



Caucus & Regular Council Meeting Minutes
Tuesday, June 25, 2019
7:00 p.m.

CAUCUS:

The caucus meeting was called to order at 7:00 pm.

ROLL CALL: M. Stauffer, S. Scaffide, G. Bellan, B. Steele, J. McFearin and S. Barr

ABSENT: B. Furey

ALSO PRESENT: Ted Yates, Mayor
David Maistros, Law Director
Sarah Buccigross, Finance Director
Shannon Collins, Clerk of Council

Presentations:

The Twinsburg School District came and presented their facilities assessment and conceptual ideas regarding a legacy project. Superintendent Powers, along with Business Manager Chad Welker presented some of the preliminary options for district improvements. They stated these are all just ideas at the time and will be further engaging the community and staff in the coming year to narrow down options.

No further presentations this evening.

Items for Discussion:

No items for discussion this evening.

Audience Participation:

No audience participations this evening.

Pending Legislation:

Ordinance 51-2019 – Award bid for City Wide Sidewalk Program

Ordinance 53-2019 – Recodification and editing of COT

Ordinance 55-2019 – Creating section 909 of the COT regarding Small Cell Tower Tech in Right of Way

Ordinance 56-2019 – Creating section 910 of the COT regarding Small Cell Design Guidelines

Ordinance 57-2019 - Recommend to ballot zoning change for Glenwood (Parcels #64-05379)

Ordinance 58-2019 - Recommend to ballot zoning change for Glenwood (Parcels #64-08056)

Miscellaneous:

No miscellaneous this evening.

Meeting adjourned at 7:36 pm.

Regular Council Meeting:

Mr. Steele called the Regular Council meeting to order at 7:42 pm.

ROLL CALL: M. Stauffer, S. Scaffide, G. Bellan, B. Steele, J. McFearin and S. Barr

ABSENT: B. Furey

ALSO PRESENT: Ted Yates, Mayor
David Maistros, Law Director
Sarah Buccigross, Finance Director
Shannon Collins, Clerk of Council

INVOCATION & PLEDGE OF ALLEGIANCE:

Mrs. Stauffer bestowed the Invocation and led Council in the Pledge of Allegiance.

APPROVAL OF MINUTES:

MOTION TO APPROVE THE MINUTES FROM JUNE 11th

Moved by B. Steele, seconded by G. Bellan

Upon roll call motion passed unanimously

AWARDS & PRESENTATIONS:

No awards or presentations this evening.

PUBLIC PARTICIPATION:

Bruce Baldwin – 3310 Cannon Road

Mr. Baldwin stated the house next to the railroad tracks on Darrow Road needs to mow their lawn. The old Post Office (behind Walgreens) has had an abandoned car there for over a year with three flat tires. This does not make our city look good.

Mr. Steele stated if the property owner calls the police department they can tag it for 72 hours and then can be towed.

Karen Heil – 9856 Burton & Peg Breetz – 2997 Country Club Lane

Ms. Heil & Ms. Breetz spoke regarding their desire for the city to consider dedicated Pickelball Courts. Pickelball is one of the fastest growing sports in the U.S. They invited council to stop by their games to

see what it is about and meet some of the other residents who play. They will be going to the Parks & Recreation and Friends of the Twinsburg Parks meetings to get them involved.

Ms. McFearin asked if the courts are lined for both tennis and pickelball, what is the need for dedicated pickelball courts. They stated that the nets are a few inches shorter in pickelball along with the courts being smaller. With playing on pickelball on the tennis courts they have to rig the net to be lower and are more likely to have to chase the ball if it is missed. If there are dedicated courts, it is a more professional atmosphere and will likely draw in more players.

Ms. McFearin also asked if they would plan to move the leagues indoor in the winter. They stated they currently work with Derek and his staff to use an area at the community center. The mayor stated when it comes to using the Fitness Center it is more of a scheduling and demand for courts issue. The courts are already lined for basketball, volleyball and tennis. Adding additional lines could possibly add more confusion.

Shelia Williams

Ms. Williams stated Summit County Public Health has been recertified for another five years as a National Public Health Accredited Center. They were the first in the state to do it and it's a big deal as there are only three counties in the state who are currently accredited.

Ms. William asked about a large pine tree next to a huge hole from the SR91 construction. She would like to know if Service Department or someone could look at the tree. She is concerned that it may fall or there may be damage to the roots adding stress to the tree.

She also inquired about the fox that is running around that is looking sick and also has a raccoon. The mayor asked her to send him an email and he will forward it on to our Service Department.

Mr. Bellan congratulated Summit County Public Health on their accreditation.

No further public participation this evening.

COMMITTEE AND/OR COMMISSION REPORTS:

Mr. Bellan –Public Works, Fitness Advisory, Golf Advisory

- ARB met on 6/20. The next meeting will be 7/2 at 6:00 pm.
 - Case 19-06-56 – 8181 Darrow Road, Siffron – Warehouse Addition– Approve as submitted
 - Case 19-06-57 – 1917 Hillsdale Drive – Detached Garage – Approve as submitted
 - Case 19-06-58 – 3078 Wyatts Way – New Single Family Dwelling – Approve as noted
- Golf Advisory Board will meet be 7/16 at 6:00pm.
- Nothing to report this evening

Mr. Scaffide – Finance, Capital Improvement, BZA, ARB

- BZA met on 6/12 at 6:30pm. They had two appeals in front of them. Both were for rear setbacks and passed by a 5-0 vote.

MOTION: WAIVE THE 30 DAY WAITING PERIOD FOR APPEALS 04-2019 AND 05-2019

Moved by S. Scaffide, seconded by B. Steele

Upon roll call motion passed unanimously

- Nothing further this evening

Mr. Furey –Finance, Treasury, Tax Incentive Review

- Not in attendance this evening

Mr. Barr – Public Works, Public Safety, Planning, Environ. Commission

- Mrs. Stauffer attend the Planning Commission meeting on 6/17. Next meeting will be 7/1 at 7:00pm.

MOTION: That city council approves the site plan for Siffron located at 8181 Darrow Road. The plan is for a building addition which was approved by the Planning Commission at their June 17th meeting.

Moved by S. Barr, seconded by G. Bellan

Upon roll call motion passed unanimously

MOTION: That city council approves the site plan for Vistar located at 8745 Chamberlin Road. The plan is for a building addition which was approved by the Planning Commission at their June 17th meeting.

Moved by S. Barr, seconded by S. Scaffide

Upon roll call motion passed unanimously

- Environmental Commission will meet on 9/3 at 7:00 pm.
- Encouraged anyone who is interested in attending the Cleveland Pops concert on 7/3 to get their tickets soon because it will sell out.
- Nothing to report this evening

Mrs. Stauffer – Public Works, Community Relations, Twins Days

- Attended the Planning Commission for Mr. Barr.
- Twins Days Golf Outing will benefit the Human Society this year. The outing will take place 8/2 at 9:00 am. More info can be found at www.twinsday.org
- Attended the Empowering Local Leaders Conference in Washington D.C. They heard from and spoke with many people while at the conference.
- Nothing further to report this evening

Ms. McFearin – Parks & Rec, Public Safety, Community Relations, Vol. Fireman

- Parks & Recreation Commission will meet on June 27th at 7:00pm.
- Twinsburg Theater will put on a Youth Theater performance of PAN on June 29th & 30th at 2:00pm at Dodge Middle School.
- Community Relations Board met on 6/20. There was talk about the school and library partnership.

- Nothing further to report this evening

Mr. Steele – Finance, Public Safety, Chamber, Charter Review

- Nothing to report this evening

MAYOR’S REPORT:

- Chamberlin Road project is complete.
- Rock the Park Metal Night is this Friday 6/28 and the Cleveland Pops is 7/3
- Attended the Empowering Local Leaders Conference in Washington DC. It is a great conference to attend. Our local delegates do a good job for our state.
- Nothing to report this evening

DEPARTMENT HEAD REPORTS:

Kolette Woloszynek – Human Resource and IT Director

Civil Service

- Met 6/20
- Joe Jasany was sworn in as a new Commissioner.
- Leonard Taylor was elected Chairman.
- Certified the Fire Captains exam – 11 candidates took the written portion of the test.
- Six candidates progressed to the assessment portion of the test. Chief will choose from the top three candidates. After the Chief has made his selection, there may be a need for a LT’s test. CS approved LT test if necessary.
- CS also approved a Dispatch test for Sept 9th

Human Resources

- Employee count:
- FT: 182
- PT: 174
- Seasonal:128
- 484 total employees
- Met with BWC rep – - claims experience is good. Reviewed whether or not it is still cost-effective for the city to remain in group coverage as opposed to having an individual policy.
- Projections are that we are still better off remaining in the Comp Management group. So we’re staying there for the 19/20 plan year.
- Attended a free BWC safety training session in Independence last week.
- Still looking for PT cooks

IT

- IPAWS – is the Integrated Public Alert & Warning System run by FEMA
- Needs FEMA approval – passed phase I of the approval process
- Phase II involves education/training for the admins
- Phase III is final approval
- Will be updating our finance software (Software Solutions) to handle the utility billing
- Helpdesk – 90+ for June so far

Sarah Buccigross – Finance Director

- June 2019 Income tax receipts total **\$2,702,155.13** compared to June 2018 receipts in the amount of **\$1,816,498.18**. This reflects an increase of **48.76%** or **\$885,656.95** compared to last year.

- 2019 YTD income tax receipts total **\$12,410,502.11** compared to 2018 in the amount of **\$12,302,713.99**. This reflects an increase of **0.88%** or **\$107,788.12** compared to last year.
- Refund from RITA will be coming on Friday for \$415,000. Collections came in at 1.16%

Mayor Yates stated that the state budget is looking at possibly increasing the local share which would help out.

Mr. Scaffide asked the mayor to find out who is responsible for the medians on Chamberlin and thinks some improvements, including cutting the grass would make the area look nice. The mayor stated he will look into it.

LEGISLATION

ORDINANCE 51-2019 - AN ORDINANCE ACCEPTING THE BID OF SPANO BROTHERS CONSTRUCTION CO., INC. FOR THE 2019 CITY-WIDE SIDEWALK PROGRAM; AND DECLARING AN EMERGENCY

Read by S. Collins

MOTION: TO PLACE ORDINANCE 51-2019 ON THE THIRD AND FINAL READING AND DECLARING AN EMERGENCY

Moved by B. Steele, seconded J. McFearin

Upon roll call motion passed unanimously

MOTION: TO ADOPT ORDINANCE 51-2019 AS AN EMERGENCY

Moved by B. Steele, seconded by S. Barr

Upon roll call motion passed unanimously

ORDINANCE 53-2019 - AN ORDINANCE APPROVING THE RECODIFICATION, EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES OF TWINSBURG, OHIO

Read by S. Collins

MOTION: TO ADOPT ORDINANCE 53-2019

Moved by B. Steele, seconded by S. Scaffide

Upon roll call motion passed unanimously

ORDINANCE 55-2019 - AN ORDINANCE CREATING SECTION 909 OF THE CODIFIED ORDINANCES OF THE CITY OF TWINSBURG REGULATING SMALL CELL TECHNOLOGY IN THE RIGHT OF WAY

Read by S. Collins

MOTION: TO ADOPT ORDINANCE 55-2019

Moved by B. Steele, seconded by M. Stauffer

Mayor Yates stated the building department spent a lot time researching this.

Upon roll call motion passed unanimously

ORDINANCE 56-2019 - AN ORDINANCE CREATING SECTION 910 OF THE CODIFIED ORDINANCES OF THE CITY OF TWINSBURG REGARDING SMALL CELL DESIGN GUIDELINES

Read by S. Collins

MOTION: TO ADOPT ORDINANCE 56-2019

Moved by B. Steele, seconded by S. Barr

Mr. Barr stated that the city's hands were tied when it came to regulating but is doing what we can to help keep Twinsburg looking nice.

Upon roll call motion passed unanimously

ORDINANCE 57-2019 - AN ORDINANCE REZONING CERTAIN PROPERTY PARCEL #64-05379 (19.20 ACRES) IN TWINSBURG, OHIO OWNED BY CITY OF TWINSBURG FROM PUD (5.19 ACRES) AND PUBLIC FACILITIES (14.01 ACRES) TO R-5 SINGLE FAMILY CLUSTER DISTRICT USE

Read by S. Collins

ORDINANCE 58-2019 - AN ORDINANCE REZONING CERTAIN PROPERTY PARCEL #64-08056 (0.8045 ACRES) IN TWINSBURG, OHIO OWNED BY CITY OF TWINSBURG FROM C-1 COMMERCIAL USE TO R-5 SINGLE FAMILY CLUSTER DISTRICT USE (Stands on First Reading)

Read by S. Collins

ORDINANCE 59-2019 - AN ORDINANCE ADOPTING THE TAX BUDGET OF THE CITY OF TWINSBURG, OHIO, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2020, AND SUBMITTING THE SAME TO THE COUNTY AUDITOR

Read by S. Collins

UNFINISHED BUSINESS, NEW BUSINESS, MISCELLANEOUS

Mr. Steele

- Stated there will be a Public Hearing regarding the proposed rezoning on July 9th at 6:45pm.
- Stated Council will be on summer recess from 7/10 to 8/26. First meeting back will be 8/27.
- Wished everyone a Happy, Safe July 4th
- Nothing further this evening.

Mr. Barr:

- Wished everyone a Happy and Healthy July 4th.
- Nothing further this evening

Mrs. Stauffer:

- Thanked the school from sharing their facility assessment
- Stated at the conference in Washington DC that our representatives are working together no matter what party they are affiliated with.
- Stated she would like parking on streets on the next Safety Committee meeting.
- Stated she will not be at the next council meeting.
- Nothing further this evening

Ms. McFearin:

- Wished everyone a Happy, Safe July 4th
- Thanked the school district for their presentation
- Nothing further this evening

Mr. Bellan:

- The Twinsburg Historical Society will have their Barn Sale on June 12th and 13th. All donations are tax deductible.
- Wished everyone a Happy, Safe July 4th
- Nothing further this evening.

Mr. Scaffide:

- Wished Mr. Barr a Happy Birthday
- Wished everyone a Happy Fourth of July
- Nothing further this evening.

Mr. Furey:

- Not in attendance this evening

Mayor Yates:

- Stated that Kent State did a study on the impact of Twins Days and it is estimated to bring \$5.4 million to the area.
- Wished his wife a Happy 26th Anniversary
- Nothing further this evening

Mr. Maistros

- Nothing further this evening

Mrs. Collins

- Nothing further this evening

Mrs. Buccigross

- Nothing further this evening

MOTION: TO EXCUSE MR. FUREY FROM TONIGHT'S MEETING

Moved by B. Steele, seconded by S. Scaffide

Upon roll call motion passed unanimously

MOTION: TO ENTER INTO AN EXECUTIVE SESSION TO DISCUSS MATTERS PURSUANT TO OHIO REVISED CODE § 121.22(G) (1)(3): PERSONNEL

Moved by B. Steele, seconded by G. Bellan

Upon roll call motion passed unanimously

RECONVENE AND REPORT ON EXECUTIVE SESSION

ADJOURNMENT:

Meeting unanimously adjourned at 9:03 pm.

Attest:

Brian Steele
President of Council

Shannon Collins
Clerk of Council