



Caucus & Regular Council Meeting Minutes
Tuesday, May 28, 2019
7:00 p.m.

CAUCUS:

The caucus meeting was called to order at 7:00 pm.

ROLL CALL: M. Stauffer, S. Scaffide, G. Bellan, B. Steele, J. McFearin, B. Furey and S. Barr

ABSENT:

ALSO PRESENT: Ted Yates, Mayor
David Maistros, Law Director
Sarah Buccigross, Finance Director
Shannon Collins, Clerk of Council

Presentations:

No presentations this evening.

Items for Discussion:

No items for discussion this evening.

Audience Participation:

Bruce Baldwin – 3310 Cannon Road

Mr. Baldwin fire hydrant on 82 between Dunkin Donuts and Church Street is partially in the sidewalk. He believes this could get in the way of people walking. Stated the city has two sets of bad railroad crossing, Cannon Road and SR82. Mr. Baldwin also asked if the Hudak House behind city hall was being used for anything.

Mayor Yates stated the Tinkers Creek Watershed group is currently using the home as an office.

Mr. Steele told Mr. Baldwin he did speak to the Service Department regarding the bees in the wall at the VFW.

No further audience participations this evening.

Pending Legislation:

Ordinance 48-2019 - Appropriations Amendment to decrease Fire Travel and Training

Mrs. Buccigross stated that this will be the second reading to reduce the Fire Travel and Training per the request of the Finance Committee.

Ordinance 50-2019 – Appropriations amendment for Community and Senior Center Sidewalks

Mrs. Buccigross stated this amendment was originally to just move the funds for the baseball field from the capital account to the federal grant account. It is also to match the agreement council is looking at passing tonight. It is on an emergency so money can be in place to pass the agreement.

Ordinance 51-2019 – Award bid for City Wide Sidewalk Program

Ms. Mohr stated this is to award sidewalk program and also repairs at the senior center. The low bidder was Spano with just over \$76,000. They have done our sidewalk program in the past. There is no need for the emergency tonight. Mrs. Stauffer asked if council could get a list of addresses where they will be fixing in case residents call them. Ms. Mohr stated she would send it to council.

Mr. Furey asked if Ms. Mohr knew anything about the fire hydrant in the sidewalk by Dunkin Donuts. Ms. Mohr stated that she will look into it.

Ms. McFearin asked who was responsible for curbs. Ms. Mohr stated that some curbs are aesthetic, if there is a project on the street the curbs will be evaluated. If there is an issue and there is not a project going on the Service Department can take a look at it and determine if a patch or replacement may be needed.

Resolution 52-2019 – Summit County Hazard Mitigation Plan

Ms. Mohr stated this is done with Police, Fire, CERT and Engineering. This plan is reviewed every five years.

Ordinance 53-2019 – Recodification and editing of COT

This is the annual recodification that is done every year to keep the code up to date with what has been passed by council or the residents over the past year.

Ordinance 54-2019 – Award bid for Liberty Baseball Field

Derek Schroeder stated this is to accept the bid of Vizmeg Landscaping for the baseball field at Liberty Park. The bid started at \$396,000 with some of the alternate bid options they were able to get the bid to \$343,000. With some additional change orders the bid will be brought down to \$306,000. The fund will be increased by \$16,000 to cover this.

Mr. Bellan asked if the baseball league is ok with the changes. Rich Swerbinsky, President of the Twinsburg Baseball League came to the podium and reiterated Twinsburg Baseball Leagues commitment to the baseball field of \$80,000 and the changes.

Mr. Bellan asked Mr. Swerbinsky if the league was ok with the movement of the batting cage. He stated he was and they will look for an alternate location for it.

Ordinance 55-2019 – Creating section 909 of the COT regarding Small Cell Tower Tech in Right of Way

Mr. Finch stated this establishes chapter 909 this allows the city the permitting process but there is only so much the city can do because the state regulates these things. They can be reviewed for placement and where it's located on the poll etc.

Mr. Furey asked if this had been in place prior would we have had more say in placement prior. Mr. Finch stated not much more. This does allow us to charge a permit fee. Mr. Steele stated he noticed we are asking them to put in the places of underground utilities even if we have street lights up. Mr. Finch stated that it would be a negotiation and that is what the city would aim for. Mr. Steele asked if every carrier can put up their own location. Mr. Finch stated that this deals with location but if their technology is different or does not permit a co-location than they would be separate.

Ordinance 56-2019 – Creating section 910 of the COT regarding Small Cell Design Guidelines

Mr. Finch stated this establishes design guidelines for small cell towers. This allows for material guidelines and to be more compatible with the surrounds as allowed by state law.

Miscellaneous:

Mr. Steele stated that he will be presenting a motion to allow for construction work outside of normal hours for the Darrow Road Sanitary project. Mr. Steele also mentioned that there will be a Public Hearing for rezoning on 7/9 at 6:45 pm.

No further miscellaneous this evening.

Meeting adjourned at 7:28 pm.

Regular Council Meeting:

Mr. Steele called the Regular Council meeting to order at 7:33 pm.

ROLL CALL: M. Stauffer, S. Scaffide, G. Bellan, B. Steele, J. McFearin, B. Furey and S. Barr

ABSENT:

ALSO PRESENT: Ted Yates, Mayor
David Maistros, Law Director
Sarah Buccigross, Finance Director
Shannon Collins, Clerk of Council

INVOCATION & PLEDGE OF ALLEGIANCE:

Mr. Bellan bestowed the Invocation and led Council in the Pledge of Allegiance.

APPROVAL OF MINUTES:

MOTION TO APPROVE THE MINUTES FROM MAY 14th

Moved by B. Furey, seconded by G. Bellan

Upon roll call motion passed unanimously

AWARDS & PRESENTATIONS:

Dominic Gordon gave a presentation on his Social Studies and Civic Engagement Honors Diploma. He will be the first from Twinsburg to receive this type of diploma. One of the requirements was to present to a local government. As part of his internship he worked on Betsy Rader's campaign, who ran for Congress in the 14th District and his portfolio was a model constitution and political papers he wrote. He feels this diploma will be very useful and helped set him on his course and reassured his interest in politics.

No further awards or presentations this evening.

PUBLIC PARTICIPATION:

No public participation this evening.

COMMITTEE AND/OR COMMISSION REPORTS:

Mr. Bellan – Public Works, Fitness Advisory, Golf Advisory

- Hopes everyone had a relaxing and safe holiday weekend.
- Attended the Finance Committee meeting earlier this evening.
- ARB met on 5/16. The next meeting will be 6/6 at 6:00 pm.
 - Case 19-05-41 – 9291 Wallingford Drive – Cabana – Approve as submitted
 - Case 19-05-43 – 1710 Glenwood Drive – Front / Rear Porch Covering – Approve as noted
 - Case 19-05-44 – 1601 Bridget Lane – Cabana – Approve as noted
 - Case 19-05-45 – 8901 Hadden Road– GetGo LED Planter Sign – Approve as submitted
 - Case 19-05-46 – 1685 Bridget Lane – New Single Family Home – Approve as noted
 - Case 19-05-47 – 2440 Edison Boulevard – Wall and Planter Sign – Wall sign was Approve as noted; Planter sign was Approve as submitted
 - Case 19-05-48 – 2803 Hunters Ridge – New Single Family Home – Approve as noted
 - Case 19-05-49 – 2809 Hunters Ridge – New Single Family Home – Approve as noted
 - Case 19-05-50 – 2815 Hunters Ridge – New Single Family Home – Approve as noted
 - Case 19-05-51 – 2819 Hunters Ridge – New Single Family Home – Approve as noted
- Golf Advisory Board will met on 5/21 and swore in four new members, appointed a chair and vice chair. Reports were shared from Bryan Mineard and Jim Roberts. The course has had 4,700 rounds played so far in 2019 compared to 3,400 in 2018 due to the nice weather. Next meeting will be 7/16 at 6:00pm.
- Nothing to report this evening

Mr. Barr – Public Works, Public Safety, Planning, Environ. Commission

- Hopes everyone had a restful Memorial Day weekend and took time to honor those who made the ultimate sacrifice

- Planning Commission met on 5/20 and discussed the preliminary site plan for 9422 Darrow Road senior apartments (near Bel Mar). Their first plan more or less rejected by Planning Commission. . They will be coming to a future meeting to discuss a new plan but it may require a lot of variances. Planning is open to hearing the plans.
- The next Environmental Meeting will be Tuesday, Sept. 3rd at 7PM in Council Chamber.
- Nothing to report this evening

Mrs. Stauffer – Public Works, Community Relations, Twins Days

- Ms. Mohr will be having a progress meeting on the roundabout and will notify residents with an update on the project after. Thanked the residents for their patience with this project.
- Nothing further to report this evening

Mr. Scaffide – Finance, Capital Improvement, BZA, ARB

- BZA met on 5/22 and granted a variance for 03-2019 for a 5 ft. side yard setback. The next BZA meeting is not set but will probably be in June.

MOTION: WAIVE THE 30 DAY WAITING PERIOD FOR APPEAL 03-2019

Moved by S. Scaffide, seconded by B. Furey

Upon roll call motion passed unanimously

- Attended the Finance Committee meeting earlier this evening. The chairman will report.
- Attended the Memorial Day Parade. Hats off to the VFW for another great job.
- Nothing further this evening

Ms. McFearin – Parks & Rec, Public Safety, Community Relations, Vol. Fireman

- Attended the Finance Committee meeting earlier this evening
- Safety Committee will meet on 7/9.
- Nothing further to report this evening

Mr. Steele – Finance, Public Safety, Chamber, Charter Review

- Attended the Finance Committee meeting tonight.
- Attended the Memorial Day Parade and got to see the flyover twice.
- Nothing further to report this evening

Mr. Furey –Finance, Treasury, Tax Incentive Review

- Attended the Finance Committee meeting earlier this evening. The committee talked about revenue generating options and the procurement cards. Next meeting will be on 7/9 at 6:30pm.
- Nothing further to report this evening

MAYOR'S REPORT:

- The city migrated its reverse 911 service over to Civic Ready. First message will be sent out this weekend. Residents can sign up on the website.
- Economic Development continues. The city is works on retaining the ones we have and also get new businesses here.

- Darrow Road will be closed on Saturday near the square, detour will be posted.
- Meadowood and Ethan's intersection will switch sides in the first or second week of June.
- Swore in Officer Travis Ebetino who started on Sunday.
- Congratulated all the THS Seniors on graduation.
- Congratulated the 15 students who made it to the state track meet.
- Thanked the VFW for another great Memorial Day Parade and council for participating in it.
- Nothing to report this evening

DEPARTMENT HEAD REPORTS:

Kolette Woloszynek – Human Resources and IT Director

Civil Service

- Met 5/16
- Fire entrance Exam was given on 4/27; 55 candidates test 52 passed
- Certified the fire entrance results
- Reviewed but made no changes to promotional test scoring
- Finalized plans for the Captains promotional exam to be given on June 10th with the assessment on June 13th for top six candidates

Human Resources

- Seasonal onboarding is in final stages – with the pool open and day camp starting next week most positions are filled. Still some availability for lifeguards and for part time cooks at A & M
- We have postings for Electrical Inspector and for Sewer Maintenance
- HCCC did not meet last week – claims still trending well this rating period – for six month period Oct – March overall NLR is 52.9 ;PPO is 56; HSA 54.
- Last rolling 12 months: overall 57.5; PPO 67.8; HSA 52.5 – go self-insured
- Attended Western Reserve safety council meeting in May with the Mayor – this is for workers comp

IT

- Windows 10 rollout – going well
- New satellite dishes and fiber optic lines were installed for PD radio system – this replaces two T-1 lines
- Still working on new website - scheduled to go live on 9/16.
- Civic Ready (replaces Blackboard) – 1st call over this weekend was successful

Derek Schroeder – Parks & Recreation Director

- Reggae Fest took place on 5/25/19 and brought the largest crowd ever to the Perici Amphitheatre.
- Rock the Park Concert Series starts June 7th with Boy Band Review and June 14 with Escape. For tickets and additional concert dates, please check out www.rocktheparkconcert.com
- The Twinsburg Duathlon will take place on Sunday, June 2 at 7:30am. The race will start and end at the Fitness Center. Residents beware that athletes will be on the roads Sunday morning competing.
- Yoga in the Park will take place Tuesdays and Wednesday evenings at East Idlewood Park. The program is open to the public and free.
- Fitness Center will be conducting a new Youth Athletic Training program and hosting a Columbus Crew Soccer Camp and Cavs Basketball Camp.
- The Twinsburg Youth Summer Camp begins on June 5.
- Safety Town registration are available.

- The Twinsburg Community Theatre will audition kids for their summer play, 'Pan', on Saturday June 1. The production will be held June 29 and 30. The larger musical will take place in September and be 'Beauty and the Beast'.
- The Waterpark is now open.
- Gleneagles Golf and Events hosted a successful Mother's Day brunch and will host an All Day Father's Day brunch in June. Also, the venue hosted its first wedding ceremony in the pavilion and Sangeet.

Mrs. Stauffer asked how the extended hours at A&M are going. Derek stated that they are open Sun-Thurs until 10 pm and Fri & Sat until 11pm. There will be a night menu implemented for the last hour so the staff can start the closing procedure. This menu will include items off the current menu. Mrs. Stauffer asked how the banquet side is going. Derek stated they are still booking events and accommodating people as much as they can within reason.

Sarah Buccigross – Finance Director

- Finance is continuing to work with the Auditor of State Performance Audit team on the city-wide Performance Audit. The project lead will be contacting me next week to finalize expectations for the kick-off meeting planned for July.
- The GAAP conversion process will be finalized this week. The Auditors will be on site this Thursday and Friday.
- Finance will be preparing the Tax Budget for 2020 for presentation to Council next month.
- Jennifer and I will be attending training through the OAPT next month. This conference will help to satisfy our mandatory training hours including CPIM as well as Sunshine Law training for Jennifer.
- Interest earnings YTD are \$98,591.16. This is an increase of \$27,126.34 or 37.96% over the interest earnings at May 31, 2018 of \$71,464.82.

The mayor mentioned the Twinsburg Interact kids, which are part of the Rotary, are having their Bark in the Park fundraiser this weekend on the square at 12. They have categories for your dog to be entered in.

LEGISLATION

ORDINANCE 48-2019 - AN ORDINANCE AMENDING THE CURRENT YEAR APPROPRIATIONS FOR THE GENERAL REVENUE ACCOUNT AS ESTABLISHED IN ORDINANCE 18-2019, THE APPROPRIATION ORDINANCE OF THE CITY OF TWINSBURG FOR THE YEAR 2019 (Stands on First Reading)

Read by S. Collins

ORDINANCE 50-2019 - AN ORDINANCE AMENDING THE CURRENT YEAR APPROPRIATIONS FOR THE GENERAL REVENUE ACCOUNT AS ESTABLISHED IN ORDINANCE 18-2019, THE APPROPRIATION ORDINANCE OF THE CITY OF TWINSBURG FOR THE YEAR 2019; AND DECLARING AN EMERGENCY

Read by S. Collins

MOTION: TO PLACE ORDINANCE 50-2019 ON THE THIRD AND FINAL READING AND DECLARING AN EMEGENCY

Moved by B. Steele, seconded J. McFearin

Mr. Furey stated the reason for the emergency is award the bid so the project can start.

Upon roll call motion passed unanimously

MOTION: TO AMEND ORDINANCE 50-2019 TO CHANGE THE (\$12,500) TO \$16,500

Moved by B. Furey, seconded by S. Scaffide

Mr. Furey stated this was discussed in the caucus to allow for the changes in the alternate bid options.

Upon roll call motion passed unanimously

MOTION: TO ADOPT ORDINANCE 50-2019 AS AMENDED AND AS AN EMERGENCY

Moved by B. Steele, seconded by M. Stauffer

Upon roll call motion passed unanimously

ORDINANCE 51-2019 - AN ORDINANCE ACCEPTING THE BID OF SPANO BROTHERS CONSTRUCTION CO., INC. FOR THE 2019 CITY-WIDE SIDEWALK PROGRAM

Read by S. Collins

RESOLUTION 52-2019 - A RESOLUTION AUTHORIZING THE APPROVAL AND ADOPTION OF THE SUMMIT COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN

Read by S. Collins

MOTION: TO ADOPT RESOLUTION 52-2019

Moved by B. Steele, seconded by S. Barr

Mrs. Stauffer stated this is a renewal of a 5 year plan.

Upon roll call motion passed unanimously

ORDINANCE 53-2019 - AN ORDINANCE APPROVING THE RECODIFICATION, EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES OF TWINSBURG, OHIO

Read by S. Collins

ORDINANCE 54-2019 - AN ORDINANCE ACCEPTING THE BID OF VIZMEG LANDSCAPE, INC. FOR THE LIBERTY PARK BASEBALL FIELD PROJECT; AND DECLARING AN EMERGENCY

Read by S. Collins

MOTION: TO PLACE ORDINANCE 54-2019 ON THE THIRD AND FINAL READING AND DECLARING AN EMEGENCY

Moved by B. Steele, seconded M. Stauffer

Mr. Furey stated there was \$130,000 grant from the state and \$80,000 from the Twinsburg Baseball League.

Upon roll call motion passed unanimously

MOTION: TO ADOPT ORDINANCE 54-2019 AS AN EMERGENCY

Moved by B. Steele, seconded by J. McFearin

Upon roll call motion passed unanimously

ORDINANCE 55-2019 - AN ORDINANCE CREATING SECTION 909 OF THE CODIFIED ORDINANCES OF THE CITY OF TWINSBURG REGULATING SMALL CELL TECHNOLOGY IN THE RIGHT OF WAY

Read by S. Collins

ORDINANCE 56-2019 - AN ORDINANCE CREATING SECTION 910 OF THE CODIFIED ORDINANCES OF THE CITY OF TWINSBURG REGARDING SMALL CELL DESIGN GUIDELINES

Read by S. Collins

MOTION: TO SUSPEND COT 509.11 CONSTRUCTION NOISE ORDINANCE TO ALLOW THE WORK ON SR91 SANITARY SEWER BY FABRIZI CONSTRUCTION AT THE NORTH SIDE OF THE INTERSECTION OF DARROW ROAD AND RAVENNA ROAD TO OCCUR ON JUNE 1, 2019. A ROAD CLOSURE AND DETOUR ROUTE WILL BE POSTED USING MIKTARIN PKWY/RAVENNA ROAD.

Moved by B. Steele, seconded B. Furey

Upon roll call motion passed unanimously

Mr. Steele also mentioned there would be a Public Hearing on Tuesday, July 9th at 6:45 to discuss rezoning of property on the northeast corner of Darrow Road and Glenwood Drive.

UNFINISHED BUSINESS, NEW BUSINESS, MISCELLANEOUS

Mr. Barr:

- Nothing further this evening

Mrs. Stauffer:

- Thanked the Twinsburg Baseball League and Derek Schroeder for all their work on the grant for the additional baseball field at Liberty Park

- Nothing further this evening

Ms. McFearin:

- The Rotary Club of Twinsburg did a great job with the Parade of Flags. If you are interested contact them to get your flag.
- Nothing further this evening

Mr. Furey:

- Attended Reggae Fest which was well attended and a good event.
- Attended the Memorial Day Parade. Thanked the VFW for all the work that goes into putting this on.
- Mentioned the Joshua T. Miktarian Golf Outing will take place on Friday, July 12th at Glen Eagles. Contact Sgt. Brian Donato at bdonato@twinsburg.oh.us to sign up or sponsor
- Fundraiser for Colin Bowser who is a THS student who has had some medical issues. Information can be found on Facebook and his Go Fund me page.
- Congratulated Brad Yates qualifying for the State Track meet in Pole Vaulting. Wished him good luck.
- Congratulated his son Michael on graduating from John Carroll University.
- Nothing further this evening

Mr. Steele

- Nothing further this evening.

Mr. Scaffide:

- Nothing further this evening.

Mr. Bellan:

- Thanked everyone who flew their flags for Memorial Day.
- Corbett's Farm and Meadowood will be hosting their annual Garage Sales on June 14th & 15th
- The Twinsburg Historical Society will have their Barn Sale on June 12th and 13th. All donations are tax deductible.
- Nothing further this evening.

Mayor Yates:

- Nothing further this evening

Mr. Maistros

- Nothing further this evening

Mrs. Collins

- Nothing further this evening

Mrs. Buccigross

- Nothing further this evening

ADJOURNMENT:

Regular Council Agenda

May 28, 2019

Page 11

Meeting unanimously adjourned at 8:25 pm.

Attest:

Brian Steele
President of Council

Shannon Collins
Clerk of Council