



ACH CUSTOMER SIGN UP SHEET

We are offering automatic withdrawals from your checking account by the City of Twinsburg for payment of utility bills. Please supply the following information to the Public Works Department as soon as possible so that we may have a trial run prior to the next billing.

BANK: _____
BANK PHONE #: _____
NAME/ ADDRESS/ PHONE# _____
BANK ROUTING # _____
BANK ACCOUNT # _____
UTILITY BILL ACCOUNT# _____

Please provide a voided check to properly verify your account information. All withdrawals will be made according to the following quarterly schedule. If the 15th falls on a Sunday or Holiday, withdrawals will be the next business day. Direct all questions to the Public Works Department of the City of Twinsburg and return this form to 10231 Ravenna Rd, Twinsburg, OH 44087.

MAIL DATE	DUE DATE
March 1	April 15
June 1	July 15
September 1	October 15
December 1	January 15

Signature of Business Owner or Resident & Spouse Date