

CITY OF TWINSBURG, OHIO

REGULAR COUNCIL MEETING MINUTES

TUESDAY, OCTOBER 23, 2018

CAUCUS:

ROLL CALL: M. Stauffer, S. Scaffide, J. McFearin, G. Bellan and S. Barr

ABSENT: B. Steele, B. Furey

ALSO PRESENT: Ted Yates, Mayor
David Maistros, Law Director
Sarah Buccigross, Finance Director
Shannon Collins, Clerk of Council

CAUCUS:

The caucus meeting was called to order at 7:05 pm.

Presentations:

Mayor Yates asked Derek Schroeder to talk about this year's holiday lights. The design will be changing. He understands that how these are done are subjective and creative. Some will love them and some will not. He is looking at another \$13,000 approximately for the lights for city hall and an additional \$4,000 for the special effects for Lumanocity.

Mr. Bellan thanked Derek for taking the time to do the decorations.

No presentations this evening.

Items for Discussion:

No items for discussion this evening.

Audience Participation:

No audience participations this evening.

Pending Legislation:

Ordinance 101-2018 – Appropriations amendment for Summer Camp bussing
Ordinance 102-2018 – Appropriations amendment for Police, Communications and Public
Ordinance 105-2018 – Accept Whispering Woods III final site plan and plat

Public Hearing will be held in November.

Resolution 106-2018 – Professional Service Agreement for Prosecutorial Services
Resolution 107-2018 – Authorizing Commercial Card agreement with Huntington Bank

Mr. Bellan asked if we had a number on what that 1/2% we would get back would equal. Mrs. Buccigross stated it all depends on how many of our vendors allow us to use the program with them.

Miscellaneous:

Mr. Maistros wanted to let council know he will be preparing a resolution for the next meeting to add language to the salary ordinance that would allow for salaried employees to be paid overtime when they are on emergency assignment with another organization where their wages are fully reimbursed by the organization they are working for.

Mr. Bellan asked if the language would be specific to A.C. Bosso or if it would be encompassing of all that are in that situation. Mayor Yates stated it would be encompassing.

Ms. McFearin asked it affects anything long range such as retirement that the city would have to pay. Mr. Maistros stated he wanted to make sure the language was specific enough that it did not create issues in the future. The Mayor stated any amounts would be passed through to South Carolina.

No further miscellaneous this evening.

Meeting adjourned at 7:21pm.

Regular Council Meeting:

Mrs. Stauffer called the Regular Council meeting to order at 7:30 PM.

ROLL CALL: M. Stauffer, S. Scaffide, J. McFearin, G. Bellan and S. Barr

ABSENT: B. Steele, B. Furey

ALSO PRESENT: Ted Yates, Mayor
David Maistros, Law Director
Sarah Buccigross, Finance Director
Shannon Collins, Clerk of Council

INVOCATION & PLEDGE OF ALLEGIANCE:

Mrs. Stauffer bestowed the Invocation and led Council in the Pledge of Allegiance.

APPROVAL OF MINUTES:

Minutes from the October 9th meeting were approved as written.

AWARDS & PRESENTATIONS:

No awards or presentations this evening.

PUBLIC PARTICIPATION:

Bob Thewes – 2229 Demi Drive

Mr. Thewes stated we have important issues on the ballot from state to local issues. Encouraged everyone to vote on November 6th.

Patrick Jeffers – 10458 Belleau Drive

Mr. Jeffers wanted to thank everyone who came and helped with the Environmental Commission's Clean-up Day. Thanked Twinsburg Township for their donation, Starbucks for food and beverages, The Odd Fellows and Widows Sons for donating their time and grilling. Kate Chappel from Tinker's Creek Watershed, Erica from Mold Right Plastics. Thanked Parks and Rec, Public Works and their staff and Environmental Commission and Council members.

Sue Clark – 9845 Crestwood Drive

Mrs. Clark stated she since the last meeting she has met with Congressman Joyce's office who stated there is already a bill the HR6 that is on the President's desk and hopefully will be signed. This legislation is in regards to the people running Sober Homes. She also asked for clarification on dispensing. She read definition of dispensing in both the dictionary and the federal guidelines which also include administrating. She thinks that since the Herr's still have it listed on their website that the city needs to verify that and recant if necessary.

Daisy Walker – 1175 Waldo Way

Ms. Walker thanked Mayor Yates for showcasing the Golf Clubhouse, Aaron & Moses at the Ribbon Cutting. She handed out coffee mugs from the Tinker's Creek Watershed. She stated that one cup of salt (for ice in the winter) is enough to cover 10 sidewalk squares. Over use of salt can pollute our waters.

No further public participation this evening

COMMITTEE AND/OR COMMISSION REPORTS:

Mr. Furey – Treasury, Capital Improvements, Twins Days, Community Relations, Tax Incentive Review

- Not in attendance this evening

Mr. Steele– ARB, Safety, Chamber

- Not in attendance this evening

Mr. Scaffide – Finance, BZA, Public Works & Charter Review

- BZA will meet on 10/24 at 5:30pm.
- Finance Committee met earlier this evening. Heard five department heads capital and operating budgets. Finance Committee voted to recommend the Capital and Operating budgets to the rest of council. There were items that the committee was not able to get tonight and will move those to the next agenda. Their next meeting will be on 11/27 at 6:00 pm.
- Asked the mayor if the city could please address the resident on Mooreland Drive. The lot is being taken care of by the neighbor because they do not want to look at it. Mayor stated he will follow-up with this.
- Nothing further this evening.

Mrs. Stauffer – Planning, Finance, Public Works

- Planning Commission will meet on November 5th
- Attended the Finance Committee meeting earlier this evening.
- Nothing further this evening.

Ms. McFearin – Parks & Recreation, Community Relations, Safety, Vol. Fireman

- Next Parks and Recreation Commission meeting will be October 25th
- Next Safety Committee meeting will be November 13th at 6:00 pm
- Attended the Finance Committee meeting earlier this evening
- Nothing further this evening.

Mr. Bellan – Golf Advisory, Fitness Advisory, Public Works

- Golf Advisory Board will meet on 11/26 at 6:30 pm
- Attended the Finance Committee meeting earlier this evening
- Attended the Ribbon Cutting for the Clubhouse
- Nothing further this evening

Mr. Barr – Finance, Environmental, Safety

- Attended the Finance Committee meeting earlier this evening.
- Community Clean-up day was this past Saturday. Thanked Patrick Jeffers who headed this event along with the entire Environmental Commission and all the residents, organizations and businesses that helped.
- Next Safety Committee meeting will be November 13th at 6:00 pm.
- Nothing to report this evening

MAYOR'S REPORT:

- Attended the Finance Committee meeting earlier this evening.
- Attended the Ribbon cutting event on Friday. Thanked Abby, Sarah, Derek and Morgan and everyone else for their help with the event.
- Attended the Fire Department Open House.
- Thanked Daisy Walker and Patrick Jeffers for the Clean-up event.
- Trick or Treat will be on Halloween from 6:00pm – 8:00pm.
- Election Day is November 6th. The city has charter issues on the ballot. Encouraged residents to vote.
- Thanked Mold Right for expressing interest in adopting a part of Highland Road to keep clean. Mold Right is a business in town that makes flip-top lids for many products.
- Made a friendly bet with the Mayor of Macedonia regarding the upcoming High School Football game. Whichever team loses, that mayor has to wear the winning team's jersey.
- Nothing further this evening

DEPARTMENT HEAD REPORTS:

Abby Fetcher – Banquet Operations Director

- Ribbon Cutting on October 19th
 - Thank you to everyone who attended
- Thank you to the Gleneagles Staff for all your hard work as we get the place open; Sarah, Will, Mike, Servers, Mayor & Council, Service, Finance Dept.

- As events are taking place, please be mindful if the private event sign is up, please do not walk through foyer or banquet space unless you are a guest of that private event
- To date, we have hosted 16 events (ranging from golf outings, business meetings, birthday parties, ceremony's)
- We have about 10 events booked throughout the rest of 2018 (wedding, holiday parties, luncheons, business meetings)
- 2019 events booked this far
- 17 – Golf outings, weddings, birthday parties, baby & wedding showers, bar mitzvah's, graduation parties etc.)
- We have bookings out into 2020
- Along with inquiry's going all the way out to 2025.

Derek Schroeder – Parks & Recreation Director

- Truck or Treat 10/28 2-4p at the Fitness Center
- Turkey Trot 5 Miler 11/10
- Louie Light Exchange will be sponsored by Ryan King State Farm agency in Twinsburg and will take place on 11/21
- LuminoCity 11/24. Will start at City Hall and then parade downtown to the square.
- Light the Night Chanukah celebration will be 12/5
- Winter Wonderland 12/2
- Breakfast with Santa 12/8
- Columbus Crew Soccer Camp at the Fitness Center will be 12/28
- Winter Break Day Camp will occur during Christmas break.
- Thank the Environmental Commission for helping to clean up Twinsburg and the parks
- Encourage everyone to get out and vote!

Kolette Woloszynek – Human Resources and IT Director

HR

- AFSCME negotiations going well – starting office unit on Wednesday
- Healthcare Cost Containment Committee met Tuesday – claims costs are at a manageable level that should help with our next renewal. As expected, the HSA plan is doing better than the PPO plan.
- GE staffing still ongoing – still need cooks, dishwashers, facilities attendants
- Updated all new hire forms in anticipation of the new Onboarding process rollout next month.

CS

- Met Oct 11th – finalized date for police entrance exam – Sunday, January 27th, 2019
- Next meeting: 11/8

IT

- New antivirus being installed due to buy-out of current provider by another company, upgrade required; new firewalls also being installed soon

Amy Mohr – City Engineer

- Ravenna Road – 95% complete , have a couple of curb ramps to need to be re-done
- SR91
 - Shifted traffic earlier this month

- Excavated/undercut northern portion of project and stone base
 - Working on Southern portion and storm sewer work – currently on Ethan's, a lot of buried fiber optic/communication cables causing some interference/re-route
 - In the next month continue excavation/stone base for pavement, storm sewer and installing underdrain and then curbs. Working toward base pavement to shift traffic in Dec.
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- Met today with FEMA representative. Met with FEMA to kick off 9833 E. Idlewood. The State is anticipating approx. \$20M in grant funding for HMGP (Hazard Mitigation Grant Program) funding. This funding is used to prevent loss – disaster relief.. Every \$1 spent saves approx. \$7 – flood plain home purchases fit criteria. The program is a disaster relief program and as such funding match only 12.5%. Anticipated that next round will be early 2019 (we will need application Feb) with funding match in 2020 budget.
 - Working with Summit County Engineer on Agreement for Resurfacing Chamberlin Rd from Highland to SR82 – hope to have that legislation to you next month for adoption.
 - Ravenna/Richmond Road Intersection Improvement: Reviewed plan progress with Chagrin Valley Engineers. They will be working on completing and determining right of way needs. Right turn lanes on Ravenna and Left turn Shepard.
 - Slowly been getting utilities to relocate on SR91 from Ravenna to Tinkers for Sanitary Sewer replacement project. OPWC loan. Still plan to Bid this year with award anticipated in January – construction when weather breaks.
 - Working on project close outs from previous projects and on next year's roadway resurfacing quantities to finalize estimate and roads.
 - NPDES Compliance – POST CONSTRUCTION storm water maintenance
 - Annual reporting – tracking down property owners for reports.
 - With Planning Dept. – updated the post construction storm water agreement for developers. Website –Engineering/Strom water management/ Storm water inspection forms. Also require it to be recorded document so property ownership transfer do have to track down and educate owners.
 - Subdivisions:
 - Quarry Reserve – Developer is installing underground utilities – Sanitary mainline complete, storm and waterline work continuing. Anticipate paving end of November.
 - Whispering Wood Ph3 – legislation for development agreement, anticipate mass clearing and grading in Nov and starting underground utilities.
 - Cornerstone – Relocation of Cul-de-Sac (Part of O'Reilly and Spec Building development) - Sanitary and water work done. Testing and Paving still to occur.
 - Shepard Preserve – Building permits can now be issued.
 - Corbett's – maintenance bond punch list, conversion of Storm water basins to post construction, adjusting /exposing castings that were buried during building process. Still have pavement review and rear drainage correction assessment in the spring.

Mrs. Stauffer asked Ms. Mohr if the city has looked at putting sidewalks on SR91 from the square to the clinic. Ms. Mohr they have not but the city did widen shoulders for bicycles. The embankments under the bridge would make it difficult. Mrs. Stauffer would like to have this added to the next Safety meeting.

Sarah Buccigross – Finance Director

- October 2018 Income tax receipts total **\$1,923,754.75** compared to October 2017 receipts in the amount of **\$2,216,951.24**. This reflects a decrease of **13.23%** or 293,196.49 compared to last year.
- 2018 YTD income tax receipts total **\$19,538,121.08** compared to 2017 in the amount of **\$19,116,311.41**. This reflects an increase of 2.21% or **\$421,809.67** compared to last year.
- Refunds in the amount of **\$9,276.25** are included in the October collections.
- The net change in distribution for this month for individual, net profit and withholder collectively is: **\$228,783.58**.

No further Department Head reports this evening

LEGISLATION

ORDINANCE 101-2018 - AN ORDINANCE AMENDING THE CURRENT YEAR APPROPRIATIONS FOR THE GENERAL REVENUE ACCOUNT AS ESTABLISHED IN ORDINANCE 101-2017, THE APPROPRIATION ORDINANCE OF THE CITY OF TWINSBURG FOR THE YEAR 2018

Read by S. Collins

ORDINANCE 102-2018 - AN ORDINANCE AMENDING THE CURRENT YEAR APPROPRIATIONS FOR THE GENERAL REVENUE ACCOUNT AS ESTABLISHED IN ORDINANCE 101-2017, THE APPROPRIATION ORDINANCE OF THE CITY OF TWINSBURG FOR THE YEAR 2018

Read by S. Collins

ORDINANCE 105-2018 - AN ORDINANCE ACCEPTING THE FINAL SUBDIVISION PLAT AND R-5 SITE PLAN FOR WHISPERING WOODS SUBDIVISION PHASE III AS PRESENTED AND REVIEWED BY THE PLANNING COMMISSION

Read by S. Collins

RESOLUTION 106-2018 - A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT FOR THE PROVISION OF PROSECUTORIAL SERVICES FOR THE CITY OF TWINSBURG

Read by S. Collins

MOTION: TO ADOPT RESOLUTION 106-2018

Moved by M. Stauffer, seconded by G. Bellan

Upon roll call motion passed unanimously

RESOLUTION 107-2018 - A RESOLUTION AUTHORIZING THE FINANCE DIRECTOR TO ENTER INTO A COMMERCIAL CARD AGREEMENT WITH HUNTINGTON NATIONAL BANK

Read by S. Collins

MOTION: TO ADOPT RESOLUTION 107-2018

Moved by M. Stauffer, seconded by J. McFearin

Upon roll call motion passed unanimously

UNFINISHED BUSINESS, NEW BUSINESS, MISCELLANEOUS

Mr. Barr:

- Congratulated the high school Girl's Soccer Team. They play Hudson at Solon on Thursday.
- Nothing further this evening

Mr. Bellan:

- Reminded residents to be careful while out on Halloween.
- Encouraged everyone to get out and vote on November 6th
- Nothing further this evening.

Ms. McFearin:

- Wished everyone a happy, safe Halloween.
- Encouraged residents to vote and to call council if they have any questions on the issues.
- Attended the ribbon cutting at the clubhouse. Hopes everyone thinks of the location for their parties.
- Nothing further this evening

Mr. Scaffide:

- Nothing further this evening

Mrs. Stauffer:

- Nothing further this evening

Mr. Furey:

- Not in attendance this evening

Mr. Steele

- Not in attendance this evening

Mayor Yates:

- Congratulated the Girls Soccer team.
- Nothing further this evening

Mr. Maistros

- Nothing further this evening

Mrs. Collins

- Served lunch with fellow Rotarians at the VFW today. Thanked the VFW Post members for hosting veterans from Wade Park today.
- Nothing further this evening

Mrs. Buccigross

- Nothing further this evening

MOTION: TO EXCUSE MR. FUREY AND MR. STEELE FROM TONIGHT'S MEETING

Moved by M. Stauffer, seconded by G. Bellan

Upon roll call motion passed unanimously

ADJOURNMENT:

Meeting unanimously adjourned at 8:17 pm.

Attest:

Maureen Stauffer
President of Council

Shannon Collins
Clerk of Council