



**Architectural Review Board Meeting Minutes  
Thursday, June 2, 2022  
6:00 p.m.**

Board President, Jennifer Frazier, called to order the regularly scheduled meeting of the Architectural Review Board for the City of Twinsburg.

**Roll Call – All Members**

Present: Jennifer Frazier, John Midlik, Viraj Sharma, David Marcovitz, Michael Gillen

Others in attendance: Jason Pastorius, Building Department, Bill Furey, City Council

**Public Participation:** None Presented

**Review:**

**1. Case 22-04-18 Previous Case- 9184 Darrow Road, New Build for Orthodontics Office, Leon Sampat, LS Architects**

- Dr. Holt, Orthodontist is moving back to this area.
- They are proposing an approximate 3,400 square ft., one story structure.
- The Practice will have six operative chairs and two consultation rooms.
- They are proposing 25 parking spaces.
- This building will be stage one and with possibility of two other buildings in the future.
- Mr. Sampat shared details for the exterior of the building design with samples.
- Members and Mr. Sampat discussed the orientation of the driveway and entrance, windows, brick, awnings, signage details, dumpster placement.

**MOTION: Ms. Frazier motioned to approve Case Number 22-04-18 as noted:**

- 1. The dumpster enclosure would be moved further from the right of way, ideally not to protrude further than the building.**
- 2. The option to add blackboard for the soldier course above the windows.**
- 3. The signage is to be Holt Orthodontist is gold channel letters.**
- 4. The ground sign is to have gold lettering with a black background. The street address numbers will be a minimum of 4” on both sides of the sign, near the top.**

- 5. On the north face of the building the center portion should protrude at 1'4" as was shown on the north elevation.**

**Mr. Midlak seconded the motion.**

**No further discussion was presented.**

**Upon roll call, the Motion passed unanimously.**

- 2. Case 22-06-29 10735 Ravenna Road Unit 400, Power Appliance Signage – Jeff Clark, Easy Sign**

- There is a new tenant in the unit.
- The new sign will be similar to the old sign. Different color and different logo.

**MOTION: Mr. Sharma motioned to approve Case 22-06-29, as submitted.**

**Mr. Gillen seconded the Motion.**

**No further discussion was presented.**

**Upon roll call, the Motion passed unanimously.**

- 3. Case 22-06-30 9840 Ravenna Road, Strawberry Moon Store Signage – Mark Coyne, Business Owner**

- Sign construction will be a 2x4 frame, painted black.
- They will use vinyl stickers for the lettering from VMS.
- There is existing power.
- Sign-a-Rama will do the installation.

**MOTION: Mr. Midlak motioned to approve Case Number 22-06-30 as submitted.**

**Mr. Sharma seconded the Motion.**

**No further discussion was presented.**

**Upon roll call, the Motion passed unanimously.**

- 4. Case 22-06-31 3503 Cannon Road, New Home Build- Jeffrey Ury, AH Hudson LLC**

- A change to the site plan was submitted with a five degree rotation of the house to take advantage of the slope and it presents better on the road.
- The whole house will be dimensional shingles. They are not doing a metal roof.
- Survey was completed and the grade lines were transferred onto the drawings.
- Walkout basement was added with door and window.
- Mr. Ury presented a siding sample.
- Ms. Frazier recommends adding a window to the right elevation.
- Members discussed aligning the windows at the closet and basement.
- Windows will be black vinyl.
- Members discussed the gables and garage windows and man door.

**MOTION: Ms. Frazier motioned to approve Case Number 22-06-31 as noted:**

- 1. The second story overbuild on the front face would have blackouts on the windows.**
- 2. There will be one additional window on the right side elevation near the closet of the bedroom and the basement window will align with that second story window.**
- 3. It is noted that we are looking at the new color prints.**
- 4. Addition of the rectangular vent on the gable elevation.**

**Mr. Marcovitz seconded the Motion.**

**No further discussion was presented.**

**Upon roll call, the Motion passed unanimously.**

**Approval of Minutes: May 19, 2022:**

**MOTION: Mr. Marcovitz motioned to approve the Architectural Review Board meeting minutes dated May 19, 2022 as submitted.**

**Mr. Gillen seconded the Motion.**

**No further discussion presented.**

**Upon roll call, the Motion was passed unanimously.**

ARB Committee members and Mr. Furey discussed the Charter and Ordinances.

**Adjournment:**

**MOTION: Mr. Sharma motioned to adjourn the meeting.**

**Mr. Marcovitz seconded the motion.**

**Upon roll call, the Motion unanimously passed to adjourn the meeting.**

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Jennifer Frazier, Chairman

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Viraj Sharma, Secretary