



**CITY OF TWINSBURG, OHIO**

**CAPITAL IMPROVEMENTS BOARD MINUTES**

**September 14, 2017**

**CALL TO ORDER:**

**ROLL CALL:**

**Present:** Angelo Carcioppolo, Dennis Kaplan, David Painter, Gregory Solomon

**Absent:** None

**Council members present:** Sam Scaffide, Brian Steele

**Also present:** Karen Howse, Mayor Yates, Chief Morgan

**SWEARING IN OF NEW BOARD MEMBERS:**

New board member, Angelo Carcioppolo is sworn in by Mr. Scaffide.

**ELECTION OF CHAIRPERSON & VICE CHAIR PERSON:**

**MOTION TO NOMINATE DAVID PAINTER FOR CHAIRPERSON.**

Motion made by Dennis Kaplan. Motion passes unanimously.

**MOTION TO NOMINATE ANGELO CARCIOPPOLO FOR VICE-CHAIRPERSON**

Motion made by Greg Solomon. Motion passes unanimously.

**AUDIENCE PARTICIPATION: NONE**

**APPROVAL OF MINUTES:**

**MOTION TO APPROVE THE OCTOBER 6<sup>TH</sup>, 2016 MINUTES AS WRITTEN.**

Motion made by David Painter. Motion seconded by Dennis Kaplan.

Motions passes unanimously.

## CAPITAL IMPROVEMENT BOARD PROCEDURES

This first meeting is an informational meeting to review all of the Capital Improvement documents that have been emailed to them. Mr. Painter suggests that the board reviews the capital list line by line.

Ms. Howse explains that if there are any specific questions she will act as the liaison between the CIB and the department heads. She will email specific questions to the department heads. She will then forward the department head responses to the board members. If they would like to meet with anyone in person, the department heads will be available to attend the next meeting.

The final meeting will be the meeting where each item is voted on by members of the CIB and the CIB recommendations will be presented to Finance Committee and Council.

Mayor Yates explains that he has met with all department heads and that he may be able to answer questions on specific items as well. He explains that:

- Requests from Police are for leases and those are not optional.
- Public Works leases must be paid. Other items on the PW list will be discussed in further detail with Chris Campbell.
- In regards to the fire department truck, the mayor is in discussions with Twinsburg Township. They are in the process of determining if the township would be able to obtain a grant for the truck that would be used by the City, since the city provides emergency services to the township.
- Parks- Amphitheatre tarp needs to be replaced. It is full of holes. The flooring in the Community Center needs to be replaced due to wear and tear from the age of the carpet. The tables also need to be replaced due to wear and tear.
- Golf Maintenance- A mower broke this year and is very expensive to repair.
- Fitness Center- The remaining piece of the locker room project is being moved to 2019. The hot tub died this year and was removed.
- The mayor is in preliminary discussions with Kent State University regarding a possible sponsorship of the proposed new Training Zone at the Fitness Center.

## REVIEW 20187 CAPITAL REQUESTS

Mr. Painter reads each line item of the Capital Improvement requests.

### **820 Capital Account:**

#### **Land & Development:**

**Tree Program** 100,000 This item is a recurring expense.

**City Sidewalk Program** 100,000 This item is a recurring expense.

#### **Police:** (standard leases)

These items are leases that must be paid.

**Yr 2 Vehicle Lease 8 Cruisers** 125,615

**Yr 2 Vehicle Lease 2 Detective Cars** 8,000

**Yr 1 vehicle Lease 2 Detective Cars** 8,000

**Fire:**

Ms. Howse invites Chief Morgan to the podium to discuss his requests.

**Fire Engine Replacement 650,000**

This item has been requested several years. Mayor Yates explains that he would like to hold off another year. Mr. Solomon asks if the \$650,000 is an all or nothing amount. The Mayor explains that there is a possibility that Twinsburg Township may be able to use grant funding to purchase this vehicle, since we provide emergency services to the Township.

**Large SUV Replacement Shift Command Car 55,000**

Chief Morgan explains that this would replace a 2005 Dakota. The current vehicle is 11 years old, has rust, and is under-sized. The vehicle is strictly used as a shift commander vehicle, and is used to transport some specific items. The old vehicle would be auctioned or repurposed. Chief Morgan would like a larger vehicle such as an Expedition, Yukon or Suburban. He is open to either a purchase or a leased vehicle. Chief Morgan responds to Mr. Carcioppolo that the expected life span for this new vehicle would also be approximately ten years.

Chief Morgan discusses police vehicle leases. Mayor Yates explains that the leased police vehicles get 80,000-95,000 miles on them in the three years. They are leased for three years, and then are sold to the city for \$1. The vehicles are typically then kept another year or reposed.

**Service:**

<b>5-Ton Dump Trucks (3) 3 yr lease</b>	<b>160,000</b>	This is a lease that must be paid.
<b>4WD Pickup truck</b>	<b>40,000</b>	
<b>Branch Chipper</b>	<b>63,000</b>	This would be purchased, not leased.
<b>Street Sweeper</b>	<b>50,240</b>	This is a lease that must be paid.
<b>Mo-Trim</b>	<b>111,600</b>	
<b>Wheel Loader</b>	<b>160,000</b>	

Board members would like clarification on the Mo-Trim item. What is it and what is it used for? Ms. Howse will email Mr. Campbell and forward hi response to them.

**Parks & Rec:**

**Amphitheatre Stage Cover 18,000**

Mr. Steele asks what part of the amphitheatre would be replaced. Mayor Yates explains that this is for the cover only. The cover replacement will give us 3-5 additional years. The stage and sloping issues will be addresses in phases. Some areas will be looked at doing in house. Mr. Kaplan recommends a company in Bedford for the tarp.

**Community Center Flooring 18,000**

The current carpet flooring would be replaced with a wood laminate. Mr. Kaplan recommends having the local Twinsburg company, Carpet Country bid on this, if this moves forward.

**Community Center Tables 5,000**

The current tables are bent and banged up from years of multiple purpose uses.

**Golf Maintenance:**

**Embankment Mower 35,000**

The current mower is a 2005 that has a frame that is cracked in three places. Mr. Painter would like us to look into the possibility of leasing this replacement mower.

**New Roof Maintenance Building 24,000**

There is discussion that the amount requested for a roof of this size seems high. Mayor Yates thought a new roof for a building that size should be \$10,000-\$12,000. Mr. Solomon and Mr. Carcioppolo would like further explanation on the cost.

**Special Revenue Accounts:**

**Fitness:**

**Training Zone 55,000**

Mayor Yates explains this includes repurposing some space for classes. The synergy room can only be used with classes of 8 or less. Currently, if an instructor has more people in a class, the overflow goes out to the small area between the track and the wall. The proposed new zone would reconfigure some of the space and add a Velcro turf area for larger class workouts. Mayor Yates has reached out to Kent State University to see if they would sponsor a portion of this project. Mr. Carcioppolo asks if there is a high demand for this proposed turf area, and what would happen to the area if this new fitness trend is obsolete in a couple of years. Mr. Painter inquires as to what the rate of return on this investment would be.

*Mr. Kaplan excuses himself from the remainder of the meeting at 6:28PM*

**Shared Funds:**

**Infrastructure:**

Mr. Painter reads the infrastructure requests line by line. These numbers refer to the SCMR account only. Refer to handouts for total project costs.

Mr. Painter explains that the following requests are self explanatory and many are ongoing, yearly projects.

	<b>SCMR</b>
<b>2018 Road Program</b>	<b>1,500,000</b>
<b>2018 Road Striping</b>	<b>75,000</b>
<b>SR91 Phase 2 Utilities</b>	<b>20,000</b>
<b>SR91 Phase 2 Construction</b>	<b>1,090,000</b>
<b>FEMA state grant</b>	<b>146,000</b>
<b>Lila JoAnn Terrace</b>	<b>1,077,695</b>
<b>Storm Sewer Cleaning</b>	<b>100,000</b>
<b>Emergency Repairs</b>	<b>165,000</b>

**MISCELLANEOUS:**

Mr. Painter would like more explanation on the Mo-Trimmer. Mr. Solomon asks for the locations impacted in widening 91.

**Next meeting dates: September 19, 2017 at 6:00PM. This will be the meeting that CIB members vote for their recommendations.**

**ADJOURNMENT:**

Motion made by Mr. Solomon.

**MEETING ADJOURNS AT 6:36 PM.**