

**CITY OF TWINSBURG, OHIO**

**REGULAR COUNCIL MEETING MINUTES**

**TUESDAY, MAY 22, 2018**

**CAUCUS:**

**ROLL CALL:** S. Scaffide, B. Steele, J. McFearin, M. Stauffer, G. Bellan, B. Furey and S. Barr

**ABSENT:**

**ALSO PRESENT:** Ted Yates, Mayor  
David Maistros, Law Director  
Sarah Buccigross, Finance Director

**CAUCUS:**

The caucus meeting was called to order at 7:02 pm.

**Presentations:**

No presentations this evening.

**Items for Discussion:**

No items for discussion this evening.

**Audience Participation:**

Bob Thewes – 2229 Demi Drive

Mr. Thewes inquired about a project that he believes in Glenwillow's but is close to the Twinsburg boarder of Waywood in Meadowood. He asked if there is any communication or heads up from neighboring towns when projects are going on. Mayor Yates stated that he received something earlier in the day about a project but will follow up with the mayor of Glenwillow.

No further audience participations this evening.

**Pending Legislation:**

Ordinance 56-2018 - Establishing Chapter 769 creating Donation Box Regulations

Ordinance 60-2018 – Amending 2018 Annual Appropriations to include Banquet and Restaurant

Ordinance 61-2018 – Amending Chapter 147 Employee's generally

Ordinance 62-2018 – Tobacco 21

Ordinance 64-2018 – Rezoning of 9101 Ravenna Road (Parcel 64-01553)

Ordinance 65-2018 – Rezoning 1816 E. Aurora Road (Parcel 64-00589)

Ordinance 66-2018 – Lease of vehicles for Police Department

Ordinance 67-2018 – Recodification and editing of Codified Ordinances

Ordinance 68-2018 – 2019 Tax Budget

Resolution 69-2018 – OPWC application for Oakwood Drive Improvements

Ordinance 70-2018 – Award bid for Clubhouse tables and chairs

Resolution 71-2018 – Apply for funds for NatureWorks program for baseball fields

**Miscellaneous:**

Mr. Maistros stated that there is a request for two motions for liquor permits for the regular meeting.

No further miscellaneous this evening.

This meeting unanimously adjourned at 7:35 PM

**Regular Council Meeting:**

Mrs. Stauffer called the Regular Council meeting to order at 7:43 PM.

**ROLL CALL:** S. Scaffide, B. Steele, J. McFearin, M. Stauffer, G. Bellan, B. Furey and S. Barr

**ABSENT:**

**ALSO PRESENT:** Ted Yates, Mayor  
David Maistros, Law Director  
Sarah Buccigross, Finance Director

**INVOCATION & PLEDGE OF ALLEGIANCE:**

Mr. Bellan bestowed the Invocation and led Council in the Pledge of Allegiance.

**APPROVAL OF MINUTES:**

The minutes of May 8, 2018 were approved as written.

**AWARDS & PRESENTATIONS:**

Cory Kendrick from Summit County Public Health spoke regarding the change of the age to purchase tobacco from age 18 to age 21. By increasing the age to purchase it helps take the purchasing of tobacco out of the social circles of teens. This would include e-cigarettes and vaping products.

No awards or presentations this evening.

**PUBLIC PARTICIPATION:**

Sheila Williams

Ms. Williams gave an update on Kent State. The Berkshire/Ledgemont levy passed for a new school on KSU property. Twinsburg KSU is involved because some of the professors here also teach at that campus.

No further public participation this evening

### **COMMITTEE AND/OR COMMISSION REPORTS**

#### **Mr. Furey – Treasury, Capital Improvements, Twins Days, Community Relations, Tax Incentive Review**

- CIC postponed their May 15<sup>th</sup>. Tentatively scheduled for June 19<sup>th</sup> at 6:00 in Council Chambers
- The Miktarian Golf Outing is going to be held on July 6<sup>th</sup> at GlenEagles. Contact Brian Donato 216-224-4308 or [bdonato@twinsburg.oh.us](mailto:bdonato@twinsburg.oh.us) Cut off for sponsors in June 29<sup>th</sup>.
- Nothing further this evening

#### **Mr. Steele– ARB, Safety, Chamber**

- ARB met on 5/17. Approved a couple signs and three additions to houses. Work session included a couple signs for GlenEagles
- Nothing further this evening

#### **Mr. Scaffide – Finance, BZA, Public Works & Charter Review**

- BZA met 5/9. They heard appeal for garage addition on Presidential Pkwy. Next meeting will be 5/23 at 6:30

### **MOTION: TO WAIVE THE 30 DAY WAITING PERIOD FOR APPEAL 05-2018**

Moved by S. Scaffide, seconded by B. Steele

Upon roll call motion passed unanimously

- Charter Review met last week. Next meeting will be May 24<sup>th</sup> at 6:00 pm. They will be preparing their recommendations to bring to council.
- Finance committee met earlier this evening. They discussed sewer rates which have not increased since 2006. Our rates are the lowest in the county. The next closest rate is Barberton which is nearly double our rates. An increase is being recommended to be brought to council by Finance committee. The committee also discussed the 5 year revenue planning. Ms. Buccigross gave some options, increasing income tax 0.25%, inside millage and/or attaching a fee to some of the services the city provides. There will be further discussion on these options. Next meeting will be June 26<sup>th</sup> at 6:00 pm.

#### **Mrs. Stauffer – Planning, Finance, Public Works**

- Planning Commission met on 5/21 discussed potential car wash.
- Attended the Finance Committee meeting tonight.
- Nothing further to report this evening.

#### **Ms. McFearin – Parks & Recreation, Community Relations, Safety, Vol. Fireman**

- Attended the Finance Committee meeting
- Friends of the Twinsburg Parks met on May 21<sup>st</sup>. They will be at Reagee Fest and Taste of Twinsburg. Their next meeting will be June 18<sup>th</sup>
- Nothing further this evening.

#### **Mr. Bellan – Golf Advisory, Fitness Advisory, Public Works**

- Attended the Finance Committee meeting
- Golf Advisory met on May 15<sup>th</sup> where new members were sworn in. Got finance report for course. Clean-up from spring storms continues. Reversed the play of the course, Range is open but has maintenance on Monday and Thursday mornings. Next meeting July 1<sup>st</sup>
- Gave a construction update on Lila and Joann Place
- Nothing further this evening

**Mr. Barr – Finance, Environmental, Safety**

- Thanked the Earth Day committee for planning a wonderful event
- CIC meeting was postponed
- Environmental Commission awarded scholarships at the High School. Jade Kleckner will be installing 30 rain barrels as his Eagle Scout project. Next meeting will be September 4<sup>th</sup>
- Attended the Finance Committee meeting. He reiterated that Twinsburg has the lowest sewer rate in the county. 2016 state average was \$661 for the year and Twinsburg is looking to raise ours to around \$250 which is considerably under that. Welcomed anyone to attend the next Finance committee meeting on June 26<sup>th</sup>
- Nothing to report this evening

**MAYOR'S REPORT:**

- Attended the State of the Schools always really proud of the schools
- Attended the senior award night and presented his scholarship. Thanked all the business and organizations that support our seniors.
- Attended a mayor's conference in Columbus. Nice to see what other communities are dealing with.
- Reagee Fest and Rock the Park coming up.
- Will be doing a Waste Management recycling plant tour.
- Thanked the Charter Review Commission for their hard work
- Nothing further this evening

**DEPARTMENT HEAD REPORTS:**

**Derek Schroeder – Parks & Recreation Director**

- Twinsburg Friends of the Parks website can be accessed through the city Parks and Recreation page.
- All the concession stands have transitioned over to our Point of Sale software. You can now use any credits on your Fitness Center account at the concession stand or The 'Burg.
- Day camp starts on Tuesday.
- Employee orientation is taking place
- Parking may be tight with everything going on
- Community Gardens are opening this weekend
- Rock the Park will kick off on June 1.
- Taste of Twinsburg will be June 9<sup>th</sup> on the square and will be teaming on with Wild Roots (formerly Market on the Square).
- New carpet and flooring at the Community Center
- Safety Town starts in a couple weeks.
- Training center will be put in in the near future.
- Special event employees will be working upcoming events

- Auditions for Wizard of Oz are June 11<sup>th</sup> & 12<sup>th</sup> at the Community Center. Play will take place the last two weekends in September.

**Sarah Buccigross – Finance Director**

- May 2018 Income tax receipts total **\$3,125,066.51** compared to May 2017 receipts in the amount of **\$2,239,476.10**. This reflects an increase of **39.54%** or **\$885,590.41** compared to last year.
- 2018 YTD income tax receipts total **\$10,486,215.81** compared to 2017 in the amount of **\$9,206,823.72**. This reflects an increase of **13.90%** or **\$1,279,392.09** compared to last year.
- Refunds in the amount of **\$36,356.10** are included in the May collections.
- The net change in distribution for this month for individual, net profit and withholder collectively is: **\$411,106.97**.

No further Department Head reports this evening

**LEGISLATION**

**ORDINANCE 56-2018 - AN ORDINANCE ESTABLISHING CHAPTER 769 OF THE CODIFIED ORDINANCES OF THE CITY OF TWINSBURG CREATING DONATION BOX REGULATIONS (Stands on Second Reading)**

Read by D. Maistros

**MOTION: TO ADOPT ORDINANCE 56-2018**

Moved by M. Stauffer, seconded by S. Barr

Upon roll call motion passed unanimously

**ORDINANCE 60-2018 - AN ORDINANCE AMENDING THE 2018 ANNUAL APPROPRIATION ORDINANCE PROVIDING FOR THE ORDINARY EXPENSES AND OTHER NECESSARY EXPENSES OF THE CITY OF TWINSBURG, OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2018 (Stands on First Reading)**

Read by D. Maistros

**ORDINANCE 61-2018 - AN ORDINANCE AMENDING SECTION 147.38 OF THE CODIFIED ORDINANCES OF THE CITY OF TWINSBURG REGARDING “EMPLOYEES GENERALLY” (Stands on First Reading)**

Read by D. Maistros

**ORDINANCE 62-2018 - AN ORDINANCE AMENDING CHAPTER 531 OF THE CODIFIED ORDINANCES OF THE CITY OF TWINSBURG REGARDING “CIGARETTE AND TOBACCO VENDORS” (Stands on First Reading)**

Read by D. Maistros

**ORDINANCE 64-2018** - AN ORDINANCE REZONING CERTAIN PROPERTY LOCATED AT 9101 RAVENNA ROAD, TWINSBURG, OHIO (PARCEL #64-01553) FROM R-3 (RESIDENTIAL) USE TO C-2 (COMMERCIAL) USE(Stands on First Reading)  
Read by D. Maistros

**ORDINANCE 65-2018** - AN ORDINANCE REZONING CERTAIN PROPERTY LOCATED AT 1816 E. AURORA ROAD, TWINSBURG, OHIO (PARCEL #64-00589) FROM C-2 (COMMERCIAL) USE TO R-5 (RESIDENTIAL) USE(Stands on First Reading)  
Read by D. Maistros

**ORDINANCE 66-2018** - AN ORDINANCE AUTHORIZING THE LEASE OF TWO (2) VEHICLES THROUGH SERPENTINI CHEVROLET FOR USE BY THE POLICE DEPARTMENT; AND DECLARING AN EMERGENCY  
Read by D. Maistros

**MOTION: TO PLACE ORDINANCE 66-2018 ON THE THIRD AND FINAL READING AND DECLARING AN EMERGENCY**

Moved by M. Stauffer, seconded by B. Furey

Upon roll call motion passed unanimously

**MOTION: TO ADOPT ORDINANCE 66-2018 AS AN EMERGENCY**

Moved by M. Stauffer, seconded by B. Furey

Upon roll call motion passed unanimously

**ORDINANCE 67-2018** - AN ORDINANCE APPROVING THE RECODIFICATION, EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES OF TWINSBURG, OHIO  
Read by D. Maistros

**ORDINANCE 68-2018** - AN ORDINANCE ADOPTING THE TAX BUDGET OF THE CITY OF TWINSBURG, OHIO, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2019, AND SUBMITTING THE SAME TO THE COUNTY AUDITOR  
Read by D. Maistros

**RESOLUTION 69-2018** - A RESOLUTION AUTHORIZING THE CITY ENGINEER TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT PROGRAM AND TO EXECUTE CONTRACTS AS REQUIRED FOR THE OAKWOOD DRIVE IMPROVEMENTS  
Read by D. Maistros

**MOTION: TO ADOPT RESOLUTION 69-2018**

Moved by M. Stauffer, seconded by S. Scaffide

Upon roll call motion passed unanimously

**ORDINANCE 70-2018 - AN ORDINANCE ACCEPTING THE BID OF MITY LITE, FOR THE BANQUET TABLES AND CHAIRS; AND DECLARING AN EMERGENCY**

Read by D. Maistros

**MOTION: TO PLACE ORDINANCE 70-2018 ON THE THIRD AND FINAL READING AND DECLARING AN EMERGENCY**

Moved by M. Stauffer, seconded by S. Barr

Upon roll call motion passed unanimously

**MOTION: TO ADOPT ORDINANCE 70-2018 AS AN EMERGENCY**

Moved by M. Stauffer, seconded by S. Barr

Upon roll call motion passed unanimously

**RESOLUTION 71-2018 - A RESOLUTION AUTHORIZING THE CITY TO APPLY FOR A GRANT FROM THE STATE NATUREWORKS PROGRAM FOR CONSTRUCTION OF A BASEBALL FIELD AT LIBERTY PARK**

Read by D. Maistros

**MOTION: TO ADOPT RESOLUTION 71-2018**

Moved by M. Stauffer, seconded by J. McFearin

Upon roll call motion passed unanimously

**UNFINISHED BUSINESS, NEW BUSINESS, MISCELLANEOUS**

**Mr. Furey:**

- Nothing further this evening

**Mr. Steele**

- Nothing further this evening

**Mr. Scaffide:**

- Nothing further this evening

**Mrs. Stauffer:**

**MOTION:** That city council does not oppose the new liquor permit for City of Twinsburg, DBA Gleneagles Golf Course located on Glenwood Drive and authorize the Clerk to submit the form to the Ohio Division of Liquor Control

Moved by M. Stauffer, seconded by B. Furey

Upon roll call motion passed unanimously

**MOTION:** That city council does not oppose the new liquor permit for Dunn Unlimited LLC located on Darrow Road and authorize the Clerk to submit the form to the Ohio Division of Liquor Control.

Moved by M. Stauffer, seconded by B. Furey

Upon roll call motion passed unanimously

- Congratulate our graduating seniors including Mrs. Collins son.

**Ms. McFearin:**

- Attended the State of the Schools. Shout out to Mrs. Powers, the teachers and students who made it a very nice event.
- Congratulated the seniors graduating tonight.
- Wished everyone a happy and safe Memorial Day weekend.

**Mr. Bellan:**

- Thanked Russ Rodic for helping facilitate getting the landscaping improved at the Post Office
- Nothing further this evening

**Mr. Barr:**

- Stated that he spoke with Amy Mohr about the pedestrian crossing at Neille and Liberty. She is working on city wide. Will be discussed at the next Safety meeting.
- Nothing further this evening

**Mayor Yates:**

- Fitness Center update will be taking place
- Roundabout restriping is taking place
- Memorial Day Parade will be Monday
- Electronic speed signs are being moved around the city to help control speed
- Structural engineer has been engaged to look at the Chamber House.
- Clubhouse final roof is on and it is being painted
- Nothing further this evening

**Mr. Maistros**

- Nothing further this evening

**Mrs. Buccigross**

- Nothing further this evening

**Mrs. Collins**



- Not in attendance this evening

**ADJOURNMENT:**

Meeting unanimously adjourned at 8:50 pm.

Attest:

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Maureen Stauffer  
President of Council

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Shannon Collins  
Clerk of Council