



**Caucus & Regular Council Meeting Minutes  
Tuesday, May 26, 2020  
7:00 p.m.**

**NOTE: Meeting was held using Zoom due to COVID-19**

**CAUCUS:**

The caucus meeting was called to order at 7:16 pm.

**ROLL CALL:** G. Bellan, S. Barr, S. Scaffide, D. Walker, M. Stauffer, J. McFearin and B. Furey

**ABSENT:**

**ALSO PRESENT:** Ted Yates, Mayor  
David Maistros, Law Director  
Sarah Buccigross, Finance Director  
Shannon Collins, Clerk of Council  
Mark Gutowski, Senior Communications Administrator

**Presentations:**

No presentations this evening.

**Items for Discussion:**

No items for discussion this evening.

**Audience Participation:**

Mrs. Collins confirmed with Mr. Gutowski that there were no members waiting to speak on tonight's virtual meeting.

No audience participations this evening.

**Pending Legislation:**

Ordinance 42-2020 - Amendments to Section 131.04 Division of Fire Organization

Mr. Maistros stated this will be the third and final reading on the proposal from the Fire Chief which would allow for a cadet program.

Mr. Bellan asked if there have been any changes to the legislation. Mr. Maistros stated that the wording of Chief and Fire Chief have been made consistent. Mr. Maistros stated that the Chief does not have any intension of going out and implementing this.

Ordinance 43-2020 - Appropriations Amendment to decrease in Capital

Mrs. Buccigross stated this is the second reading for the reductions in capital expenditures for 2020.

Resolution 45-2020 – Appointing one member to Architectural Review Board

Mr. Bellan stated this is to fill a vacancy and David Marcovitz is the resident who will be appointed due to another member's term ending.

**Miscellaneous:**

Mr. Furey asked Mayor Yates about the sinkhole on Timothy Lane. Mayor Yates stated there is a failure with the pipe. The city called for an emergency OOPs and had a contractor come out to quote. Hoping they can get pipe fixed tomorrow. Mr. Furey asked if the pipe was original to the street going in. Mayor Yates stated yes. Mayor stated he had been there a few times in the last few weeks.

Mrs. Stauffer stated that there were some issues on Alling Drive. Mayor Yates stated that there was one day when the rain was so hard there were issues in multiple areas.

Mrs. Walker inquired about drainage issues on Sharonbrook. Mayor Yates stated they are working on the problem and moving forward with improvements and hoping for work to be done this year, not next.

No further miscellaneous this evening.

Meeting adjourned at 7:27 pm.

**Regular Council Meeting:**

Mr. Bellan called the Regular Council meeting to order at 7:30 pm.

**ROLL CALL:** G. Bellan, S. Barr, S. Scaffide, D. Walker, M. Stauffer, J. McFearin and B. Furey

**ABSENT:**

**ALSO PRESENT:** Ted Yates, Mayor  
David Maistros, Law Director  
Sarah Buccigross, Finance Director  
Shannon Collins, Clerk of Council  
Mark Gutowski, Senior Communications Administrator

**INVOCATION & PLEDGE OF ALLEGIANCE:**

Mr. Bellan bestowed the Invocation and led Council in the Pledge of Allegiance.

**APPROVAL OF MINUTES:**

**MOTION TO APPROVE THE MINUTES FROM MAY 12<sup>TH</sup> MEETING**

Moved by G. Bellan, seconded by S. Barr

Upon roll call motion passed unanimously

**AWARDS & PRESENTATIONS:**

No awards or presentations this evening.

**AUDIENCE PARTICIPATION:**

Michael Turle – 9930 Forest Lake Drive

Mr. Turle stated he was listening in during tonight's Finance meeting. Mr. Turle stated that just because the city can raise the taxes without a vote of the people, is it the right thing to do now? Stated the Bulletin stated Mr. Furey said that the Police & Fire Pensions have been underfunded since 1997. Mr. Turle stated we are just now hearing about and dealing with this now. Stated the clubhouse is the main reason for the problem. Thanked Mrs. Stauffer for saying it should be taken to the people to vote. Thanked Mrs. Walker for her comments. Stated Mr. Furey said last year we had plenty of money.

Mr. Furey requested a point of order stating comments are to be made to the chair not individual council members. Mr. Bellan asked that all comments be addressed to him as Council President.

Mr. Turle stated that the city went through a lot of money in the last three years. Stated the city needs to stop using Chrysler as an excuse. Thanked Mrs. Buccigross for her comments on needs vs. wants. Mr. Turle stated when the city had the ¼ % income tax the city had \$30 million plus in the bank. The city got about \$6 million a year from this. Money for safety services has been underfunded since 1997 and is inexcusable. Stated something has to be done besides raising the resident's taxes.

Mrs. Collins confirmed with Mr. Gutowski that there were no other members waiting to speak on tonight's virtual meeting.

No public participation this evening.

**COUNCIL COMMUNICATION AND REPORTS**

**Ms. McFearin – Golf Advisory, Public Safety, ARB, Vol. Fireman**

- Council has a resolution on tonight to appoint a new member David Marcovitz to the ARB.
- Nothing to report this evening

**Mrs. Walker –Public Safety, Twins Days, Chamber, Community Relations**

- Nothing to report this evening

**Mrs. Stauffer – Public Works, Environmental, Community Relations**

- Attended the Finance Committee meeting earlier this evening.
- Nothing to report this evening

**Mr. Scaffide – Planning, Capital Improvement, Parks & Recreation**

- Planning Commission's next meeting will be 6/1 at 4pm via Zoom.

- Enjoyed the modifications made for this year's Memorial Day Parade. Thanked those who put this together. Looks forward to next year's parade and service.
- Nothing further to report this evening

**Mr. Furey –BZA, Treasury, Finance, Tax Incentive Review**

- BZA met on 5/13 at 3:00pm via Zoom to hear an appeal #02-2020 regarding a 2 ft. variance on a fence at Vistar in an industrial area. The motion passed. Also, had a resignation of Mr. Rodin. This opening will be advertised. Their next meeting will be on 6/25.

**MOTION: TO WAIVE THE 30 DAY WAITING PERIOD ON APPEAL 02-2020**

Moved by G. Bellan, seconded by J. McFearin

Upon roll call motion passed unanimously

- Addressed the resident who spoke earlier this evening. Mr. Furey stated there will be a FAQ sheet coming out that will answer some of the questions the city has been getting regarding the taxes. He stated residents should use their appraised value for their home to calculate taxes.
- Thanked Ms. McFearin for reminding him about the Homestead Tax Exemption info for those who meet the income requirements and are 65 and older or veterans with disabilities.
- Nothing further to report this evening

**Mr. Barr – Finance, Public Works, Public Safety**

- The Finance Committee met earlier this evening. At the meeting the property taxes were discussed, performance audit will be released soon. Thanked council for their work on squeezing the expense side over the past few years. There was a motion to put legislation forward to council at the next meeting with a compromised plan of 2.4 mills in 2021 and 2.5 mills in 2022, noting that 1 mill will come off from the park debt. This would be net total of 3.6 mills. The next Finance meeting will be 6/23 at 6:00pm.
- Nothing further to report this evening

**Mr. Bellan – Finance, Public Works, Fitness Advisory, Charter Review**

- Attended the Finance Committee earlier this evening. Thanked all involved. Stated he has heard from residents with both positive and negative feedback.
- Nothing further this evening

**MAYOR'S REPORT:**

- Street projects including the storm drain issue on Timothy Lane are being addressed.
- Branch Chipping will resume on June 1<sup>st</sup> with some restrictions. Asked residents to be patient as they work through these modifications.
- Fitness Center will reopen June 1<sup>st</sup>. The staff has done a lot of work to get ready for this. The pool will open June 15<sup>th</sup>. If possible, please sign up for a time and be prepared for the necessary restrictions.
- Banquets have been given the go ahead for up to 300 guests. We have calls coming in and are making the appropriate changes to meet the new guidelines.

- Memorial Day idea was brought to him by Assistant Chief Bosso and Mrs. Collins. It was a great tribute. Thanked all the residents and those from the Township, Council, Sheriff, Police and Fire. Hoping we are back to our normal parade and service next year.
- Thanked Council. The last couple months have been challenging. Thanked the Department Heads for working as efficiently as possible. There has been discussions regarding revenue and there will be more to come.
- Nothing further to report this evening

**DEPARTMENT HEAD REPORTS:**

**Sarah Buccigross – Finance Director**

**COVID-19 Financial Impact**

- The City has seen reductions in budgeted revenues in several areas. Expenses for PPE, cleaning supplies, and compliance-related updates are being tracked. Several opportunities for reimbursement are being finalized at the State & County levels.

**May 2020 Income Tax Revenues**

- May 2020 Income tax receipts total \$1,693,570.86 compared to May 2019 receipts in the amount of \$2,487,711.61. This reflects a decrease of 31.92% or \$794,140.75 compared to last year.
- YTD 2020 Income tax receipts total \$9,776,983.53 compared to YTD 2019 receipts in the amount of \$9,708,346.98. This reflects an increase of .71% or \$68,636.55 compared to last year.
- Refunds in the amount of \$88,227.49 are included in the May collections.
- The net change in distribution for this month for individual, net profit and withholder collectively is: \$205,917.98.

**Performance Audit**

- The exit conference for the Performance Audit was held last week. A tentative release date of June 9, 2020 has been given by the State of Ohio Performance Audit Team.

**GAAP Conversion**

- Finance continues to work on the 2019 GAAP Conversion for the financial statements. Notes will most likely be made in the 2019 financials in regards to subsequent events pertaining to the COVID-19 impact on the City. The State of Ohio has extended the due date for financial statement submission due to the global pandemic.

**LEGISLATION**

**ORDINANCE 42-2020 - AN ORDINANCE AMENDING SECTION 131.04 OF THE CODIFIED ORDINANCES OF THE CITY OF TWINSBURG REGARDING “DIVISION OF FIRE ORGANIZATION” (Stands on Second Reading)**

Read by S. Collins

**MOTION: TO ADOPT ORDINANCE 42-2020**

Moved by G. Bellan, seconded by S. Barr

Upon roll call motion passed unanimously

**ORDINANCE 43-2020 - AN ORDINANCE AMENDING THE CURRENT YEAR APPROPRIATIONS FOR THE GENERAL REVENUE ACCOUNT AS ESTABLISHED IN ORDINANCE 18-2019, THE APPROPRIATION ORDINANCE OF THE CITY OF TWINSBURG FOR THE YEAR 2020 (Stands on First Reading)**

Read by S. Collins

**RESOLUTION 45-2020 - A RESOLUTION APPOINTING ONE MEMBER TO THE ARCHITECTURAL REVIEW BOARD**

Read by S. Collins

**MOTION: TO ADOPT RESOLUTION 45-2020**

Moved by G. Bellan, seconded by S. Barr

Ms. McFearin stated this is to fill a term that had expired.

Mr. Bellan stated this is to appoint Dave Marcovitz.

Upon roll call motion passed unanimously

**UNFINISHED BUSINESS, NEW BUSINESS, MISCELLANEOUS**

**Ms. McFearin:**

- Wanted to mention the Parade of Flags. Contact Twinsburg Rotary if you would like to participate.
- Congratulated all the graduates, not just high school but college, preschool, kindergarten.
- Congratulated the parents on their home schooling
- Stated most residents know she is a realtor and people just love to buy houses in Twinsburg. It is a community where everyone wants to live. Thanked everyone who makes it great.
- Thanked all the city employees for all their hard work
- Nothing further this evening

**Mrs. Walker**

- Thanked Dan Cegelka in the Building Department for all his help with a resident concern
- Stated the toilet on Ravenna Road will be picked up this week
- Residents would like to do something for Stanley Stine who recently retired.
- Jamie from CERT is retiring his dog this year. Mayor Yates stated Mrs. Walker can take the lead on putting something together
- Thanked the Mayor and all who worked on Memorial Day Parade.
- Nothing further this evening

**Mrs. Stauffer:**

- Congratulated all the seniors again on graduation
- Nothing further this evening

**Mr. Scaffide:**

- Nothing further this evening

**Mr. Furey:**

- Congratulated Matt Stauffer on being awarded 'Mr. Benedictine' for the Class of 2020
- Nothing further this evening

**Mr. Barr:**

- Nothing further this evening.

**Mr. Bellan:**

- Inquired if there are talks of city meetings being in person soon. Mr. Maistros stated we are working to determine capacity for meetings and will have that information soon.
- Nothing further this evening

**Mayor Yates:**

- City Naturalist, Stanley Stine is retiring. Congratulated him and stated he will be missed by many.
- Congratulated Matt Stauffer on being awarded Mr. Benedictine.
- Congratulated all seniors.
- Nothing further this evening

**Mr. Maistros**

- Mr. Maistros asked that council gauge the comfort level of the boards and commission they are on to see about a return to in person meetings. Stated Fire Department is going to guide us on the occupancy limit of council chambers with the distancing guidelines in place.
- Nothing further this evening

**Mrs. Buccigross**

- Nothing further this evening

**Mrs. Collins**

- Stated residents interested in participating in the Rotary Parade of Flags can sign up at [twinsburgflags.com](http://twinsburgflags.com)
- Reminded residents that to participate and speak under Public Participation during online meetings residents must email prior to the start of the meeting. All this information is on the city website.
- Nothing further this evening

**ADJOURNMENT:**

Meeting unanimously adjourned at 8:17 pm.

Attest:

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Greg Bellan  
President of Council

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Shannon Collins  
Clerk of Council