

**CITY OF TWINSBURG, OHIO**

**REGULAR COUNCIL MEETING MINUTES**

**TUESDAY, JULY 10, 2018**

**CAUCUS:**

**ROLL CALL:** S. Scaffide, B. Steele, J. McFearin, G. Bellan, B. Furey and S. Barr

**ABSENT:** M. Stauffer

**ALSO PRESENT:** Ted Yates, Mayor  
David Maistros, Law Director  
Sarah Buccigross, Finance Director  
Shannon Collins, Clerk of Council

**CAUCUS:**

The caucus meeting was called to order at 7:01 pm.

**Presentations:**

Vince Crawford of Waste Management gave a presentation regarding recycling. The presentation included what should and should not be placed in the recycling along with the effects of such.

No presentations this evening.

**Items for Discussion:**

Amy Mohr, City Engineer gave a construction update on the projects in the city. Update included: M. Campbell contracting came in under \$20,000, 2018 Sidewalk Program was completed with Spanno Construction and used all but \$500, Road Program with Perrin they are in the Belfair area now and moving to Ridgewood, Briardale has been milled and then to Hermitage. Road striping has started at night throughout the city. Joann, Lila and Terrace Place is a little behind and slightly over budget on concrete and may need a change order for this project. Ravenna Road preconstruction meeting took place with Chagrin Valley Paving and they will be starting on August 5<sup>th</sup> between Richner and E. Idlewood. This project may not look like it is being done in order but will allow for the least interruption in dismissal time of schools. Will meet with ODOT on 7/20 regarding SR91 project from Glenwood to Solon border. The firm that got this project is Mechi and Gaffney. Utilities are being worked on now.

Mr. Scaffide asked about the pavement on Ridgewood and wanted to make sure it was going all the way to Serene. Ms. Mohr stated it will be.

Mr. Bellan asked if there was a target date to have project completed. Ms. Mohr stated this project is moving slower than normal but hoping the end of August/beginning of September.

No further items for discussion this evening.

**Audience Participation:**

Gene Esser – 9240 Chamberlin Road

Mr. Esser spoke in regards to the Quarry Reserve project which passed Planning Commission and is scheduled to vote on tonight as an emergency. They has spoken with residents and city departments and believe they have answered everyone’s questions. They would appreciate council support in passing on emergency to allow for work to start during the construction season.

Evertt Waite – 9533 Angela Drive

Mr. Waite stated that he actually lives in the township but he is part of the HOA and one of their streets is in the city limits (Sarah Court). He stated off of Sarah Court is a cinder path that keeps washing out. He asked if the city would be able to keep up this area if the other part of the trail goes through. Many declarations in HOA’s take a lot of work to straighten out. The cost that small developments may have to pay for can be tremendous.

No further audience participations this evening.

**Pending Legislation:**

Ordinance 73-2018 –Amending section 911 regarding Sewer Charges

Ordinance 75-2018 – Charter Amendment to Article III

Ordinance 76-2018 – Charter Amendment to Article IV

Ordinance 77-2018 – Charter Amendment to Section 6.02

Ordinance 78-2018 – Charter Amendment to VII

Ordinance 79-2018 – Charter Amendment to Article VIII

Ordinance 80-2018 – Charter Amendment to IX

Ordinance 81-2018 – Appropriations Amendment for Human Resources

Ordinance 87-2018 – Authorization of Declaration of Official Intent

Ordinance 88-2018 – Accept Quarry Reserve final plat

Ordinance 89-2018 - Amendments to Chapter 147 for uniforms

**Miscellaneous:**

No further miscellaneous this evening.

This meeting unanimously adjourned at 7:35 PM

**Regular Council Meeting:**

Mr. Steele called the Regular Council meeting to order at 7:40 PM.

**ROLL CALL:** S. Scaffide, B. Steele, J. McFearin, G. Bellan, B. Furey and S. Barr

**ABSENT:** M. Stauffer

**ALSO PRESENT:** Ted Yates, Mayor  
David Maistros, Law Director  
Sarah Buccigross, Finance Director  
Shannon Collins, Clerk of Council

**INVOCATION & PLEDGE OF ALLEGIANCE:**

Mr. Bellan bestowed the Invocation and led Council in the Pledge of Allegiance.

**APPROVAL OF MINUTES:**

The minutes of June 26, 2018 were approved as written.

**AWARDS & PRESENTATIONS:**

Mayor Yates presented a proclamation to Matthew Kennicutt for his achievement of Eagle Scout.

Vince Crawford of Waste Management spoke briefly about what should and should not be put in the recycling bins and the challenges Waste Management faces when recycling.

No further awards or presentations this evening.

**PUBLIC PARTICIPATION:**

Carla Zellner – 1849 Standford Street

Ms. Zellner stated she is a resident of the township. Her concerns are regarding Cornerstone and the noise and what they are going to put along the boundary of the residential properties.

No further public participation this evening

**COMMITTEE AND/OR COMMISSION REPORTS:**

**Mr. Furey – Treasury, Capital Improvements, Twins Days, Community Relations, Tax Incentive Review**

- Nothing this evening

**Mr. Steele– ARB, Safety, Chamber**

- ARB met on 7/5 where the Zoom Express Carwash was approved, a foundation on a home, back yard pavilion and front porch and couple of signs were approved.
- Safety Committee met on 7/10 and briefly discussed potential of making golf carts street legal.
- Nothing further this evening

**Mr. Scaffide – Finance, BZA, Public Works & Charter Review**

- BZA met 6/13. They heard appeal 10-2018.

**MOTION: TO WAIVE THE 30 DAY WAITING PERIOD FOR APPEAL 10-2018.**

Moved by S. Scaffide, seconded by B. Furey

Upon roll call motion passed unanimously

- Finance Committee will meet 8/28

- Attended the Planning Commission meeting on 7/9. There were four times; final site plan, Cornerstone application, Final subdivision plat for Phase 5; Final subdivision plat for Quarry Reserve

**Mrs. Stauffer – Planning, Finance, Public Works**

- Not in attendance this evening.

**Ms. McFearin – Parks & Recreation, Community Relations, Safety, Vol. Fireman**

- Safety Committee met on 7/10.
- Attended the Public Hearing this evening.
- Attended Rock the Park on 7/3. Next one will be 7/13.
- Attended the Miktarian Golf Outing.
- Nothing further this evening.

**Mr. Bellan – Golf Advisory, Fitness Advisory, Public Works**

- Golf Advisory Board will meet on 7/17.
- Attended Safety meeting
- Construction continues on Joann, Lila and Terrace.
- Thanked Amy Mohr for addressing concerns quickly.
- Attended the Public Hearing for Charter Ballot Issues.
- Golfed in the Miktarian Golf Outing.
- Nothing further this evening

**Mr. Barr – Finance, Environmental, Safety**

- Next Environmental Commission meeting will be 9/4 at 7 pm. The Shredding event will be September 15<sup>th</sup> 9am-12pm. Commission City Clean-up Day will be Saturday, October 13<sup>th</sup> from 9:00am -12:00pm.
- Safety meeting was held earlier this evening. Discussion took place regarding crosswalks and creating a comprehensive plan to be consistent across town with what measures are put in place in different areas. Discussed Fire Department needs over next several years and also golf carts and potential of allowing on some streets which will need further discussion.
- CIC will meet on 7/17 at 5:30 in the Jury Room.
- Nothing to report this evening

**MAYOR'S REPORT:**

- Rock the Park on 7/3 was sold out. Upcoming concerts are The Stranger on 7/13, Disco Inferno on 7/27 and Post Road on 8/10.
- Attended the 20<sup>th</sup> business anniversary for RDP.
- Congratulated Strachan on their 70<sup>th</sup> business anniversary.
- Wild Roots will be on the Square on 7/14.
- Twins Days will be 8/4 & 8/5.
- National Night Out will be 8/7.
- The city has condensed the newsletter and thinks it's working well.
- Attended the Miktarian Outing. There will be a vigil at the memorial for the community on Friday 7/13 from 8:00pm – 10:00 pm.
- Nothing further this evening

**DEPARTMENT HEAD REPORTS:**

**Larry Finch – Community Planning & Economic Development Director**

Legislation on the agenda:

- 88-2018 – Plat and R-5 Site Plan Approval for quarry Reserve. As recommended by Planning Commission at their July 9<sup>th</sup> meeting.

Cornerstone Projects:

- With the approval of the Plat for Phase 4 of Cornerstone, the O'Reilly Auto building will be getting under construction in the next few days.
- Site prep is beginning on the 200,000 s.f. spec building concurrently with the O'Reilly project.

TCIC property activity:

- The CIC owns two houses on E. Aurora Road (2573 & 2593) they will be removed over the next 30 days. The TCIC will be seeking a "Certificate of Appropriateness" for the purpose of demolition for both properties through the ARB this week. Police and Fire will use the properties for exercises, followed by asbestos mitigation, then site clearance.

NOPEC Grants:

Three grants from NOPEC are in process or reimbursement;

- 1) NOPEC Sponsorship grant provided \$1,000 which was used for Taste of Twinsburg.
- 2) Energized Community Grant of \$13,142 will be used to upgrade to LED lights in Fire Station 1 and Fire Station 2.
- 3) Application will be made for approximately \$28,000 for LED lighting improvements at the Fitness and Community Centers.

Old School Site Restoration:

- Basement back-filling, site grading, site seeding and construction fence removal have been completed and the site is ready for redevelopment.

Envision RX on-street parking:

- We have been working with the staff at Envision to help address their urgent need for additional employee parking. After discussion we have agreed to permit on-street parking on Canyon Falls Blvd.
- Proposed parking will be on the west side of the street using a back-in angled parking scheme similar to that used on Main Street in downtown Akron. The back-in maneuver is safer for the vehicle operator, allowing better views of on-street activity while conducting the parking maneuver. It is also safer for pedestrians and bikers because of improved visibility and the removal of open car doors from the active area of passing traffic.
- We have provided specifications to Envision Rx. They will provide the stripping and signage.

TCIC meeting scheduled for Tuesday, July 17<sup>th</sup> at 5:30 in the Jury Room.

**Chris Campbell – Public Works Director**

- **Roadway Maintenance** – During the month of May the crews milled and filled 471 ft. of pavement on Ravenna Rd and 85 ft. on Granby Cir.
- **Brach Chipping** – The July round of chipping started on Monday, May 2. A total of 127 cu yd of material has been collected from 420 stops. This round will be completed by the end of the week.
- The next round of chipping will begin on Monday, July 2.

- **Animal Control** – Crews removed 6 dead animals from the streets. We will continue to work with A & S Animal Control for trapping etc.
- **Crack Sealing** – The program ended on Post Rd and will resume in the fall at that location.
- **Sidewalk Leveling** – This program will begin next week in the Heritage Hills area on Gettysburg Dr.
- **Hydrant Painting** – This program will begin during the first week of July. Painting will include hydrants that have been replaced, new units and repaired units. Green hydrants in those areas will also be changed to red.
- **Street Sweeping** – Work continues on the initial trip through the city. This work should be completed by the end of July.
- **Storm Area Checks** – The monthly storm area check and cleaning for June has been completed with a minimal amount of debris removed.
- **Microturbine** – The Wastewater department's microturbine continues to run well.
- **Tinker's Creek** – Crews completed the clean-up of Tinker's Creek including the removal of 3 cu yd. of material.
- **Community Events** – The department supported the following community events:
  - Duathlon
  - Taste of Twinsburg
  - Rock the Park
- **City Hall Parking** – Re-established the handicap parking and installed new signs.
- **Golf Course** – Assisted the golf course with removal of pine trees behind hole #18.

**Timothy Morgan – Fire Chief**

**Call Volume**

- The fire department ran a total of 214 calls this June, for the year that is 1,428 calls, which up 4% compared to last June.

**Notable Events**

- Event #18-15570, 6/25 @ 16:37: Responded to assist Macedonia Fire with a house fire on Dresser Ln. An Engine (3415) and crew of four spent about two and a half hours aiding with extinguishment. The house was heavily damaged, no people were injured, but several pets were lost.

**Points of Interest**

- Weather Warning Sirens: July's monthly test of the system was conducted on the 7th, and all sirens functioned properly.
- Hydrant Flushing: The FD has completed flushing approximately half of the nearly 1900 hydrants in the City and Township, with a goal of being completed by the end of July.

**Sarah Buccigross – Finance Director**

- June 2018 Income tax receipts total **\$1,816,498.18** compared to June 2017 receipts in the amount of **\$2,433,830.61**. This reflects a decrease of **25.36%** or **\$617,332.43** compared to last year.
- 2018 YTD income tax receipts total **\$12,302,713.99** compared to 2017 in the amount of **\$11,640,654.33**. This reflects an increase of **5.69%** or **\$662,059.66** compared to last year.
- Refunds in the amount of **\$90,284.70** are included in the June collections.
- The net change in distribution for this month for individual, net profit and withholder collectively is: **\$240,719.97**.

No further Department Head reports this evening

**LEGISLATION**

**ORDINANCE 73-2018** - AN ORDINANCE AMENDING SECTION 911 OF THE CODIFIED ORDINANCES OF THE CITY OF TWINSBURG TO PROVIDE FOR ADJUSTMENT OF THE CHARGE FOR QUARTERLY RATES OF THE TWINSBURG SANITARY SEWER SYSTEM

Read by S. Collins

**MOTION: TO ADOPT ORDINANCE 73-2018**

Moved by B. Steele, seconded by S. Barr

Upon roll call motion passed unanimously

**ORDINANCE 75-2018** - AN ORDINANCE REQUESTING AND AUTHORIZING THE SUMMIT COUNTY BOARD OF ELECTIONS TO PLACE UPON THE CITY OF TWINSBURG BALLOT AT THE GENERAL ELECTION OF NOVEMBER 6, 2018, CERTAIN PROPOSED AMENDMENTS TO ARTICLE III OF THE CHARTER OF THE CITY OF TWINSBURG REGARDING "THE COUNCIL"

Read by S. Collins

**MOTION: TO ADOPT ORDINANCE 75-2018**

Moved by B. Steele, seconded by S. Scaffide

Upon roll call motion passed unanimously

**ORDINANCE 76-2018** - AN ORDINANCE REQUESTING AND AUTHORIZING THE SUMMIT COUNTY BOARD OF ELECTIONS TO PLACE UPON THE CITY OF TWINSBURG BALLOT AT THE GENERAL ELECTION OF NOVEMBER 6, 2018, CERTAIN PROPOSED AMENDMENTS TO ARTICLE IV OF THE CHARTER OF THE CITY OF TWINSBURG REGARDING "THE MAYOR"

Read by S. Collins

**MOTION: TO ADOPT ORDINANCE 76-2018**

Moved by B. Steele, seconded by G. Bellan

Upon roll call motion passed unanimously

**ORDINANCE 77-2018** - AN ORDINANCE REQUESTING AND AUTHORIZING THE SUMMIT COUNTY BOARD OF ELECTIONS TO PLACE UPON THE CITY OF TWINSBURG BALLOT AT THE GENERAL ELECTION OF NOVEMBER 6, 2018,

CERTAIN PROPOSED AMENDMENTS TO SECTION 6.02 OF THE CHARTER OF THE CITY OF TWINSBURG REGARDING “SALARIES AND BONDS”

Read by S. Collins

**MOTION: TO ADOPT ORDINANCE 77-2018**

Moved by B. Steele, seconded by B. Furey

Upon roll call motion passed unanimously

**ORDINANCE 78-2018** - AN ORDINANCE REQUESTING AND AUTHORIZING THE SUMMIT COUNTY BOARD OF ELECTIONS TO PLACE UPON THE CITY OF TWINSBURG BALLOT AT THE GENERAL ELECTION OF NOVEMBER 6, 2018, CERTAIN PROPOSED AMENDMENTS TO ARTICLE VII OF THE CHARTER OF THE CITY OF TWINSBURG REGARDING “ADMINISTRATIVE DEPARTMENTS, COMMISSIONS AND BOARDS”

Read by S. Collins

**MOTION: TO ADOPT ORDINANCE 78-2018**

Moved by B. Steele, seconded by G. Bellan

Upon roll call motion passed unanimously

**ORDINANCE 79-2018** - AN ORDINANCE REQUESTING AND AUTHORIZING THE SUMMIT COUNTY BOARD OF ELECTIONS TO PLACE UPON THE CITY OF TWINSBURG BALLOT AT THE GENERAL ELECTION OF NOVEMBER 6, 2018, CERTAIN PROPOSED AMENDMENTS TO ARTICLE VIII OF THE CHARTER OF THE CITY OF TWINSBURG REGARDING “NOMINATIONS, ELECTIONS AND QUALIFICATIONS”

Read by S. Collins

**MOTION: TO ADOPT ORDINANCE 79-2018**

Moved by B. Steele, seconded by S. Barr

Upon roll call motion passed unanimously

**ORDINANCE 80-2018** - AN ORDINANCE REQUESTING AND AUTHORIZING THE SUMMIT COUNTY BOARD OF ELECTIONS TO PLACE UPON THE CITY OF TWINSBURG BALLOT AT THE GENERAL ELECTION OF NOVEMBER 6, 2018, CERTAIN PROPOSED AMENDMENTS TO ARTICLE IX OF THE CHARTER OF THE CITY OF TWINSBURG REGARDING “INITIATIVE, REFERENDUM AND RECALL” Read by S. Collins

**MOTION: TO ADOPT ORDINANCE 80-2018**



Moved by B. Steele, seconded by B. Furey

Upon roll call motion passed unanimously

**ORDINANCE 81-2018 - AN ORDINANCE AMENDING THE CURRENT YEAR APPROPRIATIONS FOR THE GENERAL REVENUE ACCOUNT AS ESTABLISHED IN ORDINANCE 101-2017, THE APPROPRIATION ORDINANCE OF THE CITY OF TWINSBURG FOR THE YEAR 2018**

Read by S. Collins

**MOTION: TO ADOPT ORDINANCE 81-2018**

Moved by B. Steele, seconded by S. Barr

Upon roll call motion passed unanimously

**ORDINANCE 87-2018 - AN ORDINANCE AUTHORIZING DECLARATIONS OF OFFICIAL INTENT UNDER U.S. TREASURY REGULATIONS WITH RESPECT TO REIMBURSEMENTS FROM NOTE AND BOND PROCEEDS OF TEMPORARY ADVANCES MADE FOR PAYMENTS PRIOR TO ISSUANCE; AND DECLARING AN EMERGENCY**

Read by S. Collins

**MOTION: TO PLACE ORDINANCE 87-2018 ON THE THIRD AND FINAL READING AND DECLARING AN EMERGENCY**

Moved by B. Steele, seconded by J. McFearin

Upon roll call motion passed unanimously

**MOTION: TO ADOPT ORDINANCE 87-2018 AS AN EMERGENCY**

Moved by B. Steele, seconded by S. Scaffide

Upon roll call motion passed unanimously

**ORDINANCE 88-2018 - AN ORDINANCE ACCEPTING THE FINAL SUBDIVISION PLAT AND R-5 SITE PLAN FOR QUARRY RESERVE SUBDIVISION AS PRESENTED AND REVIEWED BY THE PLANNING COMMISSION; AND DECLARING AN EMERGENCY**

Read by S. Collins

**MOTION: TO PLACE ORDINANCE 88-2018 ON THE THIRD AND FINAL READING AND DECLARING AN EMERGENCY**

Moved by B. Steele, seconded by S. Scaffide

Upon roll call motion passed unanimously

**MOTION: TO ADOPT ORDINANCE 88-2018 AS AN EMERGENCY**

Moved by B. Steele, seconded by B. Furey

Upon roll call motion passed unanimously

**ORDINANCE 89-2018** - AN ORDINANCE AMENDING SECTION 147.20 OF THE CODIFIED ORDINANCES OF THE CITY OF TWINSBURG REGARDING “EMPLOYEES GENERALLY”; AND DECLARING AN EMERGENCY

Read by S. Collins

**MOTION: TO PLACE ORDINANCE 89-2018 ON THE THIRD AND FINAL READING AND DECLARING AN EMERGENCY**

Moved by B. Steele, seconded by B. Furey

Upon roll call motion passed unanimously

**MOTION: TO ADOPT ORDINANCE 89-2018 AS AN EMERGENCY**

Moved by B. Steele, seconded by G. Bellan

Upon roll call motion passed unanimously

**UNFINISHED BUSINESS, NEW BUSINESS, MISCELLANEOUS**

**Mr. Barr:**

- Nothing further this evening

**Mr. Bellan:**

- Twinsburg TCAT Swim Team participated in Celebrity Bartending at Rush Hour on 6/30 and were able to raise \$1,800. Thanked all who supported this event.
- Twinsburg Youth Football is looking for sponsors. The Twinsburg Talk Facebook group was able to pool member’s donations to sponsor \$2,200.
- Nothing further this evening

**Ms. McFearin:**

- Stated that the beverage carts at the golf course should be utilized at all times not just at outings.
- Nothing further this evening

**Mrs. Stauffer:**

- Not in attendance this evening

**Mr. Scaffide:**

- Nothing further this evening

**Mr. Steele**

- Reminded everyone Council will be on break and return 8/28.
- Stated it's hard to believe that it's been 10 years since Josh Miktarian was killed in the line of duty.
- Nothing further this evening

**Mr. Furey:**

- Wished everyone a happy summer.
- Nothing further this evening

**Mayor Yates:**

- Working on Clubhouse signs.
- Nothing further this evening

**Mr. Maistros**

- Nothing further this evening

**Mrs. Buccigross**

- Nothing further this evening

**Mrs. Collins**

- Nothing further this evening

**ADJOURNMENT:**

Meeting unanimously adjourned at 8:46 pm.

Attest:

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Maureen Stauffer  
President of Council

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Shannon Collins  
Clerk of Council