

CITY OF TWINSBURG, OHIO

CAPITAL IMPROVEMENTS BOARD / FINANCE COMMITTEE MINUTES

September 7, 2021

CALL TO ORDER:

Bryan Waldorf called the meeting to order at **5:30 pm.**

1. ROLL CALL:

Present: Sharyn Price, Shelley Shipley, Bryan Waldorf

Council members present: Sam Scaffide

Absent: Eric Hornyak, Charles Kane

Also present: Sarah Buccigross – Finance Director

2. AUDIENCE PARTICIPATION: None presented

3. APPROVAL OF MINUTES FROM 8/31/2021 MEETING:

Sharyn Price MOTIONED TO APPROVE THE AUGUST 31, 2021 MINUTES AS WRITTEN. Shelley Shipley seconded the motion and the motion passed unanimously.

4. FOLLOW-UP ON PARKS & REC/SENIORS/FITNESS/GOLF REQUESTS:

- Jennifer Betenson will provide the committee members with a financial breakdown and annual earnings for Rock the Park.

5. Department Heads – 2022 Capital Budget Requests: Sarah discussed the Police and Fire Levy Fund.

- The new Police and Fire Levy Fund will be established to receive and expend property taxes levied and collected beginning in 2022.
- A portion of the Police and Fire Levy Fund will be designated for Safety Capital needs.
- The Current county estimate of revenue generated from the 2.40 Mill levy is \$1,701,268 divided between Police Pension, Fire Pension and Safety Capital expenses.
- 708,862 would be available for Safety Capital needs.
- Items requested and discussed during tonight's meeting may be put on hold.

A. Chrissy Yakopovich, Communications Supervisor, Dispatch

- *911 Communications system upgrade:* Chrissy Yakopovich discussed that our current phone system is 6 years old. The operating system is obsolete and touch screens are worn out and less sensitive and the software is no longer supported. We have to be in compliance with the State and County guidelines. The Police Department is looking to move to a “hosted” system. The will accommodate all updates and we will be better able to assist receive assistance from surrounding communities. Most area communities have upgraded to a host system. This will allow us to be monitored 24/7 with several different agencies. It is noted that there is a not a maintenance fee, however there is a monthly cost. It was suggested that more research be completed regarding potential licensing fees. Per Sarah, the current estimate

for the upgrade is about \$240,000, paid over 5 years. This estimate will require research for the best system.

B. Chief Tom Mason, Police Department

- *Detective Bureau Vehicles Leases*: \$12,000- Year 1 of 2 and \$8,000 Year 2 of 2
- *Cruisers Lease Payment*: \$180,800 Year 3 of 3
- *Live Traffic Camera System*: \$32,000- This is a smaller camera system than previously requested. The cost is about \$2,500 per year, per camera to purchase. It is noted that this system is expandable and cameras can be mounted anywhere in the City. This cost includes the warranty, maintenance storage and connectivity. It essentially reads license plates and much more. This system is extremely sophisticated and advanced and can be shared with any department in the County. There are multiple applications that can be utilized within system. This would be typically used at the entrance points of the City. Our initial request is for 10 cameras. There is a 60 day trial period. As we see effectiveness, we can re-evaluate the need for more cameras.
- *Dispatch Console Climate Control*: \$4,000- This will be removed and will be an Operating Cost.
- *K-9 Vehicle*: \$60,000- This is a request coming from the Service Department.

C. Chief Tim Morgan, Fire Department

- *Fire Station One Improvements*: \$150,000- Our buildings are 50 years old. There is a definite need for upgrades. We are discussing this as a phased project and the possible need for a new study. This is a big project needing a multi-phased approach. The \$150,000 is the initial request to facilitate a feasibility study and begin discussing how we proceed with this comprehensive plan.
- *Engine Lease*: \$82,000- payments will continue.
- *LifePak Monitors Lease*: \$30,800- payment 3 of 3
- *Fire Prevention Vehicle*: \$80,000- We need to replace current unused vehicles with a utility vehicle which can carry fire inspection equipment, small ladders and tools. This is also to be used for Fire Prevention and Education duties.
- *Furniture for Station 1 and Station 2*: \$25,000- The majority part of this is for Sleep Number beds and replacement recliners. Also, some office furniture.
- *Med Unit Lease*: Payment 1 of 5: \$60,000- We are looking to replace a 2006 unit. This is also a Service Department request.
- *Copier*: \$8,000- This can be negotiated with copier requests for City Hall.
- *Boat and Water Rescue Equipment*: \$10,000- Our current boat was purchased in 2004. We need to be prepared for a water emergency.
- *Chief 1 Vehicle*: \$60,000- Current vehicle is 2007 Jeep model. Service department is requesting this as well (\$55,000).

6. **MISCELLANEOUS**: None

7. **ADJOURNMENT**: MOTION TO ADJOURN THE MEETING passed unanimously.