

CITY OF TWINSBURG, OHIO

REGULAR COUNCIL MEETING MINUTES

TUESDAY, OCTOBER 9, 2018

CAUCUS:

ROLL CALL: S. Scaffide, B. Steele, J. McFearin, G. Bellan, B. Furey, and S. Barr

ABSENT: M. Stauffer

ALSO PRESENT: Ted Yates, Mayor
David Maistros, Law Director
Sarah Buccigross, Finance Director
Shannon Collins, Clerk of Council

CAUCUS:

The caucus meeting was called to order at 7:02 pm.

Presentations:

No presentations this evening.

Items for Discussion:

Ms. McFearin asked council to hold off tearing down the old clubhouse. She stated that she thinks it should be revisited in the spring after we see what kind of space we need for storage. Mr. Scaffide asked if a date was set for the tear down. Mayor Yates stated the week after the first weekend in November.

Mr. Furey asked the mayor if he anything has changed with storage needs. The mayor stated he was indifferent to tearing down the building but there is a cost to keeping it. Mr. Steele still thinks we should take it down.

Mr. Scaffide stated that he will be making a motion in the regular meeting to schedule a work session for council on October 30th to discuss council rules and standards.

No further items for discussion this evening.

Audience Participation:

Sue Clark – 9845 Crestwood Drive

Mrs. Clark spoke in regards to the sober home. She stated in the last meeting the mayor stated they will not be dispensing drugs out of the house but has yet to see a recant statement from the Herr's. If there is one, Mrs. Clark believes it should be made public. She would like the legal department to write a statement to the affect that if they are going to they need to have a licensed professional do it.

Mrs. Clark stated that at council's last meeting they discussed the HR5724 Bill and recommended contacting neighboring communities. She will be going to some of them and asking them to get on board with the bill.

Andrea Stone – 2065 Spring Ridge Drive

Mrs. Stone spoke in regards to Pulte Homes and the grading and drainage issues she is having. She stated that Pulte was aware of the issue and provided false documents and misrepresentations of their lot during closing. Mrs. Stone's lot has not been able to pass final grading.

Mr. Furey asked if there was still a bond on hold for Pulte and there is. Mr. Rodic, Building Commissioner stated that there is a meeting set up with Pulte and the city tomorrow morning.

No audience participations this evening.

Pending Legislation:

Ordinance 95-2018 – Purchase of John Deere tractor for use by the Service Department

Ordinance 101-2018 – Appropriations amendment for Summer Camp bussing

Ordinance 102-2018 – Appropriations amendment for Police, Communications and Public Works

Ordinance 103-2018 – Appropriations amendment for Fire grant for lighting

Resolution 104-2018 – 2019 Tax Advance

Miscellaneous:

No miscellaneous this evening.

MOTION: TO ADJOURN CAUCUS MEETING

Moved by B. Steele, seconded by G. Bellan

Upon roll call motion passed unanimously

Meeting adjourned at 7:31pm.

Regular Council Meeting:

Mr. Steele called the Regular Council meeting to order at 7:37 PM.

ROLL CALL: S. Scaffide, B. Steele, J. McFearin, G. Bellan, B. Furey and S. Barr

ABSENT: M. Stauffer

ALSO PRESENT: Ted Yates, Mayor
David Maistros, Law Director
Sarah Buccigross, Finance Director
Shannon Collins, Clerk of Council

INVOCATION & PLEDGE OF ALLEGIANCE:

Mr. Scaffide bestowed the Invocation and led Council in the Pledge of Allegiance.

APPROVAL OF MINUTES:

MOTION: TO APPROVE THE MINTUES FROM SEPTEMBER 25TH AS WRITTEN.

Moved by B. Steele, seconded by G. Bellan

Upon roll call motion passed unanimously

AWARDS & PRESENTATIONS:

No awards or presentations this evening.

PUBLIC PARTICIPATION:

Sheila Williams

Ms. Williams asked if the entrance at Ethan's and SR91 will be open at the beginning of December. She would like to relay that info to her neighbors. Mayor Yates stated at this time they only know into December and it is really weather dependent. Ms. Williams asked about the property behind her association that had easements on it. She stated her association is planning their budget and just looking to know what part they need to plan on maintaining. Mr. Maistros stated he could get someone from Engineering to get her a copy of the easements so they could see. She asked if the city is going to take down some of the trees they take them all down because it would allow the association to take care of the land easier.

No further public participation this evening

COMMITTEE AND/OR COMMISSION REPORTS:

Mr. Barr – Finance, Environmental, Safety

- This Saturday, October 13th is the Environmental Commission and Tinkers Creek Watershed "CLEAN-UP day. It will be held in the pavilion at Parks and Rec. The Masons' Motor Cycle group will be there to cook the hotdogs and hamburgers. There will be face painting by 2 high school student at the event. Face painting kit provided by D. Schroeder — Parks n Rec. Tinkers Creek Watershed will be passing out nature trees. seed packets, Lake Erie themed mugs and much more while supplies last. Students volunteering will receive community hours for their participation.
- There is a company that has requested to clean up Highland Road. **They** will have @ 12 employees ready to start at 9AM to 12 noon. Twinsburg Township has added this to Facebook seeking Township residents to volunteer to clean-up Highland Road also. CERTs will be around to ensure the safety of the participants.
- The Environmental Commission had their last meeting for the year on October 2nd. The next meeting will be Tuesday, February 5, 2019 at 7PM in Council Chamber.
- Nothing to report this evening

Mr. Bellan – Golf Advisory, Fitness Advisory, Public Works

- Golf Advisory Board will meet on 11/27 at 6:30 pm
- Congratulated Twinsburg Community Theater on a great performance of the Wizard of Oz.

- Gave an update on Joann & Lila Place constructions. Thanked Engineering Department and the residents affected.
- Thanked Russ Rodic and Amy Mohr for their assistance with some issues in Corbett's Farm.
- Nothing further this evening

Ms. McFearin – Parks & Recreation, Community Relations, Safety, Vol. Fireman

- Nothing this evening.

Mrs. Stauffer – Planning, Finance, Public Works

- Not in attendance this evening.

Mr. Scaffide – Finance, BZA, Public Works & Charter Review

- BZA will meet on 10/24 at 5:30pm.
- Finance Committee will meet on 10/23 at 5:30 pm
- Thanked the paving company that did the work on Ravenna Road for a good job.
- Thanked Chris Campbell and the Service Department for their work on Ravenna Road.
- Nothing further this evening.

Mr. Steele– ARB, Safety, Chamber

- ARB met on 10/4 and heard five cases
- Nothing further this evening

Mr. Furey – Treasury, Capital Improvements, Twins Days, Community Relations, Tax Incentive Review

- CIC will meet on 10/30 at 5:30 pm at City Hall.
- Thanked Ms. Williams for inquiring about the intersection of Ethan and SR91.
- Nothing this evening

MAYOR'S REPORT:

- Clubhouse is fully open. Aaron & Moses will start serving lunch tomorrow. Invited the community to the Ribbon Cutting on Friday, October 19th at 3:00pm.
- Community Relations Board met and decided to look at other options than the community magazine.
- Fire Department Open House will be October 10th.
- Truck or Treat will be on October 28th
- Community Gardens will be wrapping up their season and closing down for the winter.
- Congratulated the High School Girls Soccer team on 14-0-0 season so far and stated they have a good shot at making the state play-offs.
- Participated in the Homecoming Parade
- Nothing further this evening

DEPARTMENT HEAD REPORTS:

Chris Noga – Police Chief

- During the month of September the City of Twinsburg Communications Center generated 2,621 calls for service among the Twinsburg Police and Fire Departments and the Reminderville Police and Fire Departments. The total for the year is 24,655 calls.

- Twinsburg police officers arrested and/or cited 328 suspects into court on 402 different counts. The arrest counts include all felony, misdemeanor and traffic charges.
- Twinsburg officers issued 180 written warnings and 3 parking citations.
- Officers investigated 31 traffic crashes of which 6 were injury crashes, 10 were on private property, and none were fatal.

Tim Morgan – Fire Chief

Call Volume

- The fire department ran a total of 217 calls this September, for the year that is 2,120 calls, which up 2% compared to last September.

Notable Events

- EMAC - SC 2018 Hurricane Florence: 10/13 - 10/29: Assistant Chief Bosso traveled to Columbia, South Carolina where he helped staff the state's Emergency Operations Center. Chief Bosso was assigned as the Joint Information Center (JIC) Manager, essentially the #3 person, under the SC's Director of Information, in managing the flow of information during storm operations. He helped develop processes that will likely be repeated in future events and helped produce Public Service Announcements that are also likely to be re-used in the future as well.
- Event #18-24717, 9/29 @ 08:05 SWAT was deployed to Kent State University for the "Open Carry Rally". One of our Medics responded as a member of the team, and remained on scene for about 10 hours

Fire Prevention

- Inspected 41 locations and 5 fire investigations.

Training

- Department logged approximately 450 hours of training.

Points of Interest

- Weather Warning Sirens: October's monthly test of the system was conducted on the fifth, and all sirens functioned properly.
- Hydrant Flushing: The process for this year has been completed, a list of hydrants needing serviced /repaired/replaced has been forwarded to Cleveland Water.
- Fire Prevention Week: Open House is October 10, from 5:30 to 8:00 p.m.

Chris Campbell – Public Works Director

- Service is out on Ravenna Road doing some mill and fill work, 450 ft. have been completed so far.
- Branch chipping – ended September with 550 stops, October had 426 stops. Program will continue through November
- Street sweeping is going through another round and continues to help Engineering with projects to save money
- Storm area checks went well in October
- Leaf Collection begins October 18th and will continue until the end of the year.
- Looking for another salt supplier, there is 500 tons ordered and trying to get more.
- Working on the Glenwood Preserve lift station and the fence around it.
- Microturbine is working well

Mr. Scaffide asked if the Service department has had an opportunity to get back in Tinker's to look for obstructions. Mr. Campbell stated his guys were in the creek and removed an item but it was not causing an obstruction.

Larry Finch – Community & Economic Development Director

- An application has been submitted to the ARB on behalf of the City requesting a “Certificate of Appropriateness” to enable demolition of the City-owned house at 9842 Darrow Road. This property is listed as locally significant and was built in 1890 as a district school. Over the years it has been subjected to many modifications including additions to the front, rear, and both sides. All these modifications were completed prior to City ownership. Interior modifications have removed any semblance of the original school use. Sanitary sewer service is not available to the property. The building site is at a link to the Old Hickory Trail. The site is proposed to be re-used as a trailhead for the trail system. We expect to meet with the ARB on 10/18.
- The Twinsburg CIC has done all due diligence to set the stage for the clearance of 2573 and 2593 E. Aurora Road. Asbestos has been mitigated, utilities discontinued, salvage efforts completed, fire and police practices carried out. EPA has been provided a 10-day notice on 9/30. Service will clear the structure and bill the TCIC for costs. Anticipate clearance to begin late this week.
- NOPEC Energized Community grant: Fire Dept. LED lighting at Station 1 and Station 2 is nearing completion. Community Center LED lighting upgrade has been approved and is pending contractor mobilization. Remaining funding will be applied to Council Chambers lighting improvements. The exact scope and costs will be defined, after which the project will need to be submitted to NOPEC and approved by them.
- Seeking additional funding for Chamberlin Road repairs in support of O’Rielley Auto’s project. We have received \$140,000 in grant funds from ODOT TID project funding. I am pursuing additional funds through ODOT Jobs and Commerce in the amount of \$100,000. Total costs are estimated at \$660,000. A little over one-half the costs will be paid by Summit County as the road work will occur in both the City and Township. Stay tuned.
- Continue to work with 2 companies considering Twinsburg for their projects: one requires and new building, one would move into existing vacant space. Both will be seeking incentives.
- OEDA annual Summit next week in Columbus; TCIC will be moved to the 30th.
- Summit County CDBG Workshop on 10/15. The CDBG program can fund various improvements that benefit low – moderate income persons, improve housing or serve elderly, disabled, etc. We are considering sidewalk replacement at the Senior Center.

Mr. Steele asked if the city can tell what part was the original frame for the home on SR91 that was the first schoolhouse and possibly use somewhere in the city. Mr. Finch stated that that may be a possibility.

Russ Rodic – Building Commissioner

- Permits for application through our office for plan review & processing was at 1042 in turn 1500 inspections were performed for the 9 months of 2018, compared to 2017 887 applications, 2181 inspections, Single family 3 2018 compare to 2017 45 POS application 204 compare to 2017 208
- Ordinance for donation box, tour the city and either emailed or dropped off the copy of the ordinance & application for donation box to the sites hosted donation box or recycle box, the intent to begin communication with the responsible parties of the adopted ordinance with no action taken on behalf of the city now.
- Ordinance for residential abandonment dwellings for the month of October the list is at 11 dwellings and of those the city's third party grass cuts 3, the invoice for the grass cut is eventually county recorded to the real estate taxes

Mr. Scaffide asked when the city will be enforcing the donation box regulations. Mr. Rodic stated that all application were mailed. There is not a definite date yet but probably the beginning of next year.

Mr. Scaffide asked for clarification that there are no inspections of rental properties. Mr. Rodic confirmed. Mr. Scaffide also asked about a lot on Mooreland Drive and a downed tree and yard not being maintained. Mr. Scaffide asked that that vacant lot be added to the list that the city cuts and assess the owner's taxes.

Thanked Building Dept. for addressing the Masarra's plaza and the clean-up that was needed.

Sarah Buccigross – Finance Director

- The operating and Capital Budgets for Parks & Rec, Fitness Center, and Gleneagles will be discussed at the next Finance Committee meeting on October 23rd. Expenses for 2018 through the 3rd quarter are at 75% of the current budget.
- Interest earnings through September 30, 2018 are \$145,341.61. This is an increase of 21% over the interest earnings at September 30, 2017 of \$120,033.39.
- Finance will be hiring a full-time Accountant to fulfill Payroll duties. Please apply at the City's website.

No further Department Head reports this evening

LEGISLATION

ORDINANCE 95-2018 - AN ORDINANCE AUTHORIZING THE PURCHASE OF A JOHN DEERE TRACTOR AND MOWER FOR USE BY THE SERVICE DEPARTMENT

Read by S. Collins

MOTION: TO ADOPT ORDINANCE 95-2018

Moved by B. Steele, seconded by B. Furey

Upon roll call motion passed unanimously

MOTION: TO ADD THE STANDARD EMERGENCY CLAUSE TO PLACE ORDINANCE 95-2018 ON THE THIRD AND FINAL READING

Moved by B. Steele, seconded by G. Bellan

Upon roll call motion passed unanimously

MOTION: TO ADOPT ORDINANCE 95-2018 AS AN EMERGENCY

Moved by B. Steele, seconded by G. Bellan

Upon roll call motion passed unanimously

ORDINANCE 101-2018 - AN ORDINANCE AMENDING THE CURRENT YEAR APPROPRIATIONS FOR THE GENERAL REVENUE ACCOUNT AS ESTABLISHED IN ORDINANCE 101-2017, THE APPROPRIATION ORDINANCE OF THE CITY OF TWINSBURG FOR THE YEAR 2018

Read by S. Collins

ORDINANCE 102-2018 - AN ORDINANCE AMENDING THE CURRENT YEAR APPROPRIATIONS FOR THE GENERAL REVENUE ACCOUNT AS ESTABLISHED IN ORDINANCE 101-2017, THE APPROPRIATION ORDINANCE OF THE CITY OF TWINSBURG FOR THE YEAR 2018

Read by S. Collins

ORDINANCE 103-2018 - AN ORDINANCE AMENDING THE CURRENT YEAR APPROPRIATIONS FOR THE GENERAL REVENUE ACCOUNT AS ESTABLISHED IN ORDINANCE 101-2017, THE APPROPRIATION ORDINANCE OF THE CITY OF TWINSBURG FOR THE YEAR 2018; AND DECLARING AN EMERGENCY

Read by S. Collins

MOTION: TO PLACE ORDINANCE 103-2018 ON THE THIRD AND FINAL READING AND DECLARING AN EMERGENCY

Moved by B. Steele, seconded by B. Furey

Upon roll call motion passed unanimously

MOTION: TO ADOPT ORDINANCE 103-2018 AS AN EMERGENCY

Moved by B. Steele, seconded by S. Scaffide

Upon roll call motion passed unanimously

RESOLUTION 104-2018 - A RESOLUTION AUTHORIZING THE ADVANCEMENT OF LOCAL TAXES FROM THE SUMMIT COUNTY FISCAL OFFICER FOR THE TAX YEAR 2018 PAYABLE IN 2019 IN ACCORDANCE WITH O.R.C. SECTION 321.34

Read by S. Collins

MOTION: TO ADOPT RESOLUTION 104-2018

Moved by B. Steele, seconded by S. Barr

Upon roll call motion passed unanimously

UNFINISHED BUSINESS, NEW BUSINESS, MISCELLANEOUS

Mr. Furey:

- Play-offs for Golf happened the other day. Two residents participated one from Walsh and one from Twinsburg. Also, one of our firefighters sons won plays for John Carroll won the fall championship at Ohio Northern.
- Nothing further this evening

Mr. Steele

- Nothing further this evening

Mr. Scaffide:

MOTION: To have a Council Work Session on Tuesday, October 30th at 6:30 pm to discuss Council Rules and Standards.

Moved by S. Scaffide, seconded by B. Furey

Upon roll call motion passed unanimously

- Nothing further this evening

Mrs. Stauffer:

- Not in attendance this evening

Ms. McFearin:

- Stated Aaron and Moses has the best view in town and is a great spot to watch the game. They are also hiring. Applications can be found at mytwinsburg.com
- Nothing further this evening

Mr. Bellan:

- Nothing further this evening.

Mr. Barr:

- Stated he was at Aaron & Moses and had a great dinner with great service.
- Nothing further this evening

Mayor Yates:

- Nothing further this evening

Mr. Maistros

- Nothing further this evening

Mrs. Buccigross

- Nothing further this evening

Mrs. Collins

- Nothing further this evening

MOTION: TO EXCUSE MRS. STAUFFER FROM TONIGHT'S MEETING

Moved by B. Steele, seconded by G. Bellan

Upon roll call motion passed unanimously

**MOTION: TO ENTER INTO AN EXECUTIVE SESSION TO DISCUSS MATTERS
PURSUANT TO OHIO REVISED CODE § 121.22(G) (4):**

NEGOTIATIONS

Moved by B. Steele, seconded by B. Furey

Upon roll call motion passed unanimously

Mr. Steele reported that negotiations were discussed.

This meeting unanimously adjourned at 8:36 PM

ADJOURNMENT:

Meeting unanimously adjourned at 9:02 pm.

Attest:

Maureen Stauffer
President of Council

Shannon Collins
Clerk of Council