutions are MOUs to add the Juneteenth holiday to the three OPBA contracts.

Ordinance 56-2022 – Mr. Scaffide stated this ordinance is to amend the policy for contracts for capital improvement projects. When a project exceeds \$25,000 but is less than \$50,000 the mayor must obtain three quotes. However, this policy need not be adhered to in the event that: it is for personal or professional services, the expenditure is made pursuant to the cooperative purchasing program, or it is not possible to obtain three quotes. If the mayor enters into a contract pursuant to this policy the mayor shall notice council of these actions.

Miscellaneous:

No further miscellaneous this evening.

**MOTION: TO ENTER INTO AN EXECUTIVE SESSION TO DISCUSS MATTERS
PURSUANT TO OHIO REVISED CODE § 121.22(G) (1): PERSONNEL**

Moved by S. Scaffide, seconded by S. Barr

Upon roll call motion passed unanimously

Mr. Scaffide reconvened the meeting and report that personnel was discussed in executive session.

Meeting adjourned at 7:27 pm.

Regular Council Meeting:

Mr. Scaffide called the Regular Council meeting to order at 7:30 pm.

ROLL CALL: S. Scaffide, S. Barr, D. Walker, G. Bellan and D. Post

ABSENT: K. Labbe & B. Furey

ALSO PRESENT: Ted Yates, Mayor
Matt Vazzana, Law Director
Sarah Buccigross, Finance Director
Shannon Collins, Clerk of Council
Mark Gutowski, Senior Communications Administrator

INVOCATION & PLEDGE OF ALLEGIANCE:

Mr. Bellan bestowed the Invocation and Eagle Scout Drake Gansler led the Pledge of Allegiance.

APPROVAL OF MINUTES:

MOTION: TO APPROVE THE MINUTES FROM THE REGULAR COUNCIL MEETING OF APRIL 26, 2022 AS AMENDED

Moved by G. Bellan, seconded by D. Walker

Upon roll call motion passed unanimously

AWARDS & PRESENTATIONS:

Mayor Yates presented Larry Finch with a proclamation for his many years of dedicated service to the city.

No further awards or presentations this evening.

AUDIENCE PARTICIPATION:

Shelia Williams

Ms. Williams spoke about Kent State University. She stated that college enrollment is down statewide. She encouraged anyone available on Friday to come to the 10:00am Pinning Ceremony for the graduating nurses which is the Twinsburg Campus' largest program. There was a grant awarded for distance learning students.

No further public participation this evening.

COUNCIL COMMUNICATION AND REPORTS

David Post - Environmental, Finance, Capital Improvements, Public Works

- Environmental Commission will hold their shred day on 6/25 from 9am-12pm at the Service Garage.
- Nothing to further report this evening.

Scott Barr – Planning, Public Safety, Volunteer Fireman’s Board, Community Relations

- Public Safety met earlier this evening. AC Boss spoke about special event planning. Mr. Barr stated he continues to be impressed with the detailed planning and training from our safety forces. The committee also talked about pavement markings and sign lighting.
- The next Planning Commission meeting is 5/16.
- Nothing further this evening.

Sam Scaffide – BZA, Public Works, Public Safety

- BZA met on 4/27 to hear Appeal 03-2022.

MOTION: TO WAIVE THE 30 DAY WAITING PERIOD FOR APPEAL 03-2022

Moved by S. Scaffide, seconded by D. Post

Upon roll call motion passed unanimously

- Nothing further this evening.

Daisy Walker - Charter Review/Oversight, Chamber, Community Relations, JEDI

- Attended the Safety Committee meeting earlier this evening.
- Community Relations Board met on 4/28.
- Attended the JEDI session on 5/9.
- The Chamber of Commerce State of the Schools event is on 5/12.
- Nothing to further report this evening.

Greg Bellan – Finance, Golf Advisory, Public Works, Public Safety

- The next Public Safety Committee met earlier this evening.
- The next Golf Advisory Board meeting will be on 5/17 at 6:00pm where new members will be sworn in.
- The next Finance Committee meeting will be on 5/24 at 6:00pm.
- The next Public Works meeting will be on 6/14 at 6:00pm.
- Congratulated Drake on achieving his Eagle Scout award.
- Nothing further this evening.

Karen Labbe - Parks & Recreation, JEDI, Fitness Advisory, Twins Day, Districting

- Not in attendance this evening.

Bill Furey – ARB, Finance, Treasury Investment, Tax Incentive, JEDI

- Not in attendance this evening.

MAYOR'S REPORT:

- Stated that the city is still in need of lifeguards.
- Stated the discounted rates for Water Park passes ends on May 27th
- Attended his last Kent State University Board meeting.
- Stated he has accepted a position in Islamorada, Florida to be the Village Manager. He stated Twinsburg has been home for him for over 30 years. It has been an amazing community to raise a

family in and live. He has been tremendously blessed to work here. While the job was difficult at times it is one of the most rewarding ones he has had. He stated he will probably have a final date at the next meeting. Thanked everyone for their support.

- Nothing further this evening.

DEPARTMENT HEAD REPORTS:

Steve Bosso - Assistant Fire Chief

- April's calls were up 20%, 311 runs out the door.
- Total inspections last month was 88.
- There were 8 investigations.
- The department had four tours for children.
- There were 105 classes, 450 hours.
- One fire event last month.
- The siren system is going to need looked at being upgraded/replaced. Possibly study needed to see what the options are moving forward.
- Hydrant flushing will be happening soon. Please keep an eye out for them on the streets.

Sarah Buccigross – Finance Director

- Thanked everyone who has applied for grants. The city is up over \$600,000 in grant money. Special thanks to Amy Mohr from Engineering, Assistant Chief Bosso for Fire and Lieutenant Brian Donato from Police.

No further Department Head reports this evening.

LEGISLATION

ORDINANCE 39-2022 - AN ORDINANCE AUTHORIZING THE SALE AT AUCTION OF CERTAIN PERSONAL PROPERTY OWNED BY THE CITY OF TWINSBURG AND NO LONGER NEEDED FOR MUNICIPAL PURPOSES. (Stands on Second Reading)

Read by S. Collins

MOTION: TO ADOPT ORDINANCE 39-2022

Moved by S. Scaffide, seconded by G. Bellan

Upon roll call motion passed unanimously

ORDINANCE 52-2022 - AN ORDINANCE AMENDING THE CURRENT YEAR APPROPRIATIONS FOR THE GENERAL REVENUE ACCOUNT AS ESTABLISHED IN ORDINANCE 15-2022, THE APPROPRIATION ORDINANCE OF THE CITY OF TWINSBURG FOR THE YEAR 2022; AND DECLARING AN EMERGENCY.

Read by S. Collins

MOTION: TO PLACE ORDINANCE 52-2022 ON THE THIRD AND FINAL READING AND DECLARING AN EMEGENCY

Moved by S. Scaffide, seconded D. Walker

Upon roll call motion passed unanimously

MOTION: TO ADOPT ORDINANCE 52-2022 AS AN EMERGENCY

Moved by S. Scaffide, seconded by G. Bellan

Upon roll call motion passed unanimously

RESOLUTION 53-2022 - RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE OHIO PATROLMEN'S BENEVOLENT ASSOCIATION PATROL UNIT TO ADD JUNETEENTH AS A HOLIDAY UNDER THE EXISTING CBA

Read by S. Collins

MOTION: TO ADOPT RESOLUTION 53-2022

Moved by S. Scaffide, seconded by G. Bellan

Upon roll call motion passed unanimously

RESOLUTION 54-2022 - A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE OHIO PATROLMEN'S BENEVOLENT ASSOCIATION SERGEANTS UNIT TO ADD JUNETEENTH AS A HOLIDAY UNDER THE EXISTING CBA.

Read by S. Collins

MOTION: TO ADOPT RESOLUTION 54-2022

Moved by S. Scaffide, seconded by D. Walker

Upon roll call motion passed unanimously

RESOLUTION 55-2022 - A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE OHIO PATROLMEN'S BENEVOLENT ASSOCIATION DISPATCH/CLERKS UNIT TO ADD JUNETEENTH AS A HOLIDAY UNDER THE EXISTING CBA

Read by S. Collins

MOTION: TO ADOPT RESOLUTION 55-2022

Moved by S. Scaffide, seconded by S. Barr

Upon roll call motion passed unanimously

ORDINANCE 56-2022 - AN ORDINANCE AMENDING THE POLICY FOR THE HANDLING OF CONTRACTS FOR CAPITAL IMPROVEMENT PROJECTS IN EXCESS OF TWENTY-FIVE THOUSAND DOLLARS.

Read by S. Collins

UNFINISHED BUSINESS, NEW BUSINESS, MISCELLANEOUS

Mr. Bellan:

- Stated he had a complement from a resident on how nice the flowers in the roundabout were.
- Nothing further this evening

Mrs. Walker:

- Nothing further this evening

Mr. Scaffide:

- Nothing further this evening

Mr. Post:

- Nothing further this evening

Mr. Barr:

- Nothing further this evening

Mr. Furey:

- Not in attendance this evening

Karen Labbe:

- Not in attendance this evening

Mayor Yates:

- Nothing further this evening

Mr. Vazzana

- Nothing further this evening

Mrs. Collins

- Nothing further this evening

Mrs. Buccigross

- Congratulated Hannah on her Senior Experience project with the city.
- Nothing further this evening

MOTION: TO EXCUSE MRS. LABBE & MR. FUREY FROM TONIGHT'S MEETING.

Moved by S. Scaffide, seconded by G. Bellan

Upon roll call motion passed unanimously

ADJOURNMENT:

Meeting unanimously adjourned at 8:04pm.

Attest:

Sam Scaffide
President of Council

Shannon Collins
Clerk of Council