



Caucus & Regular Council Meeting Minutes
Tuesday, October 27, 2020
7:00 p.m.

CAUCUS:

The caucus meeting was called to order at 7:00 pm.

ROLL CALL: G. Bellan, S. Barr, S. Scaffide, D. Walker, M. Stauffer, J. McFearin and B. Furey

ABSENT:

ALSO PRESENT: Ted Yates, Mayor
David Maistros, Law Director
Sarah Buccigross, Finance Director
Shannon Collins, Clerk of Council
Mark Gutowski, Senior Communications Administrator

Presentations:

No presentations this evening.

Items for Discussion:

Mayor Yates asked if council wanted to talk about holiday lighting. Council elected for a scaled down version this year due to no festivities. They would like to look at a more permanent option that can be used year-round for multiple events to be purchased next year. Thanked Derek for his work on this.

Derek Schroeder spoke about Ordinance 89-2020 regarding offering city rates to the employees of city based businesses.

No further items for discussion this evening.

Audience Participation:

Bob Thewes – 2229 Demi Drive

Mr. Thewes reminded everyone to please vote. He asked if the political sign ordinance had been updated and finalized. Mr. Maistros said it was not. Mr. Thewes stated he asked about this five years ago and would like to see this get done. Mr. Maistros stated that the entire section of the code is being reviewed not just the part regarding political signs.

No further audience participations this evening.

Pending Legislation:

Resolution 88-2020 - Transfer of weapon to Robert Gonsiewski

Mr. Furey stated this is customary to allow our police officers to keep their service weapon upon retirement.

Ordinance 89-2020 - Amending Fitness Center Rates to include Twinsburg based employees

Resolution 90-2020 - Acknowledging receipt and review of monthly financial statements for July-Sept 2020

Mrs. Buccigross stated this is council acknowledgement of the third quarter financials.

Resolution 91-2020 - OPWC application for White Oak and Birchwood Improvements

Ms. Mohr stated this is an application to Ohio Public Works for a grant for reconstruction for White Oak and Birchwood, just the section that was part of phase 1. The grant if approved would be for 50%.

Miscellaneous:

Mayor Yates wished Amy Mohr a Happy Birthday.

Mr. Maistros updated council on the Summit County Metro Parks hearing regarding the annexation into the taxing district. Judge Stormer took evidence, Lisa King with the Metro Parks testified. There was not an objection to the Metro Parks providing a service to the residents. Mr. Maistros filed an objection to the annexation request to the limited issue of when it would start. He anticipates the judge's order will be that we will be annexed into the district but Twinsburg residents will not be subject to the tax until January 2022. Thanked the residents who took time out of their day to come down to the hearing.

Mr. Bellan asked when Mr. Maistros anticipates the judge making her final ruling. Mr. Maistros stated he thinks within the next couple weeks.

No further miscellaneous this evening.

Meeting adjourned at 7:15 pm.

Regular Council Meeting:

Mr. Bellan called the Regular Council meeting to order at 7:30 pm.

ROLL CALL: G. Bellan, S. Barr, S. Scaffide, D. Walker, M. Stauffer, J. McFearin and B. Furey

ABSENT:

ALSO PRESENT: Ted Yates, Mayor
David Maistros, Law Director
Sarah Buccigross, Finance Director
Shannon Collins, Clerk of Council
Mark Gutowski, Senior Communications Administrator

INVOCATION & PLEDGE OF ALLEGIANCE:

Ms. McFearin bestowed the Invocation and led Council in the Pledge of Allegiance.

APPROVAL OF MINUTES:

MOTION TO APPROVE THE MINUTES FROM SEPTEMBER 22nd REGULAR COUNCIL MEETING

Moved by B. Furey, seconded by J. McFearin

Upon roll call motion passed unanimously

AWARDS & PRESENTATIONS:

Mayor Yates and Chief Noga congratulated Assistant Police Chief Bob Gonsiewski on his retirement. Chief Noga presented him with his retirement badge. Mayor Yates wished him the best of luck in retirement.

No further awards or presentations this evening.

AUDIENCE PARTICIPATION:

Bob Thewes – 2229 Demi Drive

Mr. Thewes stated he understands council rules will be reviewed. He would like to see council include an opportunity for residents to speak again after audience participation if they were addressed by council.

Michael Turle – 9930 Forest Lake Drive

Mr. Turle he was watching old council meetings and stated that residents have been coming to meetings bringing concerns and ideas for years and are not getting any action. He believes the people deserve to be heard.

No further public participation this evening.

COUNCIL COMMUNICATION AND REPORTS

Ms. McFearin – Golf Advisory, Public Safety, ARB, Vol. Fireman

- ARB met on 10/15, next meeting will be 11/5 at 6:00pm.
 - Case 20-10-99 – 10380 N. Pond Lane – Patio Enclosure – Approved
 - Case 20-10-100 – 9417 Trivue Circle – New Office Building – Tabled
 - Case 20-10-101 – 1960 Midway Drive – Building Addition – Approved
 - Case 20-10-102 – 9186 Liberty Road – Addition – Approved
 - Case 20-10-103 – 9224 Darrow Road – Subway Sign Review – Approved
 - Case 20-10-105 – 9224 Darrow Road – The Basement Sign Review – Approved
 - Case 20-10-104 – 8972 Darrow Road – Twinsburg Smiles Sign Review – Approved as noted
- Wished everyone a happy and safe Halloween
- Thanked all who voted early and those that will vote on Election Day.
- Nothing to report this evening

Mr. Furey –BZA, Treasury, Finance, Tax Incentive Review

- Treasury Investment Committee met earlier today.
- Finance Committee met earlier tonight. Mr. Barr will report on this.
- BZA next meeting will be 10/28 at 6:30pm.
- Free Thanksgiving Dinner will be pick up only this year. It will be at the Community Center.
- Nothing further to report this evening

Mrs. Walker –Public Safety, Twins Days, Chamber, Community Relations

- Attended the Finance Committee earlier tonight
- Nothing to report this evening

Mrs. Stauffer – Public Works, Environmental, Community Relations

- Attended the Finance Committee earlier tonight
- Nothing to report this evening

Mr. Scaffide – Planning, Capital Improvement, Parks & Recreation

- Planning Commission met on 10/19 and discussed the Whitewood Apartment to construct a new building for their leasing office which was approved 4-0 and Weather Chem for lot split and consolidation which was also approved 4-0. Their next meeting will be on 11/16.
- Responded to the resident's comments earlier regarding respect.
- Nothing further to report this evening

Mr. Barr – Finance, Public Works, Public Safety

- Finance Committee met earlier this evening. They discussed the COVID relief funds which the city has received \$1.64 million to date. Looking to allocate \$679,000. Their next meeting will be on 11/24 at 6:00pm
- Wished everyone a happy and safe Halloween
- If you have not already done so, please exercise your right to vote
- Nothing further to report this evening

Mr. Bellan – Finance, Public Works, Fitness Advisory, Charter Review

- Attended the Finance meeting earlier this evening
- Attended the Planning Commission interviews. Thanked those that attended.
- Wished everyone a Happy Halloween and reminded everyone to be safe.
- Reminded residents to vote
- Nothing further this evening

MAYOR'S REPORT:

- Attended a memorial service that Grande Village had for its residents that were lost due to the pandemic
- Trick or Treat will be on Halloween from 6-8
- Stated we have a new Human Resource Director, Michael Brown

- Wished Kolette Woloszynek a happy retirement and thanked her for all she did.
- Congratulated Assistant Chief Bob Gonsiewski on his retirement
- Nothing further to report this evening

DEPARTMENT HEAD REPORTS:

Derek Schroeder – Parks & Recreation Director

- Thanked Council for talking about the holiday lights and Fitness Center memberships at caucus meeting.
- Mentioned there were a few events that happened with COVID precautions
 - Dog Swim at Outdoor Pool
 - Hosted Cavs workshop
- Doing some small events.
- Allowing the schools to use Community Center for testing of virtual students
- Voting will still happen at Community Center on Election Day
- Working with those involved with the Free Community Thanksgiving Dinner. You can register at twinsburgrecreation.com and reserve a timeslot.
- TRBL Youth Basketball League has started under COVID guidelines
- Soccer is wrapping up outdoors
- Pickle ball is moving indoors
- Pool hosted its first indoor swim meet.
- Looking at 24/7 and Sunday access coming back soon but need to work on the details
- Congratulated Kolette and Bob on their retirements

Sarah Buccigross – Finance Director

- Wished Kolette a happy retirement
- Explained how the working from home will effect Twinsburg. Most of the money we get comes from people coming into the city to work. If 1 in 10 people start to work from home, the city will lose 3% of that income.

September Close

- Finance has closed the September books and the financial statements are available online.

COVID-19 Relief Funds

- Funds have been distributed for the new Local Coronavirus Relief Fund in the amount of 1,082,378.45. Ordinance 79-2020 established the possible uses for this funding. Finance Committee discussed the plan to allocate the remaining funds at tonight's meeting.
- Funds for the Summit County COVID-19 PSGP Fund were discussed tonight at the Finance Committee meeting. The City accepted \$542,945.62 in relief funding it has been used to offset payroll expenses for Dispatch, Police, and Fire for March – July 2020.
- COVID-19 relief funds received earlier this year related to the EMS services that the City provides have been used by the Fire Department for their costs incurred related to the global pandemic. Funds have also been used to purchase temperature check kiosks for Stations 1 & 2.
- Finance has attended and will continue to attend all available conference calls, webinars, and trainings regarding the COVID-19 relief funding and the necessary documentation to comply with Single Audit standards.

October 2020 Income Tax Revenues

- October 2020 Income tax receipts total **\$1,939,085.21** compared to October 2019 receipts in the amount of **\$2,123,609.34**. This reflects a decrease of **8.69%** or **\$184,524.13** compared to last year.
- YTD 2020 Income tax receipts total **\$18,488,911.67** compared to YTD 2019 receipts in the amount of **\$20,244,156.71**. This reflects a decrease of **8.67%** or **\$1,755,245.04** compared to last year.
- Refunds in the amount of **\$25,992.75** are included in the October collections.
- The net change in distribution for this month for individual, net profit and withholder collectively is: **\$241,242.83**.

LEGISLATION

RESOLUTION 88-2020 - A RESOLUTION AUTHORIZING THE TRANSFER OF SERVICE WEAPON SERIAL NUMBER 45A022087 TO RETIRING ASSISTANT POLICE CHIEF ROBERT GONSIEWSKI AS AN HONORARIUM FOR HIS MANY YEARS OF SERVICE TO THE CITY OF TWINSBURG

Read by S. Collins

MOTION: TO ADOPT RESOLUTION 88-2020

Moved by G. Bellan, seconded by S. Scaffide

Mr. Furey, Mr. Scaffide and Mr. Bellan wished him well on his retirement.

Upon roll call motion passed unanimously

ORDINANCE 89-2020 - AN ORDINANCE ESTABLISHING MEMBERSHIP FEES AND RATES FOR THE FITNESS CENTER IN THE PARKS AND RECREATION DEPARTMENT; AND DECLARING AN EMERGENCY

Read by S. Collins

MOTION: TO PLACE ORDINANCE 89-2020 ON THE THIRD AND FINAL READING AND DECLARING AN EMEGENCY

Moved by G. Bellan, seconded J. McFearin

Mr. Furey stated this will allow us to get the rates published at an earlier time.

Upon roll call motion passed unanimously

MOTION: TO ADOPT ORDINANCE 89-2020 AS AN EMERGENCY

Moved by G. Bellan, seconded by M. Stauffer

Upon roll call motion passed unanimously

RESOLUTION 90-2020 - A RESOLUTION ACKNOWLEDGING COUNCIL'S RECEIPT AND REVIEW OF THE MONTHLY FINANCIAL STATEMENTS SUBMITTED BY THE FINANCE DEPARTMENT FOR JULY, AUGUST AND SEPTEMBER 2020

Read by S. Collins

MOTION: TO ADOPT RESOLUTION 90-2020

Moved by G. Bellan, seconded by D. Walker

Upon roll call motion passed unanimously

RESOLUTION 91-2020 - A RESOLUTION AUTHORIZING THE CITY ENGINEER TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT PROGRAM AND TO EXECUTE CONTRACTS AS REQUIRED FOR THE WHITE OAK AND BIRCHWOOD RECONSTRUCTION

Read by S. Collins

MOTION: TO ADOPT RESOLUTION 91-2020

Moved by G. Bellan, seconded by M. Stauffer

Upon roll call motion passed unanimously

UNFINISHED BUSINESS, NEW BUSINESS, MISCELLANEOUS

Ms. McFearin:

- Also attended the Finance meeting earlier this evening. Noted that all of council has been attending these meetings because they are important
- Welcomed the new HR Director, Michael Brown
- Congratulated both Kolette Woloszynek and Bob Gonsiewski on their retirements
- Wished Amy Mohr a happy birthday
- Nothing further this evening

Mr. Furey:

- Thanked David Post for all his work on the signs for Ethan's Green.
- Stated he is opposed to Issue 24 because of the effect it will have on things like our bond rating. There is more info on the fire department union website.
- Nothing further this evening

Mrs. Walker

- Nothing further this evening

Mrs. Stauffer:

- Congratulated Bob Gonsiewski and Kolette Woloszynek on their retirements
- Let the residents know she has a new phone number which is 216-990-4927

- Also, thanked David Post for his work on the signs for the Ethan's Green development
- Nothing further this evening

Mr. Scaffide:

- Nothing further this evening

Mr. Barr:

- Also, thanked David Post for his work on the signs
- Nothing further this evening

Mr. Bellan:

- Looking forward to the holiday light display
- Wished everyone a happy and safe Halloween
- Nothing further this evening

Mayor Yates:

- Nothing further this evening

Mr. Maistros

- Congratulated Kolette and Bob on their retirements.
- Nothing further this evening

Mrs. Buccigross

- Clarified that Karen Howse was the one who brought the investment idea to council
- Nothing further this evening

Mrs. Collins

- Nothing further this evening

ADJOURNMENT:

Meeting unanimously adjourned at 8:16pm.

Attest:

Greg Bellan
President of Council

Shannon Collins
Clerk of Council