



SWIMMING POOL PERMIT REQUIREMENTS

The following minimum documents are required for a residential swimming pool application for permit plan review in the City of Twinsburg:

1. **COMPLETED APPLICATION** – A completed, signed application form with plans, sketches, and the information outlines below. All documents to include property address, owner information and contractor / contact information.
2. **SITE PLAN SKETCH** – Aerial view sketch with dimensions from existing and proposed structures, proposed additions or other new work intended on property. Depicting the entire property, including buildings, pools, driveway, sidewalks, etc. Can be drawn to a scale. – 1/4" = 1 ft.
3. **POOL MANUFACTURE INSTALLATION INSTRUCTIONS** – Pool, pump, filter, heater, ladder, etc. must be included.
4. **ELECTRICAL ONE LINE SKETCH** – Drawing showing power source location, wiring methods, pump and required receptacle locations (on site plan sketch).
5. **WATER BONDING DEVICE** – Required by the electrical code. Google "Water Bonding Kit" for info and details.
6. **ELECTRICAL PERMIT IS REQUIRED** – If it is not being installed by the homeowner, a registered electrical contractor is required. They must be included on the application.
7. **PLAN REVIEW AND APPROVAL** – A full review is required to ultimately issue a permit. Please plan for a turnaround time of 7-10 business days.