

**CITY OF TWINSBURG, OHIO**

**Finance Committee Meeting**

**Tuesday, August 25, 2020**

**6:00pm**

**Meeting Called to Order:** Mr. Barr called meeting to order at 6:00 PM

**1. Present:** Mr. Bellen, Mr. Barr, Mr. Furey, Mayor Yates, Mr. Scaffide, Mrs. Walker, Ms. McFearin, Mrs. Stauffer, Ms. Buccigross, Mr. Maistros

**2. Audience Participation:** None

**3. Income Tax Collections Update:** Ms. Buccigross referenced packets distributed to attendees. She stated tax collections are still down around 10 percent or \$1.6 million. She stated that we have received some of the WARN notices and we will be doing an appropriation amendment to update revenue estimates to see where we are in 2020. The Mayor has also been receiving additional information regarding local layoffs within the community. Ms. Buccigross continued with an update on the lawsuits and legislation related to where people pay taxes. Right now, if your work base is in the City of Twinsburg but are currently working from your home not in Twinsburg, you are still paying Twinsburg taxes, that is the relief measure put in place. As this continues, employees working from home are questioning their need to pay city taxes and we will continue to monitor, evaluate and update Council as litigation continues. Ms. Buccigross stated, regarding the recovery estimates, we are planning out a multi-year recovery regarding income tax collections. This is dependent on how the City is affected, Covid-19 changes and people getting back to work.

**4. COVID-19 Relief Funds Update:**

*Covid-19 Summit County:* We were waiting on the final guidance and agreement from Summit County. It is a little over half a million dollars. We can use this to offset cost of police, fire and dispatch employees. Fifteen percent for Police officers including benefits and twenty five percent for dispatcher or firefighter, effective March 1, 2020 to December 30, 2020. If we sign this agreement, we will get these funds as early as next week. There has already been a resolution in place and approved, the fund already exists. There were no questions, concerns or

objections to use of these funds as presented, so an appropriation will be brought to the next council meeting.

*Covid- 19 State of Ohio:* Ms. Buccigross discussed Covid-19 related upgrades.

- a. Bathroom upgrade cost has increased from \$85,000 to \$115,000. This is to continue a project using funds we have already received and have previously budgeted. Legislation may need to be amended or new legislation will be presented at the future meeting.
- b. Multi-Agency CAD project. The IT department is working with the Police Department on this project. This is for a connection made between the City of Macedonia and City of Twinsburg departments which creates a backup between City departments in case there is an outage of systems and/or staffing.
- c. Ten temperature check Kiosks to be purchased at an estimated \$2,000 each, to be used at various City buildings.

There will be a second deposit into this state funded Covid-19 account. We do have some of this money left from Round 1 and we will need to spend these Covid-19 monies appropriately. Further discussion and questions regarding various possible projects, community options and how projects must be Covid-19 related will be ongoing and continuous. A possible remodeling project question was asked and Ms. Buccigross stated that all monies used for projects must be Covid-19 related so each request/project is reviewed individually.

## **5. 2021 Budget Process**

CIB – Capital and Infrastructure. This year we are doing capital improvement request presentations and reductions more publicly to show how we prioritize projects and spending and get community input. The total amount requested is just under \$6 million, we need to cut this back. We will need to continue to evaluate this for the next 5 years. There will be some tough decisions to be made.

## **6. Anticipated Revenue & Operating Concerns for 2021:**

Anticipated Revenue: Ms. Buccigross stated it is going to be hard to predict revenue line items.

An example: Day Camp. It is difficult to predict if we can provide Day Camp, or what that service will look like for next year. We will plan to budget as operating in the “Covid” world for

the temporary budget. The temporary budget will be adjusted as things change and as the world continues to reopen. Our goal for 2021 budget is to protect our reserves as much as possible and while maintaining City services.

Operating Budget Reductions for 2020: Another reduction appropriation amendment will be forthcoming this fall. Most of this will be line items we didn't provide, such as Rock the Park. Ms. Buccigross stated she believes we are looking okay for 2020, we paid back the General Fund and we have Covid-19 relief money in addition to the reductions/delayed projects. However, 2021 will be a challenge.

**7. Twinsburg Custom License Plate Project:** Ms. Buccigross sent email to Kristina Roegner. There has been no reply at this time. Ms. Buccigross will continue to follow-up and move forward with this project.

**8. Comments/Questions:** Ms. Stauffer questioned the final slide in the Finance Committee presentation. Ms. Buccigross explained that it would be discussed in Miscellaneous.

**9. Miscellaneous:** The City received notice on August 14<sup>th</sup> that signatures are being collected to annex the City of Twinsburg into the Summit County Metro Parks Levy District. Once they have the fifty signature needed, Metro Parks will pass a resolution at their board and a public notice will go to the City of Twinsburg residents stating that they can go before a judge to address their concerns or objections to this annex. If this annexation is successful, then they would levy 2 mills starting with collection year 2022. This money goes to Summit County Metro Parks, not City of Twinsburg.

**10: Next meeting date:** September 22, 2020 at 6:00pm

**11. Adjournment:** Mr. Barr adjourned meeting at 6:24pm.