



**Architectural Review Board Meeting Minutes
Thursday, October 15, 2020
6:00 p.m.**

Board President, Jennifer Frazier, called to order the regularly scheduled meeting of the Architectural Review Board for the City of Twinsburg at 6:03 p.m.

Roll Call

Present: Jennifer Frazier, David Marcovitz, Don Spice, John Midlik, Marge Gantous

Absent:

Others in attendance: Jo-Ann McFearin – City Council, Ryan Kennedy – Building Department

Approval of Minutes: October 1, 2020

Motion: Approve as Submitted

John Midlik moved and David Marcovitz seconded, upon roll call the motion passed unanimously.

Review:

- **Case 20-10-99 – 10380 N. Pond Lane – Patio Enclosure – Jim Dunphy**
 - Jim Dunphy presented the three season room for the rear of the home on North Pond Lane. Photos were provided and Jim Dunphy will provide an HOA approval letter.
 - Shingles to match, all existing materials to match.
 - Jennifer Frazier asked for clarification on the drive and cul-de-sac.
 - Marge Gantous asked about an existing patio. Jim Dunphy confirmed that a door and slab are already present, pavers will be removed.

Motion – Approve as Submitted:

John Midlik moved and David Marcovitz seconded, upon roll call the motion passed unanimously.

- **Case 20-10-100 – 9417 Trivue Circle – New Office Building – Scott Powell**
 - Scott Powell presented the new leasing office for Whitewood Apartments. They are currently using an apartment for office space. This will be a dedicated office building.

- Jennifer Frazier questioned the angle of the building. Scott Powell explained that it offers less walking path, a parking space, and lighting at that angle.
- Jennifer Frazier is concerned about the mix of different building types and styles.
- John Midlik asked about the total number of buildings. Scott Powell responded that there are 26 total, all are apartments.
- Marge Gantous requested material samples. None were provided by Scott Powell.
- John Midlik commented that ARB can make a motion contingent upon Planning Commission's decision on the project.
- Jennifer Frazier would like to see more photos of the site and birds eye view renderings with side elevations of the surrounding buildings.
- A more detailed site plan was also requested from the applicant.

Motion – Table for Next Meeting:

Jennifer Frazier moved and Marge Gantous seconded, upon roll call the motion passed unanimously.

• **Case 20-10-101 – 1960 Midway Dr – Building Addition – Kevin Oliver**

- Kevin Oliver presented the one story addition to a manufacturing and office space. Exterior materials will be the same as existing. Metal panels and accents to match. Colors to match.
- Jennifer Frazier asked about two elements on the right elevation. Kevin Oliver responded that those are rooftop units that will be mounted on the ground. They are a metal, industrial look. Parking bollards will be added on the east side to protect those units.
- David Marcovitz pointed out that this addition is all behind the building away from the street.
- Jennifer Frazier mentioned that it is an industrial district behind the building as well.

Motion – Approve as Submitted:

David Marcovitz moved and Don Spice seconded, upon roll call the motion passed unanimously.

• **Case 20-10-102 – 9186 Liberty Road – Addition – Ed Wurm Jr**

- Ed Wurm Jr presented a garage and suite addition. Their company originally built the home 4-5 years ago. All materials and colors will be an exact match.
- Marge Gantous asked which side of the home this is going on. Ed Wurm Jr answered that it will be on the left. The garage is an additional bay, a garage is already existing. Garages will connect but there is not a door between them.
- Jennifer Frazier noted that there are no windows on the left elevation. Typically ARB would like a window on all elevations but since it is a small elevation, the board is okay without one.

Motion – Approve as Submitted:

John Midlik moved and Marge Gantous seconded, upon roll call the motion passed unanimously.

• **Case 20-10-103 – 9224 Darrow Road – Subway Sign Review – Amy Noble**

- Amy Noble from Ellet Sign presented a replacement wall sign on behalf of Subway. Letters will be illuminated on a green backer. Location will be the same as existing.

- Building owner has signed off on the colors.

Motion – Approve as Submitted:

David Marcovitz moved and Jennifer Frazier seconded, upon roll call the motion passed unanimously.

- **Case 20-10-105 – 9224 Darrow Road – The Basement Sign Review – Amy Noble**
 - Amy Noble presented alongside the owners of The Basement. It will be an internally illuminated sign with channel lettering. Amy Noble showed the color samples, returns will be black.
 - Jennifer Frazier confirmed that Sports Bar & Grill will also be illuminated.

Motion – Approve as Submitted:

Jennifer Frazier moved and John Midlik seconded, upon roll call the motion passed unanimously.

- **Case 20-10-104 – 8972 Darrow Road – Twinsburg Smiles Sign Review – James Vacey**
 - James Vacey with Signature Sign Company presented the illuminated LED sign on behalf of Twinsburg Smiles. It will be channel lettering, white facing, darker return as shown, satin white trim, and dentistry in light blue.
 - Letter needed from the property owner to approve the sign.
 - James Vacey confirmed that the sign is centered on the company's section of the building.
 - Jennifer Frazier noted that the size is okay due to the tenant's total frontage on that section of the building. The thin stroke and style looks appropriate. ARB needs to be aware of multiple tenants in this building.

The Board is noting:

Letter of approval from property owner. Size is appropriate based on frontage as mentioned.

Motion – Approve as Noted:

Jennifer Frazier moved and John Midlik seconded, upon roll call the motion passed unanimously.

Adjournment: As there was no further business before the Board, Marge Gantous moved and David Marcovitz seconded and the meeting was unanimously adjourned at 7:15 p.m.

Jennifer Frazier, Chairman

Ryan Kennedy, Secretary