

CITY OF TWINSBURG, OHIO

REGULAR COUNCIL MEETING MINUTES

TUESDAY, SEPTEMBER 11, 2018

CAUCUS:

ROLL CALL: S. Scaffide, B. Steele, J. McFearin, G. Bellan, B. Furey, M. Stauffer and S. Barr

ABSENT:

ALSO PRESENT: Ted Yates, Mayor
David Maistros, Law Director
Sarah Buccigross, Finance Director
Shannon Collins, Clerk of Council

CAUCUS:

The caucus meeting was called to order at 7:00 pm.

Presentations:

No presentations this evening.

Items for Discussion:

Derek Schroeder, Parks and Recreation Director came to answer any follow –up questions council had regarding the Look Strategies presentation. Council clarified that they will have input on where and what signs get placed.

Mr. Furey asked Mr. Campbell how often the Service Dept. checked on and cleared out the areas prone to flooding during heavy rain. Mr. Campbell stated they clean out the debris from the creek annually and sometimes a second time. They also monitor the storm system frequently. During a storm they check the common flooding ares.

No items for discussion this evening.

Audience Participation:

No audience participations this evening.

Pending Legislation:

Resolution 94-2018 – TOP agreement with Intigral, Inc.

Ordinance 95-2018 – Purchase of John Deere tractor for use by the Service Department

Resolution 96-2018 – Enter FEMA grant for flood mitigation

Ordinance 97-2018 – Amending Salary Ordinance for A&M positions

Miscellaneous:

No further miscellaneous this evening.

**MOTION: TO ENTER INTO AN EXECUTIVE SESSION TO DISCUSS MATTERS
PURSUANT TO OHIO REVISED CODE § 121.22(G) (1):**

PERSONNEL

RECONVENE AND REPORT ON EXECUTIVE SESSION

Mrs. Stauffer reconvened the meeting and stated personnel matters were discussed.

This meeting unanimously adjourned at 7:38 PM

Regular Council Meeting:

Mrs. Stauffer called the Regular Council meeting to order at 7:39 PM.

ROLL CALL: M. Stauffer, S. Scaffide, B. Steele, J. McFearin, G. Bellan, B. Furey and S. Barr

ABSENT:

ALSO PRESENT: Ted Yates, Mayor
David Maistros, Law Director
Sarah Buccigross, Finance Director
Shannon Collins, Clerk of Council

INVOCATION & PLEDGE OF ALLEGIANCE:

Mayor Yates bestowed the Invocation and led Council in the Pledge of Allegiance.

Mrs. Stauffer asked for a moment of silence in memory of those lost on 9/11.

APPROVAL OF MINUTES:

The minutes of August 28, 2018 were approved as written.

AWARDS & PRESENTATIONS:

Mayor Yates swore in Officer Vinnie M. Caporuscio, Officer Margaret M. Hunter and Sergeant Robert D. Waltz.

No further awards or presentations this evening.

A short recess was taken for refreshments.

PUBLIC PARTICIPATION:

Daisy Walker thanked Office Zellnar for stopping and checking on her party. She said our police force is wonderful and wanted to share that with the mayor and council.

No further public participation this evening

COMMITTEE AND/OR COMMISSION REPORTS:

Mr. Barr – Finance, Environmental, Safety

- Next Finance meeting will be 9/25 @ 5:30 pm.
- Environmental Commission met on 9/4. Next Environmental Commission meeting will be 10/2 at 7 pm. The Shredding event will be September 15th 9am-12pm. Commission City Clean-up Day will be Saturday, October 13th from 9:00am -12:00pm.
- The CIC will meet on 9/27 at 6:00 pm in the Jury Room.
- Nothing to report this evening

Mr. Bellan – Golf Advisory, Fitness Advisory, Public Works

- Congratulated the Officer Caporuscio, Officer Hunter and Sergeant Waltz.
- Golf Advisory Board will meet on 9/18 @ 6:30 pm
- Thanked Daisy for sharing her personal story. Thanked Chief and asked him to pass along councils thanks to the department.
- Nothing further this evening

Ms. McFearin – Parks & Recreation, Community Relations, Safety, Vol. Fireman

- Community Relations will meet on 9/27 @ 5:00pm
- CIC will meet on 9/27
- Congratulated the Officer Caporuscio, Officer Hunter and Sergeant Waltz.
- Nothing further this evening.

Mrs. Stauffer – Planning, Finance, Public Works

- Planning Commission meet on 9/17.
- Nothing further this evening.

Mr. Scaffide – Finance, BZA, Public Works & Charter Review

- BZA will meet on 9/12 at 6:30 pm.
- Finance Committee will meet on 9/25 at 5:30 pm
- Nothing further this evening.

Mr. Steele– ARB, Safety, Chamber

- ARB met on 9/6 and heard five cases including a garage expansion and a couple of signs.
- Nothing further this evening

Mr. Furey – Treasury, Capital Improvements, Twins Days, Community Relations, Tax Incentive Review

- Capital Improvements Board met earlier this evening. Next meetings will be 9/13 and 9/18.
- Nothing this evening

MAYOR’S REPORT:

- Senior Center celebrated their 15th Anniversary with an Open House on 9/9.
- The Clubhouse will host an Open House for the residents on Sunday 9/16 from 3-5:00pm.
- Thanked all the department heads for their work on the budget.
- Thanked Zach Hebebrand for standing in for Mark Gutowski this evening.
- Congratulated Mark and his wife, Paula on their 25th anniversary.

- Thanked the students at the high school who put all the flags out for 9/11.
- Nothing further this evening

DEPARTMENT HEAD REPORTS:

Chris Noga – Police Chief

- During the month of August the City of Twinsburg Communications Center generated 2,967 calls for service among the Twinsburg Police and Fire Departments and the Reminderville Police and Fire Departments. The total for the year is 22,034 calls.
- Twinsburg police officers arrested and/or cited 155 suspects into court on 216 different counts. The arrest counts include: (10) Theft/Fraud/RSP charges, (26) Drug related charges, (1) Felonious Assault charge, (2) Aggravated Menacing charges, (26) Driving under suspension or without a valid license charges, (14) Operating a vehicle under the influence of alcohol and/or drugs of abuse charges, (10) Warrants served, (7) Disorderly Conduct/Drunkenness charges (1) Resisting Officer charge, and (2) Domestic violence charges. The remaining charges were various other criminal or traffic related charges.
- Twinsburg officers issued 218 written warnings and 4 parking citations.
- Officers investigated 48 traffic crashes of which 5 were injury crashes, 19 were on private property, and none were fatal.

Chris Campbell – Public Works Director

- **Roadway Maintenance** – Since the July report an additional 111 pot holes have been filled, bringing the season total to 5,706.
- **Brach Chipping** – The August round of chipping included n524 stops and 199.5 cu yd of material collected. The September collection is currently at 431 stops and 155.5 cu yd of debris collected – this round should be completed in the next day or so. The next round of chipping will begin on Monday, October 1.
- **Animal Control** – Crews removed 10 dead animals from the streets. We will continue to work with A & S Animal Control for trapping etc.
- **Crack Sealing** – A total of 683 feet of sidewalk has been leveled and 170 feet removed and replaced. Areas included: Heritage Hills, Chamberlin Ledges, Firelands, and Birchwood Hills.
- **Sidewalk Leveling** – This program will begin next week in the Heritage Hills area on Gettysburg Dr.
- **Hydrant Painting** – This program has not been initiated yet.
- **Street Sweeping** – The initial trip through the city has been completed. Several areas have been swept as part of the Engineering Department’s road program. The second trip through the city will begin later in September.
- **Storm Area Checks** – The system was checked in August and twice in September with no blockages observed.
- **Microturbine** – The Wastewater department’s microturbine continues to run well.
- **Community Events** – The department supported the following community events:
 - Senior Picnic
 - Rock the Park events
 - Twins Days
 - National Night Out
 - TBL Stars and Stripes tournament

- TBL Wiffle Ball tournament
- **Tree Pruning** – Pruned 83 trees in Whispering Woods, 30 in Glenwood Acres and 25 on Darian Ln.
- **Golf Course Clubhouse** – Assisted the clubhouse by performing the following projects:
 - Installed the eagle logo
 - Installed the Aaron and Moses sign
 - Poured concrete for the golf cart staging area
 - Installed stamped concrete overlay in the shelter
 - Preparing for a sidewalk up to the picnic shelter
 - Poured concrete pad at the entrance to the pro shop
 - Performed electrical work in the bar area
 - Installed data drops for the kitchen printers
 - Installed the golf cart chargers
 - Constructed two portable bars

Mr. Scaffide inquired about painting the pump station on Belmeadow. Mr. Campbell stated he will take a look at this area.

Mr. Steele inquired about the timeline for patching of the northbound lane on Ravenna Road. Mr. Campbell stated he will check on the status of this project.

Derek Schroeder – Parks & Recreation Director

- Blues Fest will be on 9/15 from 10-4:30p
- Dog Swim will be 9/22 from 10a-2p
- Water Park will close for the season on 9/16
- Arts Festival will be 10/13
- Truck or Treat will be 10/28
- Training Zone Phase 1 is in process
- Pool side locker room floors were replaced
- Community Theater will be performing Wizard of Oz on 9/22 at 2pm and 7pm, 9/23 at 2pm, 9/29 at 2pm and 7pm and 9/30 at 2pm
- Winter program planning is underway
- Rock the Park 2019 will be set before the years end

Mr. Scaffide asked how the attendance at the Water Park with the extended season. Mr. Schroeder stated it is good and has gotten good feedback. He said it was a drop-in pass because they only budgeted for the regular season.

Mr. Bellan inquired about AEDs in the parks and also recycling cans at the outdoor pool. Mr. Schroder stated they will have recycling bins for next year. As far as having AED in parks, this would be a questions for Asst. Chief Bosso and also the units are expensive and would be sitting out which could leave them open to vandalism/theft.

Mrs. Stauffer mentioned a parade of lights around the clubhouse as potential fundraiser for the Friends of the Parks group.

Larry Finch – Planning & Community Development Director

TCIC property activity:

- The CIC houses on E. Aurora Road (2573 & 2593) will be the subject of a variety of activities over the next 30 days. The Police Department has already conducted practices at 2573 E. Aurora Road in August. Habitat for Humanity is currently salvaging various items this week. The Police K9 unit will be using the properties for practice on 9/18. The fire Department will conduct small fire suppression practices this month. Upon completion of Fire Department activities we will coordinate with the Service Department to take both houses and their garages down and clean up the site prior to the leaf collection season.

9842 Darrow Road (Post Road House)

- The asbestos survey for this property has been completed. It showed no identifiable asbestos containing material requiring removal. As no asbestos removal costs will be incurred we can move forward with applications to the Architectural Review Board for a “Certificate of Appropriateness” to enable future demolition. We will make application to the ARB and anticipate being on the September 20th agenda.

Current Economic Development Activity

- Attempting to secure a new company and new 50,000 s.f. office building to a Darrow Road site.
- Working with a start-up company to identify a 40,000 to 50,000 s.f. building where they could start operations.
- Through Congressman Joyce’s office we are responding to a letter of interest and proposal to secure the relocation of Department of Agriculture offices. They are seeking a location for two buildings totaling 160,000 s.f. where they would move 620 employees in 2020.

NOPEC LED Lighting Upgrade Grants

- Energized Community Grant is under way at the Fire Department. Work associated with the grant of \$13,142 is currently underway. It will provide lighting upgrades in both Fire Station 1 and Fire Station 2.

Legislation on the agenda:

- 94-2018 – Authorizes the Mayor to enter into a TOP Agreement with Integral Inc. This company currently operates at 1943 Midway Drive and will consolidate this and their Walton Hills Plant to the former GED Building at 8250 Dutton Drive. The company anticipates adding approximately 100 employees and \$12,000,000 in payroll to their operation. The TOP grant will be based on the increase in wage taxes paid over the existing level and would provide 33% for a period of 10 years.

The next TCIC meeting is scheduled for Thursday, September 27th at 5:30 in the Jury Room.

Timothy Morgan – Fire Chief

Call Volume

- The fire department ran a total of 260 calls this August, for the year that is 1,905 calls, which up 3% compared to last August.

Notable Events

- Event #18-21940, 8/29 @ 12:13: Called for a fire at the Kimble Transfer facility on Chamberlin Rd. in Twinsburg Township. Crews responded to find a fire smoldering in the recycling area of the operation. The fire was extinguished with assistance of mutual aid from Hudson and Macedonia. There was no damage to the structure, but there was significant loss in production for the facility. One TFD member was treated and transported for evaluation for

heat exhaustion/dehydration, he was admitted for overnight observation and has since returned to duty. This fire was determined to have been started as a result of illegally dumped chemicals. Our Fire investigators, the EPA's Criminal Investigations Unit, and Kimble administration were able to determine that the chemicals were dumped by a, now out of business, company from Bedford Hts. Further action is being considered by Kimble and the EPA.

- We responded to and assisted with the accidents at the end of two Police involved pursuits. Overdose/Intoxication events: 5, two resulted in death.

Points of Interest

- Weather Warning Sirens: August's monthly test of the system was conducted on the 11th, and all sirens functioned properly.
- Assistance to Firefighter Grants: We have been notified that we have been granted an AFG 2017 award. The award is toward an \$88,000 project to install a fire suppression system in Stating #1, with \$80,000 being federal share. The grant was applied for by FF Jim Woolf.
- Fire Department Open House: This year's open house will be on October 10th.

Ms. McFearin inquired on the suppression system. Chief Morgan stated that in most commercial buildings a fire sprinkler system is required. Often government facilities can be exempt. This system would allow the fire department to have a system in place in case of a fire.

Mr. Steele asked if the patients are becoming resistant to the Narcan or if the drugs are just stronger. Chief Morgan replied he is unsure.

Sarah Buccigross – Finance Director

- **2017 Audit** is complete and has been released by the Auditor of State along with the City's Financial Health Indicators. Those reports should be available on the Finance Department's website soon.
- **Initial Budget** processes have been completed and a draft has been distributed. The operating and Capital Budgets will be discussed at the next Finance Committee meeting on September 25th.
- **Interest earnings** through August 31, 2018 are \$121,974. This is an increase of 21% over the interest earnings at August 31, 2017 of \$101,133.

No further Department Head reports this evening

LEGISLATION

RESOLUTION 94-2018 - A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH INTIGRAL, INC. TO PROVIDE TAX INCENTIVES UNDER THE TERMS AND CONDITIONS OF THE TWINSBURG OCCUPANCY PROGRAM

Read by S. Collins

MOTION: TO ADOPT RESOLUTION 94-2018

Moved by M. Stauffer, seconded by J. McFearin

Upon roll call motion passed unanimously

ORDINANCE 95-2018 - AN ORDINANCE AUTHORIZING THE PURCHASE OF A JOHN DEERE TRACTOR AND MOWER FOR USE BY THE SERVICE DEPARTMENT

Read by S. Collins

RESOLUTION 96-2018 - A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO THE GRANT AGREEMENT WITH FEMA FOR FLOOD MITIGATION ALONG THE TINKER'S CREEK FLOOD PLAIN

Read by S. Collins

MOTION: TO ADOPT RESOLUTION 96-2018

Moved by M. Stauffer, seconded by B. Furey

Upon roll call motion passed unanimously

ORDINANCE 97-2018 - AN ORDINANCE ESTABLISHING SALARIES, WAGES AND EMPLOYMENT DESCRIPTIONS FOR CERTAIN EMPLOYEES OF THIS CITY AND UPDATING CLASSIFICATIONS OF EMPLOYEES, TO BE KNOWN AS THE SALARY ORDINANCE; AND DECLARING AN EMERGENCY

Read by S. Collins

MOTION: TO PLACE ORDINANCE 97-2018 ON THE THIRD AND FINAL READING AND DECLARING AN EMERGENCY

Moved by M. Stauffer, seconded by B. Furey

Upon roll call motion passed unanimously

MOTION: TO ADOPT ORDINANCE 97-2018 AS AN EMERGENCY

Moved by M. Stauffer, seconded by S. Barr

Upon roll call motion passed unanimously

UNFINISHED BUSINESS, NEW BUSINESS, MISCELLANEOUS

Mr. Furey:

- Nothing further this evening

Mr. Steele

- Congratulations to the new officers and the promotion to Sergeant Waltz.
- Nothing further this evening

Mr. Scaffide:

- Stated that he spoke with the mayor and a letter will be going out regarding an update on the sober house.

- Nothing further this evening

Ms. McFearin:

- Nothing further this evening

Mr. Bellan:

- Remembering all those lost on September 11th. Never Forget.
- Nothing further this evening.

Mr. Barr:

- Nothing further this evening

Mrs. Stauffer:

- Nothing further this evening

Mayor Yates:

- Nothing further this evening

Mr. Maistros

- Nothing further this evening

Mrs. Buccigross

- Nothing further this evening

Mrs. Collins

- Nothing further this evening

**MOTION: TO RECONVENE THE EXECUTIVE SESSION TO DISCUSS MATTERS
PURSUANT TO OHIO REVISED CODE § 121.22(G) (1):**

PERSONNEL

RECONVENE AND REPORT ON EXECUTIVE SESSION

ADJOURNMENT:

Meeting unanimously adjourned at 9:46 pm.

Attest:

Maureen Stauffer
President of Council

Shannon Collins
Clerk of Council