

CITY OF TWINSBURG, OHIO
CAPITAL IMPROVEMENTS BOARD MINUTES

August 25, 2020

CALL TO ORDER:

Angelo Carcioppolo called the meeting to order at **5:30 pm.**

ROLL CALL:

Present: Sharyn Price, Angelo Carcioppolo, Eric Hornyak, Bryan Waldorf, Pat (Charles) Kane

Other Council members present: Sam Scaffide

Also present: Sarah Buccigross – Finance Director

AUDIENCE PARTICIPATION:

None

APPROVAL OF MINUTES FROM 09/17/2019:

MOTION TO APPROVE THE SEPTEMBER 17, 2019 MINUTES AS WRITTEN

Sharyn Price motioned to approve the minutes. Eric Hornyak seconded the motion. Motion passes unanimously.

CHAIRPERSON NOMINATIONS: Angelo Carcioppolo was nominated for Chairperson, Bryan Waldorf seconded this motion. Motion passed unanimously.

REVIEW 2021 CAPITAL IMPROVEMENTS REQUESTS

Ms. Buccigross reviewed the new packets that were distributed to each board member. She stated that conversations and discussions will be different this year during the Capital Improvement Board process. We want more participation in making the choices when moving forward as a City and what our priorities are. Priorities from the Department Heads will be discussed.

The two packets are:

The Summary 5 year Capital Requests. This is a listing of what items are being asked for this year and following 4 years. At this time we do not have the capacity to approve all of those \$47 million in capital requests over the next five years. We will be prioritizing through the Capital Improvement Board and then send requests through Finance for further review.

The 2021 Capital & Infrastructure Budget Request. We will bring all requests to Capital Improvement Board. Some projects and items may need to be pushed to the 10 year Capital Improvement plan, other items will need to be eliminated, other financing options and arrangements may need to be options.

Committed Lease Payments: These are the leases that we have committed to, with the exception of the Detective vehicles. This is year one of two. Police Department wants to have different vehicles on the road so that they are not easily recognizable.

Service Requests: Chris Campbell, Service and Waste Water Director and Fred Bissell, Fleet Manager will be attending September 1st and September 8th meetings to present Service requests and answer any questions regarding these requests. Department Heads will prioritize their requests at future presentations and review with the Capital Improvement Board.

A question was asked regarding total request \$6 million cuts, 2.9 million is the targeted cut initially. This can be spread out over a few years. The larger priced items may need to be spread out over a few years.

For example: 1.6 million project for Dooridge Road project 50% of that is paid up front, but we will be reimbursed for that interest free OPWC loan. Further discussion will be at future meetings.

A request was made for an overview of projected capital expenses and finances and the City budget. Finance is continuing to work on this every day and will provide this information as it available to the Board.

- **Waste Water:** Chris Campbell, Director will be presenting Waste Water requests on September 1st.
- **Engineering Department:** Amy Mohr will present Engineering requests at future Capital Improvement Board meeting.
- **Infrastructure:** The big priority is the road striping. This is a City wide project that is done every year. Tree project is on the budget every year as well. Amy Mohr will present further details for these requests at future CIB meeting.
- **Parks & Rec. Senior Center:** Senior Center flooring was approved from last year's budget. Amphitheater ADA and Bridge is the phase one of this project. Derek Schroeder will present information on his requests on Sept. 8th.
- **Police Requests:** Chief Noga will present on the Simunition Training System and the City Wide Wireless Camera Network. There were incidences this year where a Law Enforcement Drone would have been beneficial. The Police Department is looking for a drone with infrared capabilities.
- **Fitness Center Requests Fund 522:** Derek Schroeder will present on September 8th. Upcoming project in the 5 year capital plan is the Diamond Brite Pool Pack and the Fitness Center roof to be done at the same time. These projects will total 1.2 million, 2023 is the latest we can do this project, per Mr. Schroeder.
- **Fire Department:** Last year's purchase approval was the fire truck. It is a committed lease paid through financing and it will be paid off after 10 years.

- **Golf Maintenance/Clubhouse:** The Reel Grinder, Golf Cart with Bed, Pull Behind Blower, Rotary Embankment Mower and Pavilion Furniture are items from last year that were cut. Jim Roberts will present his request information on September 8th.
- **IT:** Don McCabe will present information for the Server Redundancy request at a future CIB meeting.
- **Current Requests:** Capital Improvement Board's main objective is to prioritize what items to move forward for approval.

Ms. Buccigross stated that upcoming meetings will include greater detailed discussion and presentations by Department Heads.

There were no further questions.

MISCELLANEOUS: None

NEXT MEETING:

Next meeting date is **09/01/2020 5:30 PM**

ADJOURNMENT

MOTION TO ADJOURN THE MEETING

Pat (Charles) Kane made a motion to adjourn the meeting. Sharyn Price seconded the motion. Motion passed unanimously.