



**Architectural Review Board Meeting Minutes
Thursday, July 16, 2020
6:00 p.m.**

Board President, Jennifer Frazier, called to order the regularly scheduled meeting of the Architectural Review Board for the City of Twinsburg at 6:02 p.m.

Roll Call

Present: Jennifer Frazier, Marge Gantous, David Marcovitz, John Midlik, Don Spice

Absent:

Others in attendance: Jo-Ann McFearin – Council Representative, Dan Cegelka – Building Department

Approval of Minutes: July 1, 2020

Motion: Approve minutes as noted from July 1, 2020 & July 2, 2020.

John Midlik moved and David Marcovitz seconded, upon roll call the motion passed unanimously.

Approval of Minutes: July 2, 2020

Public Participation: None

Review:

- **Case 20-07-69 – Multiple Locations – Ethan’s Green Sign Review – David Post**
 - David Post presented the Ethan’s Green signage to the board, six signs in total. There are currently five, one was taken down during roundabout construction.
 - John Midlik asked if all the signs are the same. David Post responded that they are all the same, but two of them are two sided.
 - Jennifer Frazier asked if all the signs will be placed in the same location as existing. David Post said five of the signs will be. The sixth sign will be a new location. An aerial of the location was provided, it is on the south side of Glenwood Drive about 20 feet from the resident’s lot line. Location was selected based on the city’s preference.
 - Marge Gantous asked if the signs are illuminated. David Post confirmed that all will be illuminated.

- Jennifer Frazier clarified the details of all signs. Sign A is the new sign at Glenwood, two sided. Sign B and C are at Glenwood and Liberty, one sided. Sign D and F are one sided. Sign E is two sided at Liberty and Post.
- David Post explained that signs will be sandstone with black lettering carved in and painted.

Motion – Approve as Submitted:

John Midlik moved and David Marcovitz seconded, upon roll call the motion passed unanimously.

- **Case 20-07-72 – 2834 Alling Road – Sunroom Addition – Angela DeCaro**
 - Joe Lull presented on behalf of Joyce Factory Direct, the general contractor for the project. Angela DeCaro could not attend. Joe Lull is proposing a glass sunroom addition to the home. Anything that is not glass is white vinyl. All trim colors are white, matching the house. The shingle roof will match the home.
 - Jennifer Frazier asked about the peak of the roof in relation to the second story window. Joe Lull responded that the peak will be approximately four siding panels down from the window and four to five feet left of the window.
 - John Midlik asked if the deck will stay the same. Joe Lull confirmed that it will remain the same.
 - Jennifer Frazier asked if the slider and bay window will stay. Joe Lull confirmed that they will.

Motion – Approve as Submitted:

David Marcovitz moved and John Midlik seconded, upon roll call the motion passed unanimously.

- **Case 20-07-73 – 8849 Merryvale Dr – New Single Family Home – Tyler Metts**
 - Tyler Metts presented on behalf of Ryan Homes for 8849 Merryvale Drive. It is a Columbia, elevation B. The size is 3,262 square feet with four bedrooms, three and a half baths. There is a basement bedroom with an egress window. The siding is Sandy Tan. The door is Raisin. The stone will be Bucks County.

The Board is noting:

One egress window for the basement bedroom on the left side plus one basement hopper window on the right. If the egress gets moved to the rear, they will replace with a hopper. Man door and steps to grade.

Motion – Approve as Noted:

Jennifer Frazier moved and Marge Gantous seconded, upon roll call the motion passed unanimously.

- **Case 20-07-74 – 10419 Ravenna Road – SS Cosmas & Damian Sign Review – Mike Smith**
 - Mike Smith presented as the representative for SS Cosmas & Damian. The church would like to build a new sign directly in front of the building rather than the current location. It will be brick construction, two sided about 8 feet high, 10 feet from the sidewalk.
 - David Marcovitz asked if the existing sign will remain. Mike Smith explained that will remain a Twin Haven banquet center sign.

- Jennifer Frazier asked about the sign drawings. Mike Smith confirmed that the color rendering is the most updated version. It will be a brick surround.
- Jennifer Frazier questioned the frame. Mike Smith does not believe there will be a frame. The lettering will be printed onto a flat, smooth surface. The board mentioned it may look nice with a border or frame design.
- David Marcovitz asked about the lettering for mass times. Mike Smith said it will be a magnetic plate so times can be updated and changed.
- Don Spice mentioned that he liked the sketch and proportions on it better than the color rendering.
- Marge Gantous pointed out that the street address needs to be included. Typically 4 inch numbers, it can be on the brick.
- Don Spice questioned the dimensions of the two saints on the sign. Jennifer Frazier mentioned that a drawn figurative representation may look nice compared to an actual photographic image.
- Jennifer Frazier mentioned the possibility of removing the alpha and omega to simplify the sign. Jennifer Frazier also liked the thicker cross design. Mentioned that the website is great on there and the mass times plate is very nice as well.
- Mike Smith said they will work with EZ Sign for an updated color rendering based closely on the original sketch.
- Jennifer Frazier also requested a material sample from EZ Sign.
- Don Spice mentioned that the lighting cannot shine out onto the road.

The Board is noting:

Brick pillars approved as submitted. Redesign and resubmit the sign. Recommended to be similar to the sketched version.

Motion – Approve Pillars as Submitted, Table & Resubmit Sign:

Jennifer Frazier moved and David Marcovitz seconded, upon roll call the motion passed unanimously. (*Note the sign is not approved.*)

- **Case 20-07-75 – 9842 Chamberlin Road – Covered Porch – Erik Teague**
 - Erik Teague presented a covered porch and deck, siding, bricks and stone work at the property.
 - Jennifer Frazier asked about the roof material. Erik Teague said it will match existing. The pitch is 3½-12.
 - Jennifer Frazier questioned if the posts would be wrapped. Erik Teague explained that they all will be wrapped. Railings will also match.
 - Jennifer Frazier asked about flooring. Erik Teague said they will be wood deck boards.
 - Erik Teague confirmed that there are four posts total.
 - Marge Gantous inquired about the cultured stone. Erik Teague responded that it will go up to the roof line. Erik Teague discussed the placement of siding and cultured stone on the plans.
 - Jennifer Frazier mentioned that the cultured stone would need to wrap the corners by two feet. Height should match the front.

The Board is noting:

Two foot returns on cultured stone. Wrap all four posts.

Motion – Approve as Noted:

John Midlik moved and David Marcovitz seconded, upon roll call the motion passed unanimously.

- **Case 20-07-76 – 2031 Trailwood Drive – Home Addition – Tim & Victoria King**
 - Tim King presented as the homeowner for his addition.
 - Marge Gantous asked for home photos. The property was displayed via Google Earth.
 - There was some group discussion in regards to the addition plans. Audio was not clear during group conversation.
 - Jennifer Frazier asked about the second story window. Tim King said that window is part of the open study room, it is currently a small bedroom.
 - Marge Gantous asked about siding. Siding will match.
 - Dan Cegelka inquired about the HOA letter. Tim King will email it.
 - Jennifer Frazier discussed window placement with the homeowner.

The Board is noting:

Needs HOA letter. Add a window to the rear elevation to the new bedroom over the garage. Placement left to homeowners, size should match front or side elevation window. Recommendation to add a window to the new second story bathroom on rear elevation, size as the one below.

Motion – Approve as Noted:

Jennifer Frazier moved and Don Spice seconded, upon roll call the motion passed unanimously.

Adjournment: As there was no further business before the Board, Don Spice moved and Marge Gantous seconded and the meeting was unanimously adjourned at 7:30 p.m.

Jennifer Frazier, Chairman

Ryan Kennedy, Secretary