

# CITY OF TWINSBURG, OHIO

## CAPITAL IMPROVEMENTS BOARD / FINANCE COMMITTEE MINUTES

September 6, 2022

### **CALL TO ORDER:**

Charles Kane called the meeting to order at **5:30 pm**.

### **1. ROLL CALL:**

**Present: Sharyn Price, Shelley Shipley, Bryan Waldorf, Eric Hornyak, Charles Kane**  
**Council members present: David Post**

**Also present: Sarah Buccigross – Finance Director**

**2. AUDIENCE PARTICIPATION:** None presented

### **3. APPROVAL OF MINUTES FROM 8/30/22 MEETING:**

Sharyn Price motioned to approve the August 30, 2022 minutes as written. Bryan Waldorf seconded the motion and the motion passed unanimously.

### **4. FOLLOW-UP ON PREVIOUS PRESENTATIONS**

- Q: (Sharyn): Are we at the \$5M point for infrastructure requests?  
A: (Sarah): Yes, there have not been any cuts to infrastructure.
- Q: (David): What are the admin vehicles used for?  
A: (Sarah): Vehicles for the police chiefs and lieutenants. These vehicles are taken home to use for calls received outside the department. There is a limitation being worked on for feasibility of vehicle needs outside work hours.
- Q: (Charles): Why is the Pool Pak listed as TBD?  
A: (Sarah): The funding for this project is still being worked on. The goal is for the City to not cover the entire cost. There have not been any agreements with others who may be funding the project. Once we know the City's portion of the project funding will be looked into.
- Q: (Shelly): Which bridge is the E. Idlewood Bridge?  
A: (Sarah): It is the one that goes over the creek and has flooding problems. It is used to access the Dodge trail head.
- Q: (Shelly): Are we comfortable with what we are presenting and what we have to spend for 2023?  
A: (Sarah): We will need to do a temporary budget again this year (same as last year), due to work at home and income taxes. Depending on how things look there may be some restructuring based on what revenues are received.
- Q: (David): Do a lot of cities have sidewalk programs? A lot of cities require the residents to maintain the sidewalks, what does the Twinsburg do?  
A: (Sarah): Twinsburg does not assess residents for sidewalk repairs at this time.
- Q: (Charles): What is happening with the Dooridge Road Reconstruction?  
A: (Sarah): This project, approved in 2022, was put on hold due to pricing changes that were very different from the original the bid. The item this year is not an additional project, but is the same project to be voted on to go to the Finance committee for 2023.

## **5. 2022 Capital Budget Voting on Items to Recommend to Finance Committee:**

- *Land & Development*

Trees Program \$30,000: CIB unanimously approved

E. Idlewood Pedestrian Bridge \$195,000: CIB approved 4/1 - Charles Kane nay

City Wide Sidewalk Program \$60,000: CIB unanimously approved

- *Council Capital*

Access Control System Year 2 of 3 \$105,000: CIB unanimously approved

- *Building Capital*

Vehicle for Inspector \$32,000: CIB approved 4/1 - Bryan Waldorf nay

- *Service Department Capital*

Fuel Dispensers \$40,000: CIB unanimously approved

Rooftop A/C Unit \$22,000: CIB unanimously approved

HVAC Controls Upgrade \$25,000: CIB unanimously approved

Zero Turn Mower (2) \$36,000: CIB unanimously approved

Chip Box (2) \$120,000: CIB unanimously approved

5-Ton Truck (2) Year 1 of 3 \$160,000: CIB unanimously approved

4WD Pick-Up Truck with Plow \$60,000: CIB unanimously approved

2WD Pick-Up Truck (2) \$100,000: CIB approved 4/1 – Charles Kane nay

- *Senior Center Capital*

Senior Center Patio Structure \$25,000: CIB unanimously approved

- *Parks and Recreation Capital*

ODNR Grant Phase 1 (50% state grant) \$225,000: CIB unanimously approved

Waterpark Furniture \$8,000: CIB unanimously approved

Waterpark Concrete \$105,000: CIB unanimously approved

- *Fire Capital*

Chief 1 Vehicle \$70,000: CIB approved 4/1 - Bryan Waldorf nay

Med Unit Year 2 of 5 Lease \$152,000: CIB unanimously approved

Ladder Lease – Year 1 of 10 \$175,000: CIB unanimously approved

Engine Lease – Year 4 of 10 \$82,000: CIB unanimously approved

- *Police Capital*

911 Communications System Upgrade (Year 2 of 5) \$50,000: CIB unanimously approved

Getac Video System \$5,500: CIB unanimously approved

Computer Aided Dispatch Year 1 of 7 \$50,000: CIB unanimously approved

Administrative Vehicles \$74,000: CIB approved 4/1 - Bryan Waldorf nay

Lease – 2 Detective Bureau Vehicles Year 1 of 2 \$11,500: CIB unanimously approved

Lease – 2 Detective Bureau Vehicles Year 2 of 2 \$10,500: CIB unanimously approved

- *Waste Water Capital*

I & I Improvements – Collection System \$7,000: CIB unanimously approved

Design for Plant Rehab (1.3M loan): Unanimously approved for recommendation to finance committee.

Industrial Pre Treatment Flow Meters \$12,000: CIB unanimously approved

Lab Equipment - Auto-Clave Replace \$13,000: CIB unanimously approved

Lab Equipment – Water System \$8,200: CIB unanimously approved

Sludge Hauling Truck \$198,000: CIB unanimously approved

Replacement of #3 Effluent pump \$29,000: CIB unanimously approved

Vactor Truck Frame Repairs \$40,000: CIB unanimously approved

- *Golf Course Capital*

Mower (Tee or Approach) \$55,000: CIB unanimously approved

- *Fitness Center Capital*

Equipment Lease Year 5 of 5 \$38,000: CIB unanimously approved

Roof & Pool Pak Replacement: Unanimously approved for recommendation to finance committee.

Natatorium Scoreboard \$53,000: CIB unanimously approved

Flow Meters \$11,500: CIB unanimously approved

Handicap Lift Chair – Indoor Pool \$9,050: CIB unanimously approved

- *2022 Capital Infrastructure Program*

2023 Road Program \$1,470,000: CIB unanimously approved

2023 Road Striping Program \$200,000: CIB unanimously approved

Dooridge Waterline & Reconstruction \$2,195,000: CIB unanimously approved

Cannon Road \$500,000: CIB unanimously approved

4 Corners Right of Way \$100,000: CIB unanimously approved

Ravenna Road Sanitary \$516,560: CIB unanimously approved

Emergency Repairs \$50,000: CIB unanimously approved

**6. MISCELLANEOUS:**

Charles would like to recommend that the CIB members visit some segment of the city, each year, to really get an idea of what is being talked about at the meetings. Bryan stated that it was very beneficial to tour various departments. Charles stated that all CIB members will be changing next year, and he recommended that the two year commitment of members be staggered. That way there won't be an entirely new set of board members every two years and someone will know about what has happened in prior years. Sarah stated that the Finance Committee will be meeting on September 13, 2022 at 5:30.

**7. ADJOURNMENT:** MOTION TO ADJOURN THE MEETING passed unanimously.