

CITY OF TWINSBURG, OHIO
CAPITAL IMPROVEMENTS BOARD MINUTES

September 15, 2020

CALL TO ORDER:

Angelo Carcioppolo called the meeting to order at **5:33 pm**.

ROLL CALL:

Present: Sharyn Price, Angelo Carcioppolo, Eric Hornyak, Bryan Waldorf, Charles Kane
Other Council members present: Sam Scaffide

Also present: Sarah Buccigross, Finance Director

AUDIENCE PARTICIPATION:

None

APPROVAL OF MINUTES FROM 09/08/2020:

MOTION TO APPROVE THE September 8, 2020 MINUTES AS WRITTEN

Eric Hornyak motioned to approve the minutes. Sharyn Price seconded the motion.

Motion passes unanimously.

FINAL CAPITAL REQUESTS REVIEW:

Ms. Buccigross presented specific notations in the updated packets that were distributed to each committee member. Items in red type are items reduced based on the Department Head presentations and our previous meeting discussions.

The Lease payments have been reduced. The Life Pak Monitors price is higher, due to the payment to be done in three years as opposed to five years. It has increased from \$20,000 to 30,000, which saves the City on finance fees.

Service requests: We dropped off their lowest items. The Overhead Door Repair will be covered under Service's operating budget to repair what they can. The Community Center Roof was originally estimated at \$382,000. The second estimate was increased to \$412,000 after further review. Also, Mr. Campbell added a contingency plan increase to that estimate. This project will go to a full bid and this amount is subject to change. We will go with lowest bid. The Community Center roof is patched for this year.

Waste Water requests: There were no cuts here. They had two smaller requests.

Engineering requests: The Copier was previously approved. The current Large Scale Plotter may last another one to two years. We can budget now or if it breaks down, it may have to be approved through emergency funding request at a later time.

Infrastructure requests: The main priority is Road Striping, Catch Basin Repair and East Idlewood project. All of these projects were previously approved, but delayed due to Covid-19. Amy Mohr wanted to also get the road program back on track. Ms. Mohr contacted Ohio Public Works and got the approval for the 50% loan from OPWC on the Dooridge project to be delayed and this project can wait to go to bid next fall. The Tree Replacement project and Sidewalk projects should be prioritized over the Cannon Road project. The Cannon Road project will be pushed to end of the five year plan. The Emergency Repair project item is necessary for projects that come up unexpectedly as in the past.

Parks and Rec/Senior Center requests: All of these requests were pulled.

Police requests: Voting on all items is requested.

Fitness Center requests: All requests were removed, except for Fitness Center equipment lease.

Fire requests: Committee will vote on all items requested.

Golf Maintenance requests: Based on committee discussions, some items were removed that we can wait on. Mr. Roberts will look for a used sprayer.

IT requests: Server Redundancy request will be voted on.

NOTE: The 1.7 million dollars cuts were met. This is what we will forward to the Finance Committee for their review for 2021 budget discussions. The millage that we have dedicated to Capital is estimated at \$650,000 covers Police and Fire equipment. If this funding does not come through we would have to revisit this.

VOTING:

Committee members verbally stated their individual “YES” or “NO” vote on each request item as presented by Ms. Buccigross. Votes were documented and recorded as stated.

- *Land and Development:*

Tree Project: \$80,000 - Unanimous vote YES

Side Walk project: \$50,000 - Unanimous vote YES

- *Engineering and Development:*

Copier: \$9,600 - Unanimous vote YES

Plotter: \$12,500 - Unanimous vote YES

- *Police:*

Law Enforcement Drone: \$15,000 - Unanimous vote YES

Simulation Training System: \$7,000 - Unanimous vote YES

City Wide Wireless Camera System: \$32,000 - Unanimous vote YES

Fleet Replacement – Yr. 2 of 3 lease: \$180,800 - Unanimous vote YES

Lease - 2 Detective Bureau vehicles Yr. 1 of 2: \$12,000 - Unanimous vote YES

Lease – 2 Detective Bureau vehicles Yr. 2 of 2: \$8,000 - Unanimous vote YES

- *IT*

Server redundancy: \$16,000 - Unanimous vote YES

- *Fire:*

Utility Vehicle: \$80,000 - Unanimous vote YES
Access Control and Surveillance: \$35,000 - Unanimous vote YES
Cold Storage at Station 1: \$10,000 - Unanimous vote YES
Station Alerting System: \$25,000 - Unanimous vote YES
Station Furniture: \$25,000 - Unanimous vote YES
Life Pak Monitors (4) Yr. 2 of 3 year lease: \$30,800 - Unanimous vote YES
Engine lease Yr. 2 of 10: \$82,000 - Unanimous vote YES

- *Service*

5 ton Truck and Chip Box: \$195,000 - Unanimous vote yes
Community Center Roof: \$440,000 - Unanimous vote YES
5 Ton Dump Trucks (3) Lease Yr. 3 of 4: \$185,000 - Unanimous vote YES
Final payment Yr. 5 of 5 on Street Sweeper lease: \$50,240 - Unanimous vote YES
2 WD Pickup: \$38,000 - Unanimous vote YES
Brush Hog Attachment: \$6,000 - Unanimous vote YES
Narrow Type Mower: \$13,000 - Unanimous vote YES
Zero Turn Mower: \$28,000 - Unanimous vote YES
Leaf Machine: \$90,000 - Unanimous vote YES

- *Golf Maintenance*

300 Gallon Self Contained Sprayer: \$25,000 - Unanimous vote YES
Golf Cart with Bed: \$14,000 - Unanimous vote YES
Reel Grinder: \$48,500 - Unanimous vote YES

- *Fitness Center*

Equipment Lease Yr. 3 of 5: \$38,000 - Unanimous vote YES

- *Wastewater*

VFD Contractor Unit for Tinker's Creek Pump Station: \$30,000 - Unanimous vote YES
Scum Pump: \$5,500 - Unanimous vote YES

- *Infrastructure Program 2021*

SCMR:

2021 Road Program: \$925,000 - Unanimous vote YES
2021 Road Striping: \$200,000 - Unanimous vote YES
Catch Basin Repair: \$120,000 - Unanimous vote YES
East Idlewood Project: \$150,000 - Unanimous vote YES
Water Utility Emergency Repairs: \$15,000 - Unanimous vote YES
Sewer Improvement Emergency Repairs: \$50,000 - Unanimous vote YES

MISCELLANEOUS: Mr. Scaffide expressed his gratitude to the committee members and Ms. Buccigross for their hard work and dedication to this process.

Next meeting date is **09/22/2020 5:30 PM. Presentation to Finance Committee**

ADJOURNMENT: **MOTION TO ADJOURN THE MEETING** Sharyn Price made a motion to adjourn the meeting. Bryan Waldorf seconded the motion. Motion passed unanimously.